**MSSIC Workgroup Meeting Agenda/Template**

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| **PI Index Check In** |
| 1. **Review 2023 Performance Index (PI) and Support Documents** *(Print and hand out copies)*
2. **Performance updates and dissemination:**

*Discover who receives MSSIC PI updates, how frequently, and is the method effective in keeping leaders informed of QI progress, needs, and successes?*   |
| **Current Performance Update** |
| * **Overview of ERAS program -** *You have so much to be proud of. Share and shine! Consider printing an abbreviated version of your ERAS Protocol Document. You do not need to provide all the support documents and granular detail, but a high-level overview may support meaningful dialogue.*
* **Report current scores for the metrics below.**  *For each metric:*
* *Show data. Explain the source (registry and/or concurrent monitoring) and provide printed screenshots from the registry and other support documents that will facilitate discussion. (Unless you are performing at the full point threshold, concurrent monitoring should be occurring.) If appropriate, show RCA worksheets that support your QI efforts (no PHI).*
* ***If you are at zero points for any performance measure, come prepared with a Performance Improvement Plan (PIP) with sections 1-4 already completed.***
* *Be prepared to discuss both successes and barriers with your leaders.*
* **Presurgical ERAS education**
* **Carb-Rich Drink**
* **Ambulation w/in 8 hours**
* **Opioid MME Anterior Cervical**
* **Opioid MME Lumbar Decompression**
* **Wild Cards:** *Is your site an outlier in any of these areas: ER Visits, SSI, UR, Readmissions, PROS, etc.*
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| **Insights and Feedback -** *Evaluate relationships with key stakeholders. Discuss successes and challenges. How is their buy-in and support? What suggestions can help the team improve?* |
| * **Surgeon Champion(s) -** *Do you feel you kept up to date with QI status and data? Are methods of communication effective or is there something different that would be preferred?*
* **Other Surgeons and Mid-Levels**
* **Floor Nurse Managers/ OR Leadership**
* **Outpatient Clinic/Office Managers**
* **Spine Coordinator, if applicable**
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| **Opportunities for Growth -** *List ideas for improvement. What roadblocks can be removed? Then, prioritize. Formal action plans are helpful. Use/refer to the MSSIC PIP template to keep your team on track.*  |
| 1. **Action Item:**
2. **Action Item:**
3. **Action Item:**
4. **Action Item:**
5. **Action Item:**
6. **Action Item:**
7. **Action Item:**
8. **Action Item:**
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