Scottsdale Personal OBGYN

# **Appointment Confirmation and Patient NO SHOW Agreement**

At Scottsdale Personal OBGYN, we do our best to get you in for an appointment within 1-3 business days depending on the acuity of your health concern. We work with our patients to try to prevent any no-shows that would take up time from other patients. My office will send you two appointment reminders a few days prior to your appointment, , either via email or call/text, based on your preference. Please follow the prompts to confirm your appointment.

We request that you notify us latest 24 hours (1 business day) in advance if you are canceling a scheduled appointment by contacting us during our office-hours. If you do not show up for your appointment there will be a $65 charge added to your account which must be paid before making your next appointment with us. If you miss two consecutive appointments without advance notice, we will ask you to schedule your future appointments with another provider.

On our part, if we need to reschedule your appointment unexpectedly due to other patients’ emergencies, we will notify you as soon as possible and will work with you to find another appointment that works best for you.

Please let us know if there is anything we can do to serve you better.

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Patient Signature Date

Scottsdale Personal OBGYN

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