

## **Conflicts of Interest Guidelines**

### **Transgender Victoria Peer Support Program**

A conflict of interest as it relates to the Peer Support Program is defined as any pre-existing relationship or arrangement which would make impartial assessment of a funding application not possible. A conflict of interest will not automatically make an applicant or selection committee member ineligible to continue; if you believe you have a

An example of a conflict of interest for someone applying for PSP funding would be:

- a) You are an employee, committee member, or subcommittee member of Transgender Victoria and apply for Peer Support Program funding
  - i) This is a clear conflict of interest because an application from a TGV employee could not be seen to be judged impartially and could attract accusations of undue influence

An example of a conflict of interest for an application selection committee member would be:

- a) You are asked to assess an application for funding from an applicant whom you have previously been involved in a legal proceeding and/or organisational collaboration with
- b) You have a close personal relationship with an applicant
- c) You have a direct financial interest in the success of a proposed project (ie a consultancy fee, a venue hire, etc)
  - i) These are all examples of a clear conflict of interest because your previous history with the applicant would suggest you're unable to impartially assess their application
- d) You are an application selection committee member and would like to apply for a Peer Support Package
  - i) This is an unmanageable conflict; any selection committee member who would like to apply for a package would need to resign from the committee beforehand.

If you are applying for funding and you believe you have a conflict of interest, you are asked to disclose it to the Peer Support team. Management of potential conflicts will be assessed individually.

If you are an application selection committee member and you have a conflict of interest with an applicant, you are expected to declare it to the committee. Recusals will be decided on an individual basis.