

Effective Date: May 20, 2020

**Let's Get Set, Inc.**  
**Privacy Policy**

Let's Get Set knows that you care how information about you is used and shared. This Privacy Policy (this "Policy") describes how Let's Get Set ("Let's Get Set," "we," or "us") collects, uses and shares personal information of users of the Let's Get Set website, webapp, and in conversation with partner organizations who provide support in tax preparation ("Tax Preparers"), and related services (collectively, the "Services").

Please read this policy carefully, and contact us at [info@letsgetset.co](mailto:info@letsgetset.co).

**1. Protecting Your Financial Information**

Pursuant to Mass. General Laws Ch. 93H, Let's Get Set has adopted a written information security program to safeguard your personal information. This includes adoption of administrative, technical, and physical safeguards to protect your personal information from breach or misuse. If you have any questions about our protocols, please contact us at [letsgetset.co](mailto:letsgetset.co).

**2. What Information We Collect**

We collect the following information when you use the Services:

*Information You Give Us* - When you use these Services, you will have the opportunity to provide us with some information directly. For example, some functions of these Services require you to register for an account, where we may ask you for information including your name, email address, and preferred username. We also collect the information you directly give us as you use the Services, including all information you submit as part of preparation of your tax filings. If you contact us directly with a question or suggestion we also collect information related to that interaction.

*Information Provided by Third-Party Services* - Let's Get Set gives you the option to sign up for the Services using certain third-party social media accounts, including Facebook and Google. If you sign up or log in to the Services using a third-party service, that service will share certain information with us. The information they share is governed by the relevant service's terms of use and privacy policy, but often includes your user ID, profile information, and other data related to your use of that service.

*Automatically Generated Information* - As with most online services, when you access and use these Services we automatically record some information about you and your device. For example, when visiting these Services, we may collect your IP address, device operating system type, browser type, browser language, the website you visited before browsing these Services, pages you viewed, how long you spent on a page, access time and information about your use of and actions on these Services. Your web browser may allow you to control or limit the disclosure of some of this information.

*Cookies* - Let's Get Set may also use "cookies," "tracking pixels," or other automated mechanisms to collect and personalize your service on these

Services. Cookies are small files that Let's Get Set can send to your browser for storage on your device. They make the use of these Services easier to navigate by saving preferences, remembering your login information, and recalling other aspects of your use of these Services. While most browsers allow you to disable cookies, we recommend that you leave cookies enabled so as not to interfere with the full functionality of these Services.

### **3. How We Use the Information We Collect**

We may use the information collected about you in order to operate, develop, research, modify, and improve these Services and any other related services. This may include using your information to:

- Provide Services you request.
- Provide administrative notices applicable to your use of these Services.
- Respond to your questions and comments and provide user support.
- Analyze trends in statistics regarding visitors' use of these Services.
- Protect against and prevent infringement, unauthorized use and access of these Services, and claims and other liabilities.
- Enforce our Terms of Service and this Policy.
- Comply with applicable legal requirements, court orders, legal proceedings, and document requests.

**Please note:** the individually-identifiable private financial information you provide us in order to facilitate preparation of your tax filings is solely used to assist in the preparation of such filings or respond to issues related to such filings.

### **4. Information We Share**

Some amount of sharing is necessary in order for Let's Get Set to operate these Services. The following individuals or entities may have access to your information:

- *Tax filings* - if we offer the ability to file taxes on your behalf and you agree to use this feature, we will disclose the information on the tax filing to the relevant government tax authority.
- *Let's Get Set and its contractors* - members of Let's Get Set (including our Tax Preparers) and any independent contractors they work with, may have access to user information as it is reasonably needed for the operation of these Services.
- *Third party service providers* - Let's Get Set may work with third-party providers in order to research, develop, operate, or improve these Services and any related services, and may share user information with third party service providers solely as is needed for those service providers to provide services to Let's Get Set.
- *Business transfers* - If Let's Get Set is acquired by another company, goes into dissolution, or otherwise transfers ownership or assets, Let's Get Set may sell or transfer user information as part of that

transaction.

- *Legal compliance* - Let's Get Set may share information if we believe, in our sole discretion, that such disclosure is necessary in order to comply with any court order, subpoena, or other legal process, including an order to respond to any government or regulatory request, or if we believe such disclosure is necessary to enforce or apply our Terms of Service and other agreements, or if we believe disclosure is necessary or appropriate to protect the rights, property, or safety of Let's Get Set, our users, or others.
- *Data analysis* - Let's Get Set may share aggregated, non-personally-identifiable data derived from user information for any business purpose, including for analyzing demographic and usage information or to help identify new partners and companion services.

#### **5. Information Related to Minors**

Children under the age of 18 are not permitted to use, access or register on these Services in any way. We do not knowingly collect or solicit information from anyone under the age of 18. If we learn that Let's Get Set has collected personal information from a child under the age of 18, we will delete that information as quickly as possible.

#### **6. Changes to this Policy**

If Let's Get Set decides to change this Policy, we will post those changes on these Services so users can remain aware of its data practices and will attempt to alert you to the change using any contact information you have provided us. The effective date of the current version will also be posted at the top of this Policy. We ask that you check this page periodically for updates.

#### **7. Contact Us**

If you have any questions about this Policy, please contact [info@letsgetset.co](mailto:info@letsgetset.co).