

Midway Independent School District Disciplinary Alternative Education Program

Panther **RESET**



"Discipline is the glue that binds achievement and success"

Parent/Guardian Policies and Procedures Packet 2023-2024

901 Old Hewitt Rd
Hewitt, Texas 76643 254-
761-5678 extension 2890



Dear Student and Parent/Guardian:

The Midway Independent School District's Disciplinary Alternative Education Program (DAEP), known throughout the district as "Panther Reset Program", is an educational environment for students whose behaviors have seriously or persistently violated the Student Code of Conduct.

It is our belief that all students are capable of more positive behaviors with the right support. Self-control, citizenship, individual responsibility and respect of self and others will be emphasized in the Reset Program. We also believe that all children can continue to learn and progress academically at the highest level of their ability within the Reset structure.

The primary focus of the Disciplinary Alternative Education Program (Reset) is to help guide students toward improved behavior, social and emotional skills, as well as academic discipline so they may return to their main campus as productive students and community members. With your support, our staff is committed to maintaining academic progress for each student within its restricted learning environment.

Sincerely,

Marva Harrison, DAEP/Reset Facilitator

DAEP Placements

First time placements will be at the discretion of the main campus assistant principal

(A MINIMUM OF 60 DAYS)

60 DAYS (*NORMAL PLACEMENT*)

75 DAYS

90 DAYS

Returning DAEP Placements

Students returning to DAEP within a 6 month window (not including summer months not in school):

Placement days will not be less than 75 days or Rest Of Year with Facilitator's approval.

Students assigned returned placements will not be eligible for early release.

Arrival Procedures

The school day at begins at 8:00 a.m. ***(with the exception of the elementary school student. Students in grades 3 through 5 will begin their day at 8:10 a.m.).*** Students are asked to arrive ***no earlier*** than 7:15 a.m. to the DAEP campus. Students will not be permitted to enter into the DAEP Building before 7:15 a.m. Students must enter the building upon arrival and will remain in the building until the end of the day. Upon entering the building, each student will have their temperature checked, asked to remove shoes to be checked, turn pockets inside out for checking and scanned as they walk through the metal detector. **Students will not be allowed to bring cell phones into the building.** **Students may not bring breakfast into the building. (Breakfast can be provided to students who desire it).**

Transportation

Transportation to and from the DAEP campus will be the responsibility of student and parents. **School bus transportation is not an option while in DAEP. Student drivers are permitted to park only in designated parking assigned by DAEP Facilitator.** Every effort will be made to ensure that students only use the modes of transportation previously approved by their parents. Any changes in modes of transportation should be communicated by a parent or guardian.

Dismissal Times

The school day ends at 3:00 p.m. ***(with the exception of the elementary school student. Students in grades 3 through 5 day will end at 2:55 p.m.).*** Students will be released from the building one at a time. Students are required to leave campus immediately upon being dismissed each day from class. Students being picked up should be picked up no later than 3:10 p.m. If the student has not been picked up by the designated time, the student will be escorted by DAEP Staff to the signal light on Hewitt Drive & Regal Drive.

Students who walk will be escorted to the light on Hewitt Drive & Regal Dr near the middle school building and cross over to the other side of the street. **Students must remain in dress until they are off school property.**

Attendance

Attendance is mandated by the State of Texas Compulsory Attendance Law. Students must be in attendance at school at least 90% of the time that a course is offered, to receive credit for that course.

Also, students do not make progress toward dismissal from the program when they are absent from school. Therefore, attendance at DAEP is very important. If a student is to be absent from school, the parent/guardian must call the DAEP to report the absence before 8:30 a.m. Any student who is absent from school must bring in a note or excuse the day he/she returns to school. Students leaving before 10:30 a.m. are considered absent for a full day. Excessive absences will be reported to the Midway ISD truancy officer for appropriate action.

Tardies

Students arriving late - unexcused tardies:

Students arriving after 8:00 a.m. are considered tardy and will be assigned after school detention, which must be completed on the same day of issuance.

Students who are assigned after school detention for this purpose will not be permitted to participate in recreational activities for that day.

Excessive tardies and/or absences may result in an extended assignment of after school detention. After school detentions last until 3:40pm and will be held at the DAEP building. **These detentions must be completed on the same day of issuance.** Detentions will be approved by the DAEP Facilitator.

Trespassing on School Grounds

Students enrolled in the DAEP Program are not allowed to attend any MISD activity, regardless of campus involved or attend any event where MISD is participating. In addition, students are also not allowed to be present on any campus or school property in the district while in DAEP. Loitering within 300 feet of any MISD campus or property is prohibited. Violation of this policy may result in possible trespassing on school grounds charges. These restrictions apply twenty-four hours a day, seven days a week, all holidays, summer months and any extracurricular activities. TEC 367.006(c)

Medication

If a student is required to take medications during school hours, parents must complete the medical administration form and review requirements with the school nurse. This must be signed before school staff can administer medication to a student.

Over-the-counter drugs for colds, headaches, allergies, etc. are not stored or available in DAEP. If a student requires an over-the-counter drug, then the parent will need to bring it to the DAEP building and administer it to their child.

Academics/Grading

The majority of core-course curriculum is derived from an internet based, computer assisted program, named Edgenuity. Students' courses will be assigned by their DAEP classroom teacher; work from Edgenuity utilizing the same scope and sequence as their main campus courses. The desired outcome is students in DAEP will be working on mastering the same content as students in their main campus classroom. Most elective coursework will be assigned and graded by the students' main campus teacher.

Learning is the primary purpose of being in school. Students should focus on completing all assignments daily. If a student receives a grade of less than 70% on a quiz the student will have an opportunity to reattempt the quiz.

Student Materials/Supplies

All school supplies will be provided for the student while at DAEP. **Students are NOT permitted to bring any materials into the building. Any bags, clothing or other personal items brought into DAEP will be kept until a parent can retrieve them.**

Cell phones **WILL NOT BE PERMITTED** in the DAEP building. Cell phones found on students will be confiscated, the student will be fined \$15.00 and the student will be assigned after school detention by the administrator. Consequences for persistent cell phone violations will be at the discretion of the DAEP facilitator.

Breakfast and Lunch

Students who qualify for the Federal Lunch Program can receive a breakfast and lunch each day from the school district either for free or at a reduced cost.

Breakfast/lunches will be paid through a students' meal account. Students may elect to bring their own lunch to eat. Lunches must be brought in a clear bag (gallon size / zip lock). Drinks must be factory sealed.

Food cannot be kept refrigerated or heated up.

Dress Code Requirements

Students are required to comply with the dress code guidelines outlined in the MISD Student Handbook.

In addition, DAEP students will be required to wear a standard wardrobe consisting of:

Collared shirt - short or long sleeves. No decorations or graphics.

Color: High School and Middle School- Navy;
Intermediate and Elementary - White

Long khaki trousers with a belt; ***absolutely no shorts, or leggings are permitted.***

A belt (any color)

Tennis shoes (any color)

No jewelry is allowed. **Jewelry brought into building will be confiscated.**

Head coverings are not allowed.

Hoodies/jackets will be removed upon entrance of the DAEP building and given back at the end of the day.

Clothes and belts may not have excessive metal.

Gym shorts WILL NOT be permitted to be worn under the students' khaki pants.
Extra clothing will be confiscated.

Students are not permitted to wear any sort of fingernail polish. (including fake nails)

Ladies, all hair must be pulled up in a ponytail (this can apply to men if warranted).

Make-up must not be distracting (determined by administrator)

All tattoos must be covered upon entering the building

Confiscated items will be returned when a parent or guardian can come to the DAEP office to collect the item.

Students will be screened for DAEP dress code compliance daily. Students in violation of the dress code will be assigned after school detention, which must be completed on the same day of issuance.

Students who are assigned after school detention for this purpose will not be permitted to participate in recreational activities for that day.

Character Education & Mentorship Programs

The ultimate goal of DAEP/Reset is restorative discipline for all students assigned to our campus. With that in mind, every student attends a weekly Character Education class for the duration of their time at DAEP. Students are greeted with the concept that while everyone makes mistakes, it is not those mistakes that define them, but instead what they choose to do about them that determines who they are. Constant themes of how to deal with adversity and how our words and actions impact those around us are discussed in detail, always with the goal of helping students to build character through empathy, compassion, resilience, kindness, and honesty.

Students who are assigned DAEP for drug or alcohol violations are required to complete a virtual class on Substance Use Education through Edgenuity.

All students will meet with the DAEP mentor weekly for additional character building and ongoing encouragement. We believe all of these supports give our students their best chance of success, not only back on their respective campuses, but in life outside of Midway ISD

Counseling and Student Support Services

Students will have the opportunity to visit with a Licensed Clinical Social Worker or social work intern when the need arises. With signed consent from guardians, the campus social workers may provide individual or group mental health services, as well as case management services. Topics often addressed may include, but are not limited to: mental and emotional health, coping skills, interpersonal skills, grief, anger management, crisis intervention and connecting to outside resources.

The goal of this additional support within the DAEP program is to help provide students in need of mental health services the appropriate resources to help them succeed. In addition, students will be allowed to visit a Licensed MSW or a MSW Intern from Baylor University, assigned to the DAEP. These individuals will provide one-on-one or group counseling while students are in DAEP. These individuals will be available to provide additional help and support at the request of the student or parent.

DAEP Daily Schedule

8:10 – 8:58	Period 1
9:00 – 9:48	Period 2
9:50 – 10:48	Period 3
10:50 – 11:34	Period 4

11:35 – 12:10	Student Lunch
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12:10 – 1:10	Period 5
1:15 – 2:05	Period 6

2:05 – 2:55	Period 7
3:00 – 3:10	Dismissal

3:15– 3:55	After-school Detention
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Discipline Management System

DAEP is a disciplinary facility. Thus, a high standard of behavior is expected of all students. The intent of the DAEP discipline system is to develop the ability to maintain self-control and follow rules while maintaining academic progress in their courses.

Minor Infractions (Could result in after school detention / 1 day)

Any form of communication without permission
Leaving desk without permission
Not sitting forward facing student's assigned computer; not being engaged in assignments
Head down/Sleeping
Not remaining productive throughout the school day
Out of dress code
Tardies

Major Infractions (Results in extended days to be served in after school detention/number of days to be determined by DAEP Facilitator)

Influence, possession, use, sale of drugs, alcohol or other illegal substances
Use of offensive or disruptive expression
Computer misuse
Fighting / verbally or physically aggressive
Continuous dress code violations
Continuous tardies
Continuous unexcused absences

This list of rules is not exhaustive and cannot possibly cover all incidents that could occur at DAEP. The discretion of the DAEP Facilitator is the final authority on campus for disciplinary matters.

Any major violation as listed in the Student Code of Conduct may result in involvement of law enforcement and immediate suspension of student or expulsion.

Vandalism

Students who cause damage to school property will be required to repair or pay for the damages. Disciplinary action may also result.

Restraint/Reasonable Physical Force

In the event that a student acts out and causes an imminent threat to the safety or security of staff, other students, or property, DAEP staff will respond by using minimal force to ensure the safety of the students, staff and this facility.

Appointments

Parents/Guardians are asked to schedule routine doctor or dentist appointments for students after school hours. When this is not possible, the student should return to school after completion of the appointment. Students who return to school with a note from the doctor will have their absence coded as “excused.”

MISD School Calendar

MISD DAEP will follow the approved MISD School Calendar. School days will begin at 8:00 a.m. and end at 3:00 p.m. unless otherwise notified. All students **MUST** be off the DAEP property no later than 3:10 p.m. unless serving detention.

In the event of inclement weather, tune to local radio and television or visit the MISD website for closing information.

Parent/Student Communication

DAEP staff will relay emergency messages to students. Students will not be allowed to receive or place phone calls except under the direction of the DAEP Administrator.

Money

Students do not need money during school hours except to put money on their lunch account. Students arriving with large sums of money will have the money confiscated to be returned to the student upon dismissal from DAEP or to parents.

MISD DAEP "Level of Success" Points Sheet

Students have the opportunity to earn up to 35 points each day at DAEP. A Daily Compliance Point Sheet will be completed by the student's classroom teacher. Each positive behavior will result in 1 point earned. Students MUST earn 30 to 35 points daily to earn credit for the day.

This sheet will indicate the level of behavioral success of the student while serving each day in DAEP. This sheet is to be signed by the student, signed by the parent and returned the next school day.

Early Return To Main Campus

DAEP students can earn early release to their perspective main campus if all qualifications are met; an application for early return to main campus must be completed and approved by the DAEP Facilitator.

- * 60 day Placement-->45 Day completion
- * 75 Day placement-->60 day completion
- * 90 Day placement-->75 day completion

- * A grade of 70 or better in all academic courses
- * Student must not have served "after-school detention within 5 school days of being rewarded early release
- * Student must not have exhibited extreme, disorderly behaviors with the 10 days of early release
- * Completion of Character Education Class (w/certificate)

Early release for DAEP students will Not be more than 15 days.

Student Expectations

Respect for self, peers and property

No talking unless given permission.

Use of appropriate language and topics when given permission to speak. Respect others when they are speaking.

No throwing of objects or horseplay.

Respect for staff

When asked to complete a task, student complies the first time without arguing.

Use of appropriate language and topics when given permission to speak

Participate in class activity

Student is continuously working on assigned work during class period, from beginning to end of period.

Student is working to the best of their ability.

Participate appropriately in discussions when applicable.

No sleeping, student is upright and working at all times.

Remain in seat and keep area clean

Student will remain in seat, working, facing forward at all times.

Student keeps area clean and orderly.

No graffiti.

Remain in dress code

Shirt tucked in at all times.

Pants must be worn appropriately at all times.

Head and arms must remain outside shirt at all times.

Tattoos must be covered.

No earrings or spacers.

No tight rolling of pants.

No tucking of pants into socks or shoes.

Shoes must be worn correctly at all times.

Student must wear belt appropriately at all times.