

# STATUS REPORT



PROJECT AT A GLANCE

PROJECT STATUS	On Track						
BUDGET	On Track	TIMELINE	On Time	RESOURCES	Full Coverage	RISK	Some Risk

PROJECT DETAILS

PROJECT NAME	Radar Demo	PROJECT CODE	TEST-001
PROJECT MANAGER - BUILD LABS	Alessandro Barbagallo	PROJECT MANAGER - BUILD LABS	Jack Weatherford
PERIOD CAPTURED	10/3/2022 - 10/10/2022	COMPLETION DATE	10/29/2022
BUDGET TOTAL \$	\$18,650 - \$28,180	BUDGET HOURS	190 [284]
BUDGET USED \$	\$19,875	LOGGED HOURS	134

SCHEDULE AND MILESTONES

CURRENT MILESTONE	Build Labs delivery of complete build by 10/29/22
NEXT MILESTONE	Build Labs User Testing 10/15 - 10/24
PROJECT SCHEDULE	October 22 - BL Delivery of Completed Build II Week of October 25 - BL UT II Week of November 1st - BL Debrief

SUMMARY

10/3 Build Labs kickoff meeting with Alessandro Barbagallo and Jack Weatherford. Recap of discussion items:

- **SOW Signature** - Thank you!
- **Tentative Project Schedule:**
  - Oct 29 - BL Delivery of Completed Build
  - Week of Oct 29 - BL UT
  - Week of Nov 1st - BL Debrief
- **Weekly Check-in:** Tuesday 12:00 pm CST (1:00pm EST) 30 min
- **New Screen Layouts:** BL to provide comps of new screens for validation and acceptance

10/6 Approved screen layouts with the following changes:

- The packaging must be completed before they can obtain signatures (not just prior to departure) - if we can do a pop-up or some message when they click on Signature if the packaging is still open, that would be best
- Once signatures are obtained, the packaging should be locked down as that's what the customer was approving with their signature
- Change the label on the button from "Configure Containers" to "Seal Containers" as that's the term the crews are familiar with

10/8 Approved the development of a Toggle scan button to switch between Bluetooth and Camera. Build Labs Estimate: 10-15 hours

10/12 Follow-up on PBO. Provided the following guidance:

- There are two sets of pallets that need to be auto-created by the app: Carrier Packed Pallets = PBO Type is false (unchecked) and PBO Pallets = PBO Type is true (checked).
- So if the crew entered in 3 Carrier Packed Pallets and 2 PBO Pallets, the app would create a total of 5 pallets, two of which would be marked as PBO (PBO = Packed by Owner, these are pallets the owner has packed themselves).

RISKS AND BLOCKERS

ISSUE TYPE (SEVERITY)	NAME	DESCRIPTION
RISK (LOW)	Project Timeline	Compressed Project Timeline due to upcoming Event
BLOCKER (LOW)	Assets and Content Availability	Starting development without final media assets

ACTION ITEMS - BUILD LABS

NAME	DESCRIPTION	ACTIONS/RESOLUTION
Screen Layouts	Send Manage Packaging screen layouts to Build Labs Team for review and approval	COMPLETED on 10/16/22

ACTION ITEMS - BUILD LABS

NAME	DESCRIPTION	ACTIONS/RESOLUTION
SOW Signature	Sign SOW Presented on 10/3/22	Build Labs to return signed SOW Presented on 10/3/22 ACTION: COMPLETED on 10/3/22
Screen Layouts	Build Labs to confirm layouts for Manage Packaging (sent by Joe Fox on 10/5)	ACTION: COMPLETED on 10/6/22 -- APPROVED Requested Changes: -- The packaging must be completed before they can obtain signatures (not just prior to departure) – if we can do a pop-up or some message when they click on Signature if the packaging is still open, that would be best -- Once signatures are obtained, the packaging should be locked down as that’s what the customer was approving with their signature -- Change the label on the button from “Configure Containers” to “Seal Containers” as that’s the term the crews are familiar with
Toggle Scan Button	Confirm adding a Toggle button to switch between Bluetooth and Camera scan	ACTION: COMPLETED on 10/10/22 -- APPROVED Change approved: -- I would say let’s add it in as long as it won’t impact delivery.
PBO Type	Provide additional insight on the field named "PBO Type" (Boolean)	ACTION: COMPLETED on 10/14/22 Guidance provided: -- There are two sets of pallets that need to be auto-created by the app: Carrier Packed Pallets = PBO Type is false (unchecked) PBO Pallets = PBO Type is true (checked) -- So if the crew entered in 3 Carrier Packed Pallets and 2 PBO Pallets, the app would create a total of 5 pallets, two of which would be marked as PBO (PBO = Packed by Owner, these are pallets the owner has packed themselves).

PROJECT TEAM

ROLE	NAME	CONTACT
President	JD Dietrich	jd@buildlabs.io
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