

Bidders' Questions

Connect2 Community Network Curriculum Development, Training of Trainers, and Learning Resources

Q: How should the budget be structured? Should costs be captured and billed by the hour or by deliverable?

A: HealthierHere is asking vendors to provide a budget based on their scope of work shared in the RFP and their workplan for accomplishing the work and producing the deliverables. Funding is available for this activity as part of the overall CIE budget, and HealthierHere will make an award based on best value. You can provide estimated costs per activity and/or deliverable or hourly if you provide an hourly rate and estimated number of hours to complete the activity and/or deliverable. Please review the updated **Attachment B: Proposed Budget** for further clarification and directions.

Q: What types of attendees or organizations do you anticipate attending ToT trainings for pilot activities?

A: Internal HealthierHere staff and C2CN consultants, many of whom have been involved in or following development of C2CN and have some knowledge of community and social services delivery and data sharing.

Q: Do we need the names of individual staff members who will be working on the project?

A: No. We are only requesting information (names and role summary) of partners or subcontractors external to your organization.

Q: What do reports entail? Can you share a template?

A: We have revised the original report deliverable and instead request ongoing updates of the workplan communicated during regular meetings with HealthierHere. Deadlines have been updated – please review the **Deliverables and Reporting** timeline included in the revised RFP.

Q: Are we expected to train end-users? Is there a minimum competency level?

A: No. The selected vendor would train HealthierHere staff to deliver end-user training. The selected vendor will be expected to observe and engage in follow-up with end-users following initial trainings conducted by HealthierHere staff to understand and address any curriculum gaps and/or identify and inform self-directed training and learning tools for end users.

Q: Can you describe the structure of learning sessions with Ready Computing?

A: Virtual in-person sessions that might include structured material, potentially in the form of slides, as well as demonstrations of the actual technical solution and hands-on access, if desired. HealthierHere also has a users' guide and administrators' guide for the underlying commercial product upon which C2CN is based that can be made available.