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| **Project ID: Project Date:** | **Shipping Information**  **Name**  **Address, Suite**  **City, State, Zip**  **Phone** |
| **Project Name:** |
| **Number of Samples:** |
| **Lab Contact:** |
| **Lab Contact Email:** |
| **Lab Contact Phone:** |
| **C of C Copy Sent with Samples: Yes No** | **UPS, FED EX, DHL, Other:** |
| **Number of Pages:** | **Tracking Number:** |
| **Project Manager: Contact Information:** | |

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| **Test #** | **Sample Numbers** | **Sample Type** | **Panel** | **Comments** |
| Example: 1 | 1-8 | Air | C | Used Tag C2 instead of C1 for test #1 |
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| **Print Name** | **Signature** | **Date & Time Relinquished** |
|  |  |  |
| **Print Name** | **Signature** | **Date & Time Received at Lab** |
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