

**BOSQUE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS**

July 28, 2023

12:00 PM

Goodall-Witcher Hospital, Clarence Fields, Jr. Conference Room
101 Posey Avenue, Clifton, TX 76634

MINUTES

I. Certification of Public Notice, Call to Order, and Record of Attendance.

MEMBERS PRESENT:

John Erickson, Chairman
Thomas A. Blossom, Vice Chairman
Viki Villarreal, Secretary
Roger Parks
Charles Hopkins

ADMINISTRATION:

Adam Willmann, President, CEO
Jerry Pickett, CFO
Misha Rasberry, CNO
Rustin Qualls, DOP
Jacqueline James, Admin. Asst.

MEMBERS ABSENT:

Steve Clifton
Robert Phillips

GUEST:

None

John Erickson, Chairman, called the meeting to order at 12:00 pm. It was noted that a quorum was present, and the meeting was held in accordance with Government Code chapter 551.056 and as per the requirements of the statute; notification of the meeting was posted in the lobby of Goodall-Witcher Hospital, Goodall-Witcher Healthcare website, and filed with the Clerk of Bosque County at least 72 hours prior to the meeting.

- II. Public Comment (limited to three minutes per person). There being no response from the public, the meeting continued.
- III. Discuss and, if necessary, take action on the public hearing, regular, and closed meeting minutes of June 23, 2023. Minutes were provided to the members for review prior to the meeting. Roger Parks made a motion to approve the public hearing, regular, and closed meeting minutes as presented. Thomas A. Blossom seconded the motion and the motion carried.
- IV. Jerry Pickett, CFO, presented the financial statements for the period ending June 30, 2023. Net receivables from patient accounts totaled \$3,735,889 at the end of the month, up \$1,009,074 from May's month end. The Income Statement review showed Net Operating Revenue of \$2,997,469 Net Loss for June was \$193,681 compared to a budgeted Net Loss of \$3,374. Thomas A. Blossom made a motion to accept the financial statement as presented. Charles Hopkins seconded the motion and the motion carried.
- V. Discuss and, if necessary, take action to accept QA/RM report, Misha Rasberry, CNO presented the report. Quality metrics and utilization for the 2nd quarter of 2023, HQR/NHSN 5 measures are not meeting the goal currently, 2 measures are within 10% of goal. We have 2 measures that are meeting goal, our ED Discharge Door to Provider

and Inpatient Sepsis. Our downward trends have been discussed, addressed by management and administration.

Patient satisfaction data for the 2nd quarter from surveys performed through Press Ganey was presented. Most scores for all areas continue to trend upwards with the Emergency Department currently above the 52nd percentile ranking goal with an overall score of 75th percentile. Inpatient scores are above the overall goal of 39th and are at 87th percentile. The Home Health goal has risen over the last quarter from the 46th to the 81st percentile and is now meeting its goal. Medical Practice is not meeting their goal of 30th percentile and is currently at the 27th percentile ranking. Department managers continue working to improve patient satisfaction.

Risk Management reporting includes 4 Employee injuries, 3 Fall, 4 Medication errors, and 4 Incidents, all were discussed and addressed by management and administration. There is 1 open grievance which was discussed and addressed by management and administration. Roger Parks made a motion to accept the QA/RM Report as presented. Thomas A. Blossom seconded the motion and the motion carried.

- VI. Discuss and, if necessary, take action on Durbin & Company Engagement Letter. Roger Parks made a motion to approve the Engagement Letter as presented. Thomas A. Blossom seconded the motion and the motion carried.
- VII. Discuss and, if necessary, take action on BCHD Board Bylaws. Roger Parks made a motion to approve the BCHD Board Bylaws as written. Viki Villarreal seconded the motion and the motion carried.
- VIII. Discuss and, if necessary, take action on addendum to physician agreement. Adam Willmann presented an addendum to physician agreement to add Medical Directorship of Nursing Facility compensation in the amount of \$250/month. Roger Parks made a motion to approve the addendum to physician agreement as presented. Thomas A. Blossom seconded the motion and the motion carried.
- IX. Discuss proposed tax rate. No action taken.
- X. No Closed Session
- XI. No Closed Session
- XII. Administrator reports:
 - Introduced Chloe Todd, TAMU medical student.
 - In process: Moving to all physician model in the Emergency Room.
 - Ongoing search for Psychiatrist; increasing base offer for improved search.
 - A new elevator is scheduled for installation next week.
 - September 15, 2023 – Board will set a new tax rate.
 - September 22, 2023 – Board to hear from Geoff Tumlin, ODL.
 - THT Conference follow up.
 - HB 3191:
 - Board term changes
 - Board member unexcused absence/removal changes
 - Construction bid requirement changes.

XIII. Adjournment. A motion to adjourn was made by John Erickson. There being no objection, the meeting was adjourned at 1:35 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Viki Villarreal", written over a horizontal line.

Viki Villarreal, Secretary

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