



ASSESSMENT FRAMEWORK

A collaborative framework to indicate project health, reduce risk, and maximize value



About the Assessment Framework

The Assessment Framework helps evaluate the health, risk, and business value of an existing project or initiative.

Your goal might be to help a team or stakeholders understand where the project is at, where it comes from, and where it needs to go.

A robust project evaluation assures all context has been discussed and considered – increasing the odds of product or project health, security, and viability.



An Overview

For each of the following sections, research and understand what exists, what doesn't exist, in what state it exists, and what must, could, should, or will not be done accordingly.

01 Problem Statement

Dive into the problem you're solving, its root causes, and the impact of fixing and solving the problem.

02 Desired Outcomes

Ensure the outcome is worthwhile and all affected parties understand the value and how it impacts them.

03 Definition of Done

Define what done means to the company and the bottom line.

04 Constraints

Gather and understand all the possible considerations this effort requires for success.

05 Dependencies

Determine the aspects of this effort and the organization that prevent success.

06 Team

Confirm or adapt the right people are working on this effort to ensure success.

07 Work

Evaluate the chosen implementation (backlog and the processes) and what adjustments are needed.

08 Money

Gain awareness of current spend versus planned and projected to align investment with outcome.

09 Commitment

Validate if the effort is on track to meet original expectations.

10 Risks

Assess overall risks to success and how to mitigate them.



01 Problem Statement

What problem(s) need to be solved?

How would you categorize this problem?

- Business
- Compliance
- Technical
- Team Efficiency
- Security
- Customer/ Market Driven

What is the blast radius of this problem?

- Target Market

Isolated within enterprise
- Industry

Enterprise



02 Desired Outcomes

What change must be realized as a result of this effort?

What will this/these change(s) look like to the affected parties?

Will they care and why?



03 Definition of Done

How does this effort, team, project, or program know when it is done spending money?



Are there parameters, boundaries, and/or attributes to which this engagement must adhere, meet, or otherwise evidence compliance?

Financial (SOC, PCI)

Capacity

Time

Health (HIPPA)

Security (NIST)

Traceability

System Availability (5NINES)

■ Privacy (CCPA)

Auditability

Skills

Risk Tolerance

Other





04 Constraints (Continued)

Utilize the space below to expand on the parameters, boundaries, and/or attributes to which this engagement must adhere, meet, or otherwise comply.

Constraint 1

Constraint 2

Constraint 3



05 Dependencies

Are we innovating on existing things or greenfield inventing?

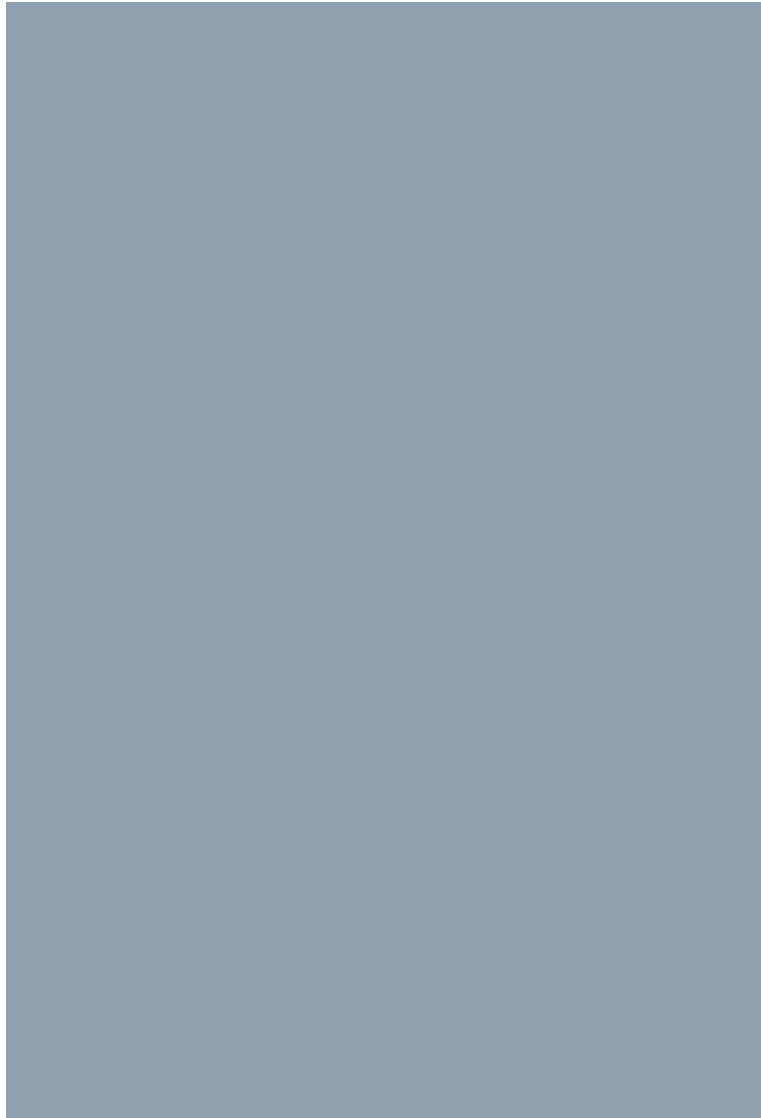
Are teams skilled correctly?

Do we understand the target market?



06 Team

What exists today?



What roles were initially requested to make this effort happen successfully?

How has this changed through the course of the effort?



06 Team (Continued)

How frequently, if at all, is the team being given the opportunity to assert, test, learn, and change?

What should exist?

Is this an adaptive or inflexible project environment?



07 Work

Is there more than one priority?

Yes

No

Is there more than one backlog?

Yes

No

Who are the stakeholders and how are they involved?



How is work (deliverable) discovered, defined, prioritized, and realized?



08 Money

Did there exist an idea of how much money would need to be spent in order to realize the desired value?

Yes

No

If yes, state the amount:

Remaining spend projection?

Is there a known run rate?

Yes

No

Is the planned budget aligned to the spend occurring?

Yes

No





09 Commitment

What was the original delivery commitment?

Is there a delta?

Yes

No

If yes, why?

What is currently delivered?

If there is a delta, will this effort require remediation activities?

Yes, now.

Yes, later.

No.



10 Risks

What are the risks which may impact successful implementation, daily operations, and customer delight?

Probability of
this occurring?

Level of
impact?

Do elimination, mitigation, and/ or
remediation options exist?

Risk 01)

Risk 02)

Risk 03)

Risk 04)



Making Your Assessment Actionable

Trility Consulting helps clients achieve desired outcomes through Software Design and Development, Cloud Engineering, and DevOps.

**If you desire an outside perspective, reach out to Trility.
Our teams could help by:**

- Conducting the assessment and leading a discovery process.
- Building out an actionable roadmap.
- Partnering to support a successful implementation.





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