

Production Team

Overview

THE WIN:

Guests will see and experience excellence through our audio, visual and lighting aspects both in the room and through our live broadcast.

PRIMARY ROLES:

To enhance the worship experience in the room and bring church home with excellence.

PRIMARY TASKS:

Lighting Operator:

1. Ensure all the service elements are properly illuminated and match the intensity of each song accordingly

ProPresenter Operator:

1. Ensure a playlist has been created to house all of the elements pertaining to a specific Sunday (Announcement slides, songs, videos, sermon notes, etc)
2. Input all of the songs, graphics, videos, and sermon notes as outlined within Planning Center
3. Confirm the proper "Look" has been added to each slide, graphic, or video
4. Ensure each piece of content is displayed properly for the appropriate audience (Main screens, Confidence Monitor, Lobby TV, and Broadcasting)
5. Ensure scriptures are inputted using the requested version (NLT, MSG, NIV, NKJV, etc)

FOH Audio Tech:

1. Ensure all band members have the ability to receive all available tracks and are satisfied with their mix
2. Ensure battery levels are at an acceptable charge prior to the start of service for all mics and in-ear packs
3. Speak with the scheduled speaker and discuss their mic preference. If the lav mic is their preferred option, ensure it is properly clipped and strapped in a secure manner.
4. Ensure music is available and played 10 minutes pre & post service
5. Ensure a safe worship experience with levels no greater than 100 decibels



PRIMARY TASKS:

Camera Operator:

1. Capture the energy on stage or in the room as directed by the Broadcast Director
2. Keep a low profile and minimize distractions by wearing black or dark colored clothing

Broadcast Audio Tech:

1. Ensure all audio inputs are being received by Dante and input into Logic
2. Ensure audio is flowing from broadcast to the blackmagic switcher
3. Ensure a well balanced mix

Broadcast Director:

1. Ensure all inputs are coming into the switcher (Cameras, ProPresenter, Media Player, etc)
2. Verify all graphics, videos, lyrics and sermon notes are converting to the proper broadcast format from ProPresenter
3. Notify camera operators when live and direct shots as needed
4. Update scheduled services in Resi to reflect the correct date and sermon title for that week
5. Ensure a stable stream is available on Facebook and Youtube 5 minutes prior to the start of service

SERVING EXPECTATIONS:

1. Scheduled members must attend Thursday rehearsal for the week as outlined in Planning Center
2. Sunday morning call time is 2 hours before the first service time.