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| ELTHAM NORTH PRIMARY SCHOOL No 4212POLICY MANUAL |
| **POLICY NO. 2.1** | **TOPIC: FUNDRAISING** | **Page 1 of 1** |
| **PREAMBLE:**Eltham North Primary School undertakes fundraising activities in order to obtain additional (to Department) funds to provide further materials for curriculum improvement, playground equipment and to enhance the school.PURPOSE:To enter into fundraising arrangements with individuals and/or organisations provided there is a tangible benefit for the school and the proceeds assist the educational goals of the school. To fund specific projects.**GUIDELINES FOR IMPLEMENTATION:*** 1. The Parents & Friends Association (PFA) can prepare an annual planned schedule of events in line with financial targets set by School Council.
	2. Fundraising activities will be run by the PFA which includes parents and members of School Council.
	3. Funds will be raised in line with guidelines defined by DET.
	4. The project team may present projects with specific targets for consideration by School Council. School Council will liaise with the project team regarding the scheduling and type of fundraising activities held during the year.
	5. The annual program of fundraising will be tied to specific budget items. Fundraising results and use of funds will be advertised to the School Community.
	6. Council will retain final discretion as to the raising and expenditure of funds. The PFA team delegates and empowers members and interested parents with responsibility and accountability for the conducting of special events. The Principal and School Council President shall be given the responsibility to approve any fundraising or sponsorship application provided it is in accordance with this policy.
	7. The interests and welfare of the students must be taken into account at all times. Any arrangement should not adversely affect the educational program, its delivery or the reputation of the school.
	8. All parents, staff and students will be encouraged to participate in fundraising activities and in any sponsorship arrangements.
	9. Acceptable examples of fundraising and sponsorship include: raffles, collecting dockets for books, computers, newsletter advertising, school photographs, book club, book fair, school banking, library donations, building trust donations, provision of sports uniforms, sporting equipment.
	10. Unacceptable examples of fundraising and sponsorship include direct advertising on school uniform items, inappropriate advertising hoardings affixed to school buildings or fences either internally or externally, any advertising to do with alcohol, tobacco, politics, religion or sex.
	11. Social events may also be organised to develop a sense of community.
	12. To consider and evaluate new initiatives, where ever possible.
	13. An annual review is required before committing to any fundraising or sponsorship arrangements for a further year.
	14. Individual benevolent donations from members of both the school and wider school community can be accepted as a fundraising donation

**PARENTS’ ROLE:**Parents will be informed of the policy.Interested parents will be invited to contribute fund raising suggestions to the PFA project team.To provide a vehicle for co-operative action by all of our parents and our school community.**DOCUMENTS IN SUPPORT OF THIS POLICY:**  |
| **Program Leader:**David Foley  | **Issued in Web Site:**Nov 2022 | **Updated / Ratified by SC:**June 2022 |