| **ELTHAM NORTH PRIMARY SCHOOL No 4212****POLICY MANUAL** | | | | |
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| **POLICY NO. 1.15** | **TOPIC: CCTV** | | | **Page 1 of 1** |
| **PREAMBLE:**  Eltham North PS has had graffiti attacks, damage to school buildings, thefts and broken windows in past years.  Eltham North PS has several security measures in place, including:   * + Presence of motion sensors and a security system linked to DET Emergency and Security management   + A system of security gates to reduce traffic through the school   + A number of CCTV security cameras   **PURPOSE:**   * To address the issues of damage, ongoing costs and the loss of equipment, caused by graffiti, vandalism and thefts over time. * To maintain the school environments and protect the school’s resources. * To eliminate vandalism, theft, damage and destruction to school buildings, facilities, equipment and resources * To assist in the identification of individuals responsible for such acts * To act as a deterrent to individuals contemplating such acts * To augment other additional security measures the school has in place   **GUIDELINES FOR IMPLEMENTATION:**   * CCTV information will not be stored or backed-up unless an incident has occurred which warrants doing so. * The CCTV will be managed by the Principal * Surveillance images will be viewed by the Principal Class. Further access requires authority from the Principal. * Surveillance information will only be accessed if there is a reasonable belief that an incident has occurred and that the surveillance information may assist in identifying what has occurred and who may be involved. * Surveillance footage will be provided to the Victorian Police if requested to assist in investigations. * The areas where cameras are located are clearly identified by warning signs with the message: “These premises are under constant video surveillance”. * The school community will be notified of the use of CCTV through the Newsletter annually.   **PARENTS ROLE**  Support the strategies put in place to create a supportive and productive school environment  **DOCUMENTS IN SUPPORT OF THIS POLICY:** | | | | |
| **Program Leader:**  David Foley | | **Issued on Web**  Nov 2022 | **Updated / Ratified by SC:**  August 2022 | |