

Child Check-In System



This is our child check-in station. It is located at the Welcome Center, next to the mailboxes in the church lobby.



Use this monitor to check your child(ren) in. You can enter your phone number or your name (press the 'A' key in the bottom left to bring up the keyboard). Typically, using your name works better.



When you select your family, you will see all of the children in your household who are fifth grade and under. Select which ones to check in, and then select which guardian is checking them in.



Once you check in, it will print labels. Be patient—sometimes it can take a minute, especially if you are among the first of the day.



The labels will come out of the printer next to the screen. A name badge will be printed for all children in preschool classes or nursery. For older kids, no name badge will be printed, but a household badge will be printed to confirm that you checked your kids in.



The name badge is on the left; the household receipt is on the right. A unique 3-digit code is created each time you check in. Keep the household receipt with you for when you go to pick up your child. We can add additional info, such as allergens, to the name badges. Please let us know if there's something you would like added.

Thank you for working with us to establish a safer and more streamlined system for checking kids in and keeping attendance. This new system also has an alert feature, so that classroom teachers can contact parents directly through a text message. Please keep your phone on silent, but have it available so that you can be contacted if needed.

Let us know if you have any questions or need any help using the system.