

## **Job Title: Project Manager in Agriculture Sector Development, focusing on Agricultural Value Chains (AVC)**

### **About Us**

MDF West Africa Limited (MDF West Africa) is a training and management consultancy firm that is registered in Ghana and commenced business in May 2009. MDF West Africa serves global and local clients in any of the West African countries and beyond. With a core staff of 28 professionals, supported by a network of 25 associated trainers/consultants, MDF WA is a multi-project organization implementing approximately 15 projects simultaneously.

MDF West Africa is a fully owned local subsidiary of MDF Training & Consultancy BV that has been building the capacity of individuals, organisations, and networks since 1984 with the mission of ‘empowering people, creating impact’. The Global MDF has offices in the Netherlands, Belgium, Kenya, Ghana, D.R. Congo, Sri Lanka, Vietnam, Bangladesh, Indonesia, Myanmar and project offices in Rwanda, Uganda, and Benin. MDF offers open-subscription training courses, tailor-made training and workshops and consultancy services in multiple sectors. MDF also provides support to organisations in the design and implementation of project monitoring and evaluation and learning (MEL) processes.

Being part of the MDF Global network and being an independent Ghana-based regional management consulting and training firm, we bring the best of both worlds. We bring over 35 years of global experience in development intervention, project design and program management enriched with our locally gained expertise. We draw upon our extensive experience in implementation of both public and private sector initiatives in developing economies. MDF WA can draw upon expertise from other regions where MDF Global is operating.

### **Job Description**

MDF West Africa is looking for an experienced Project Manager to join our team in the acquisition and execution of projects focusing on Agricultural Value Chains and other related assignments across the West Africa region and beyond. The MDF team specialises in the execution of assignments in different thematic areas, which include but are not limited to WASH, Education, Agriculture, Empowerment and Entrepreneurship, Governance, Finance and Circular & Green Economy. The ability of the MDF Team to implement assignments that cut across different thematic areas allows the cross-fertilisation of resources and ideas, generating optimal service to clients.

Within this role, you will have the opportunity to work with a variety of clients like GIZ, EU, IFAD, RVO, AfDB and World Bank to name a few, and travel within the West Africa region. You will be part of the international MDF network and therefore work with and learn from colleagues from Africa, Europe, and Asia.

## MAIN TASK AND RESPONSIBILITIES

### A. Acquisition of Assignments

- Acquisition and implementation of projects in both the private and public sector.
- Development of work plans, recruitment of experts and the management of project acquisition teams during the tender/proposal phase.
- Conduct research on upcoming opportunities and be aware of recent developments in the project regions.
- Develop qualified technical proposals and reports, which requires strong writing capabilities within given deadlines.
- Travelling to project areas on demand, sometimes on short notice.

### B. Execution of Assignments

- Follow up on upcoming opportunities from an early stage of tender development into execution. This includes the development of work plans, recruitment of experts, and reporting.
- Management of our expert teams in Ghana and abroad.
- Monitoring, quality assurance, and reporting of all project-related activities during the implementation.
- Maintain client and partner relationships.
- Provide needed support on other assignments where other MDF colleagues are Project Managers.

## NEEDED COMPETENCIES

### A. Technical Competencies and Professional Experience

- Relevant master's degree in business administration, agricultural economics or similar.
- Minimum 3 years of professional experience in (international) development.
- Technical skills, experience, and passion in the areas of agriculture, agribusiness and/or economic growth are a must.
- Demonstrated experience responding to development partners procurement procedures (EU PRAG regulations, AfDB, World bank, IFAD) are an advantage.
- Open to implement innovations, especially in ICT adaption and Green and/or Circular Economy.
- Fluency English is required – both written and spoken. Solid writing and communication skills in French would be a strong asset.
- Able to work independently and as part of a team.

## B. Personal/Social

- Service-and-client-oriented.
- Proactive/take initiative, business driven, professional, cosmopolitan.
- Team player, flexible, goes the extra mile, not a 9 to 5 mentality.
- Strong communication skills (both verbal and written) on a regional and international level via email, phone and face-to-face i.e., respectful, business-oriented, broad vocabulary, understanding of cultures and customs.
- Work independently, take responsibility to the team and clients, practical approach.
- Able to deal with productivity and turnover targets.
- Interested in learning and improve and improving yourself.
- Have International and/or West African work expertise.
- Interested in management for development.

## How to Apply

- The position is on a full-time basis (40-hour work week).
- Submit your application to **mdfwa@mdf.nl** with a copy to [rye@mdf.nl](mailto:rye@mdf.nl), using the subject: **Application for Project Manager** before the **30<sup>th</sup> of September 2022** (11:59 PM GMT). Applications received after this date will not be considered.
- Your application needs to include the following:
  - A cover letter (maximum two pages), outlining your interest, motivation, and qualifications for the position.
  - Your CV (including two professional references).
  - A sample of relevant work.
- An assessment and reference check will be part of the interview process.
- No relocation funds are available for this position.
- We encourage ECOWAS nationals to apply.
- MDF is an equal opportunity employer, and our hiring policy is based on merit and qualifications. We encourage qualified women and men to apply.

**ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED WITHIN THE SELECTION AND INTERVIEW PERIOD THAT ENDS ON THE 14<sup>TH</sup> OF OCTOBER 2022.**

