**FOUNDATION FOR SOUTHEAST TEXAS**

# 2023 COMPETITIVE GRANT APPLICATION GUIDELINES

1. Submit grant proposal with all attachments through the Foundation’s website.

2. The application and all attachments must be typed.

3. The submitting organization’s name must appear on each page of the application.

4. The application along with the policies may be accessed on the Foundation's website, www.fsetx.org, by clicking on “Nonprofits” at the bottom of the homepage.

5. The Foundation will not mail or email applications to applicants.

6. Applications with all attachments must be submitted online by Wednesday, February 15, 2023 at 5 pm CST. **NO LATE APPLICATIONS WILL BE ACCEPTED. NO EXCEPTIONS**

7. Timetable for 2023 Grant Process:

Wednesday, January 4 to Wednesday, February 15 - receive application, preparation and return of grant applications.

Tuesday, January 10 at 10 am - 11 am - Preparing your grant and Q&A - Hosted by Non Profit Development Center in the auditorium of the Foundation building – attendance is not required to apply for the grant

Wednesday, February 8– Grant report due for those nonprofits who were funded the previous year

Wednesday, February 15 by 5 pm- Application due online

March/April - Review of applications by Foundation Grants Committee

Late April - Consideration and approval of Grants by Foundation Board

TBD - Invitational grants award ceremony

8. Call or email Mellie Bevilacqua at 409-833-5775 or email [director@cfsetx.org](mailto:director@cfsetx.org) with questions.

**PLEASE READ THE GRANT POLICIES FOR UNRESTRICTED FUNDS CAREFULLY**