Terms and Conditions

Uppsala Union of Engineering and Science Students’
Career Fair Utnarm - 10 November 2022

By submitting this initial registration, you accept the following terms.

This registration is binding from 2022-06-04 and cancellation will result in an administrative fee (See section §19)

§1. Definitions

§1.1 Utnarm is in this agreement called the Organizer and the registrator is called the Exhibitor.

§1.2 Jexpo is the registration system.

§1.3 The Initial registration refers to the registration process which is open: 2022-04-19 to 2022-05-27

§1.4 The Complete registration refers the registration period where the exhibitor submits company information and applies for extra services and events.
The Complete registration is open from: 2022-08-08 to 2022-09-02

§2. Parties and agreement

§2.1 This agreement is concluded between Utnarm and the Exhibitor.
§3. Validity

§3.1 This agreement is valid from the moment of the Exhibitor’s submission of the Initial registration until full payment to the Organizer has been received.

§4. The Exhibitor’s Responsibilities

§4.1 The Exhibitor is responsible for any equipment that belongs to the exhibitor. The Organizer is responsible for the surveillance of the facilities used during the night before the fair and during the fair day. Unless agreed with the Organizer, any marketing or exposure other than that in the assigned booth area is forbidden.

§5. The Organizer’s Responsibilities

§5.1 Should a fault of a service provided by the Organizer be observed, the Organizer should at first hand be allowed to remedy the fault if possible. The Exhibitor has, if not able to use the service due to the fault, right to fair compensation corresponding to the value of the faulty service and the period during which the service was unavailable.

§6. Rights

§6.1 The Exhibitor is not allowed to use the Organizer’s logos without the written consent of the Organizer.

§7. Orders and Participation

§7.1 Orders shall be submitted in the way assigned by the Organizer.

§7.2 The Organizer reserves the right to choose which Exhibitors are allowed to participate as an Exhibitor at the fair after the Initial registration has closed. Exhibitors who are not chosen will not be charged any fee.

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info@utn.se
www.utn.se

Phone
070-308 95 21

Postal address
Uthgård
752 37 Uppsala

Visiting address
Uthgård
Polacksbacken hus 73
§7.3 Please note that due to a lack of space we only accept a limited number of Exhibitors. A confirmation if you got the spot will be sent out in the week after the registration becomes binding.

§8. Exhibition Package and Cost

§8.1 The Organizer will provide the Exhibitor with Utnarm’s Base Package.

§8.2 Utnarm’s Base Package costs 25 000 SEK and includes:

- Booth 3x2m large, 2.3 m high
- Two day envelopes
- One table
- Two chairs
- One corporate host
- Two power outlets (230 V)
- Wi-Fi
- One parking spot
- Two reserved tickets to the banquet (not paid)
- Climate compensation with a minimum of 1 ton of CO2-equivalents
- Market a limited number of job advertisements on the website
- Exposure through Utnarm.se in the company catalogue

§9. Exposure Packages and Additional Services

§9.1 Various extra services will be provided prior to the Complete registration. The Exhibitor can report interest of a service in the Initial registration, and it will not be binding until the Complete registration has closed, unless otherwise stated by the Organizer. As the availability of extra exposure packages is limited, the

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Exhibitor will be contacted after the Complete registration closes regarding the extra exposure the Exhibitor have applied for. The contents of the exposure packages will be specified in the Complete registration.

§10. Larger booth

§10.1 In the Initial registration, the Exhibitor can report interest in a larger booth size. If the Organizer considers that there is no space for a larger booth, the Organizer will notify the Exhibitor about this before the Complete registration opens on 2022-08-08.

§11. Goods

§11.1 It is the Exhibitors responsibility thall all goods stored in the goods reception do not arrive before 2022-11-07, unless agreed upon with the Organizer. The goods reception is open:

Monday: 2022-11-07, 08.00-18:00

Tuesday: 2022-11-08, 08.00-18:00

Wednesday: 2022-11-09, 08.00-20.00

It is the Exhibitors responsibility thall all goods stored in the goods reception are picked up before 12:00 the day after the fair: 2022-11-11, unless other arrangements have been made with the Organizer. The Exhibitor is to pay an administration fee of 500 SEK/day that goods are stored before or after the fair outside of above dates.

§12. Information and marketing

§12.1 The Exhibitor is obliged to provide catalog information and materials for marketing no later than 2022-09-02 when the complete registration closes. If material for
marketing is not submitted to the Organizer in the specified format or within the
time limit, the Organizer is entitled to omit it from the directory.

§13. Events and Webinars

§13.1 Application for events and webinars is an application of interest and the Exhibitor
will be contacted by the Event managers to create an event which is to the
Exhibitor's satisfaction. The application is binding when a separate deal has been
signed unless otherwise stated by the Organizer.

§14. Physical Contact Talks

§14.1 The application of interest for contact talks is binding only after the Exhibitor has
sent in the Complete registration. If cancellation of contact talks is made later than
the given date, the Exhibitor will be charged full price. Due to limited availability,
the Organizer reserves the right to exclude any exhibitor in participating, the
Organizer will notify this before 2022-09-30. The Organizer reserves the right to
not offer physical contact talks.

§15. Lunch and Banquet

§15.1 The Exhibitor is obliged to provide names and food preferences as well as allergies
for the company's representatives who will be present during lunch and/or banquet
by 2022-09-30, unless otherwise agreed with the Organizer.

§16. Payment

§16.1 Payment is made within 30 days of the invoice being issued, unless otherwise
agreed with the Organizer. Detailed prices will be published on www.utnarm.se.
The Organizer has the right to withdraw the price of the base kit for the fair (25
000 SEK) in advance. The Exhibitor can choose to be invoiced with e-invoice or PDF-
invoice in the registration. If the Exhibitor chooses this billing option, then the

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Exhibitor is responsible for ensuring that the e-mail address stated is correct. The Exhibitor is responsible for ensuring that the invoice enters their internal system.

§16.2 If the Exhibitor chooses to be invoiced with a paper invoice, the Exhibitor assures that the billing address stated is correct. An administrative fee of 30 SEK will be added if the Exhibitor chooses to be invoiced with a paper invoice.

§16.3 If the billing address is changed after the fair day, 2022-11-10, without the Organizer being notified or if the specified email address for the e-invoice is wrong, the Exhibitor will be charged with an additional fee of 50 SEK.

§17. Late Payment

§17.1 If the payment is not received before the due date, interest will be applied in accordance with the Swedish Interest Act. The Exhibitor is charged an administrative fee of 45 SEK if a reminder invoice is sent out by mail.

§18. Covid-19

§18.1 The fair, events and contact talks will be executed according to the Covid-19 regulations and restrictions. If an event or contact talk can not be executed in a satisfying way for the Exhibitor or the students due to a change in regulations regarding Covid-19, the event will be cancelled at no cost to the Exhibitor or Organizer.

§19. Cancellation

§19.1 If the Exhibitor is to cancel the registration, the following applies:
- Cancellation before 2022-06-04 - free of charge
- Cancellation between 2022-06-04 and 2022-08-07 – half base kit is charged, 12 500 SEK.
- Cancellation after 2022-08-07 – full base kit is charged, 25 000 SEK.

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§19.2 The application of additional services is legally binding after 2022-09-02

§20. Force Majeure

§20.1 Should the contents of the contract become significantly impeded as a result of external circumstances beyond the scope of the parties, such as measures taken by public authorities, war, mobilization, enhanced defence preparedness, fire, labor shortage, labor dispute, natural disaster, adverse weather conditions, bankruptcy, any party may, if it can be assumed that the aggravating circumstance is not of a temporary nature, withdraw from the contract without liability. The party wishing to withdraw from the agreement shall inform the other party in writing without reasonable delay after the aggravating circumstance has become known to them.

§21. Disputes

§21.1 Disputes related to this agreement will be settled by the Swedish court according to Swedish law.