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## **TAPMO Executive Committee Meeting**

### **MINUTES**

**May 31, 2022**

**Zoom Meeting**

**Present:** Chair James Seeley  
Vice-Chair Sandra Easton  
Mayor Dave Barton  
Mayor Susan Foxton  
Deputy Mayor Jim Hegadorn  
Councillor Margaret McCreery  
Mayor Marcus Ryan

**Regrets:** Councillor Andrew Veale

**Also Present:** Fraser Lockerbie, Vice-President, Digital, Sussex Strategy Group

**Staff:** Susan Aram, Deputy Treasurer  
Kim Courts, Deputy Clerk  
Ken DeHart, County Treasurer  
Andrea Ravensdale, Communications Manager

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#### **1. Call to Order**

At 1:00 pm, the Chair called the meeting to order.

#### **2. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

**3. Trademark Logo Process Update - Verbal**

**Moved by:** Mayor Ryan

**Seconded by:** Mayor Foxton

That the Trademark Process verbal update provided by Andrea Ravensdale, Communications Manager be received for information.

**Carried**

**4. Approval of Minutes**

**Moved by:** Councillor McCreery

**Seconded by:** Mayor Foxton

That the TAPMO Executive Committee Meeting minutes dated March 29, 2022 and the Special Meeting minutes dated May 3, 2022 be approved.

**Carried**

**5. Financial Statements as of May 2022**

**Moved by:** Deputy Mayor Hegadorn

**Seconded by:** Mayor Ryan

That the Financial Statements as of May 31, 2022 be approved.

**Carried**

**6. Proposed Amendment to TAPMO Terms of Reference - Closed Meetings**

**Moved by:** Mayor Foxton

**Seconded by:** Vice-Chair Easton

That the proposed **Sections 5.9 and 5.10 to Article V – Officers and Meetings** as outlined in the staff report be received for information; and

That the Terms of Reference be updated and placed on the August 14, 2022 TAPMO Annual General Meeting Agenda for approval.

**Carried**

**7. TAPMO Delegation Request at AMO Conference**

**Moved by:** Councillor McCreery

**Seconded by:** Mayor Ryan

That staff be directed to submit a request for delegation meeting, on behalf of TAPMO, to the Ministry of Finance and the Ministry of Northern Development, Mines, Natural Resources and Forestry to provide an overview of TAPMO operations and to discuss access to provincial staff in regards to gravel pit performance issues.

**Carried**

Chair Seeley was directed to write an introductory letter to the Minister of Natural Resources and Forestry following the provincial election.

**8. TAPMO Social Media Campaign Metrics**

**Moved by:** Deputy Mayor Hegadorn

**Seconded by:** Councillor McCreery

That the TAPMO Social Media Campaign Metrics as of May 25, 2022 presented by Fraser Lockerbie, Vice-President, Digital, Sussex Strategy Group be received for information.

**Carried**

**9. TAPMO Website Presentation**

**Moved by:** Mayor Barton

**Seconded by:** Councillor McCreery

That the new TAPMO website presentation by Fraser Lockerbie, Vice-President, Digital, Sussex Strategy Group be received for information; and

That the TAPMO website be approved.

**Carried**

**10. AMO Room Booking and Conference Update - Verbal**

**Moved by:** Mayor Foxton

**Seconded by:** Councillor McCreery

That the AMO Room Booking and Conference Update provided by Kim Courts, Deputy Clerk be received for information.

**Carried**

**11. Gravel Operations Costing**

**Moved by:** Deputy Mayor Hegadorn

**Seconded by:** Mayor Barton

That the March 2021 Gravel Operations Overview in North Dumfries presentation and the March 29, 2022 correspondence from the Township of Puslinch regarding road and bridge construction cost information be received for information.

**Carried**

**12. Correspondence from the Township of Wilmot**

**Moved by:** Councillor McCreery

**Seconded by:** Mayor Foxton

That the correspondence from the Township of Wilmot dated March 29, 2022 regarding new gravel mining applications be received for information.

**Carried**

**13. Adjournment**

At 2:34 pm, the Chair adjourned the meeting until Sunday, August 14, 2022 at the AMO Conference in Ottawa, ON or at the call of the Chair.

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James Seeley - Chair TAPMO Executive Committee