

# Indiana County Conservation District

## STANDARD RIGHT-TO-KNOW REQUEST FORM

**DATE REQUESTED:**

**REQUEST SUBMITTED VIA:**      E-MAIL      U.S. MAIL      FAX      IN-PERSON

**NAME OF REQUESTOR:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP/COUNTY (Required):** \_\_\_\_\_

**TELEPHONE (Optional):** (       ) \_\_\_\_\_

**RECORDS REQUESTED:**

*Provide as much specific detail as possible so the agency can identify the information.*

**DO YOU WANT COPIES?** YES or NO

**DO YOU WANT TO INSPECT THE RECORDS?** YES or NO

**DO YOU WANT CERTIFIED COPIES OF RECORDS?** YES or NO

Submit to: Indiana County Conservation District  
435 Hamill Road  
Indiana, PA 15701  
E-Mail: [info@iccdpa.org](mailto:info@iccdpa.org)  
Fax: (724) 289-1506

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For Agency Use

**RIGHT TO KNOW OFFICER:**

**DATE RECEIVED BY THE AGENCY:**

**AGENCY FIVE (5)-DAY RESPONSE DUE:**