

Construction Project Manager Job Description

ABOUT NEW SCHOOL FACILITY PARTNERS (NSFP)

Founded in 2022 as a spin-out of New Schools for Baton Rouge, New School Facility Partners (NSFP) is a non-profit service provider and fund seeking to solve all of the challenges that schools face when looking to open or expand. We always prioritize a school's bottom line—keeping as many dollars as possible in the classroom. New School Facility Partners collaborates with community organizations to expand high-quality public schools using affordable facility solutions.

We form strategic partnerships with local education organizations to tackle the facilities challenges their partner schools face. At New School Facility Partners, we use our deep experience in facility financing, investment, construction management, and development to support and advise schools on affordable solutions. We are with our schools every step of the way – from concept to closing and closing to close-out.

THE NSFP TEAM

The CEO of NSFP launched New Schools for Baton Rouge Facilities in 2016 in order to expand high-performing charter schools in Baton Rouge. With demand to grow and support schools outside of Baton Rouge, NSFP was launched in 2022 to help schools outside of Baton Rouge. Equal parts school strategy, construction, and finance, our team provides robust support and critical thought-partnership to schools planning to launch, expand, or renovate. We take a holistic approach to growing schools knowing that decisions in one expense category directly affect those in another. We deliver comprehensive building solutions by partnering with lenders and construction partners. We provide financial, technical, design development, and real estate assistance to charter schools in partner cities that are in need of a facility. To date, our projects total close to ~\$180m in direct community investment across the South. With a growing pipeline of upcoming facility projects across the Southeast, NSFP seeks to expand its team to ensure quality technical assistance and deep construction administration support is provided to each of its schools.

ROLE & RESPONSIBILITIES

Reporting to the Senior Project Manager of NSFP, as Project Manager you will provide construction administration support to fuel school growth in several states. You will:

- Conduct weekly site visits and field reports at projects under construction
- Conduct site assessments for schools seeking temporary, incubation, or district-owned facilities solutions
- Conduct weekly construction progress meetings as the owner/client representative
- Coordinate across stakeholders including school-level personnel, architects, consultants, contractors, and engineers
- Manage construction schedules, FF&E procurement and installation, punch list, close-out, warranty, and work orders
- Diagnose and solve construction and schedule related problems/delays proactively
- Evaluate and track budgets, maintaining records of all invoices and pay apps
- Communicate professionally with client regarding project delivery

QUALIFICATIONS & EXPERIENCE

- Belief in NSFP's mission that every child deserves access to a great education
- Bachelor's Degree required (degree in construction management, construction sciences or engineering preferred)
- 1-2 years in commercial construction, real estate development, facility management, or a related field (preferred)
- Prior experience in construction project management or commercial construction
- Working knowledge in project planning, estimating, and local and state regulatory processes (preferred)
- Strong interpersonal skills

- Ability to work independently, navigate various stakeholder concerns, and achieve results by working through others

WORK DEMANDS

- This is a remote role, but because of the requirements listed above, applicant must be located in Southeast with ability to travel to various school sites primarily in Texas, Louisiana, and Alabama.

COMPENSATION

This posting is for a full-time salaried position. Compensation and benefits are competitive and commensurate with experience and qualifications.

CONTACT

Please send resumes to Phillip Campbell at pcampbell@newschoolpartners.org.