



Friday, December 9th, 2022

Dear Sidewalk Café Operators:

We write to you because your sidewalk café has previously opted into the “Parklet Program” allowing tables and chairs to be staged in parking spaces. The City Manager has issued an extension of the emergency order to allow parklets for sidewalk cafés. Per the new emergency order, sidewalk cafés with parklets may choose to continue using the parking spaces until March 31st, 2023 provided all payments and submittals are received by December 30th, 2022. There is now a mandatory fee of \$25 per day for each parking space occupied by the restaurant for a total fee of \$2,250 per space.

Should you choose to continue participating in the program, please submit/resubmit your sidewalk café Form M with a checkmark next to the “Parklets” option and write in the number of parking spaces. You will also need to provide payment covering the parklet fee. Please note that the parking spaces are an additional cost to the sidewalk café square footage fee. (If you have already submitted your renewal for 2023, the sidewalk café application fee will have already been paid.) Finally, please submit the sidewalk café plan showing the parking spaces you intend to use as well as the tables, chairs, heaters, and umbrellas within those spaces. All renewals and fees are due by December 30th, 2022.

The new emergency order and an example Form M are attached. Applications are made through the City Auditor and Clerk’s Office. If you have any questions, comments, or concerns, feel free to email us at ROWerosion@sarasotafl.gov or give us a call at (941) 315-0995.

Best regards,

Daniel Ohrenstein, PE, PTOE
Assistant City Engineer, Public Works Department

cc: Marlon Brown, City Manager
Patrick Robinson, Deputy City Manager
Douglas Jeffcoat, Director of Public Works
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