

# HOW TO BE AN Effective Interviewer



Dig deep to recognise any unconscious biases you might have that are skewing your process

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Focus on real, behavioural and situational-type questions that directly pertain to your business or the role itself

Do what you can to minimise your candidates' stress levels



Take notes efficiently with a structure and shorthand that works for you



Be mindful of maintaining good eye contact and being constantly 'present' in the conversation

