



# Quick Start User Guide

Our purpose is simple: Sharing the worlds expertise, one personal connection at a time



## Welcome to TEX.inc

TEX.inc brings to life the unique form of learning that occurs when two people connect and share their experiences and expertise at the time of need. A personally curated network of people across organisational and geographic borders that have faced the same challenges as you, and people who also need your help!

TEX is a video-based marketplace that connects people with the expertise they need, when they need it. One-on-one, individuals, organisations, tech leaders and academia can work through challenges together, grow talent and thrive in our digital world.

The world is becoming more connected - and so should we!

We welcome you to our platform and thank you for joining us.

## Getting started

Great to have you on board! Complete these steps to get the most out of TEX - and remember everyone can learn and everyone can share.

1

**Explore and Register**

- Look around the site - see how it works, organisations and use cases
- When you're ready go ahead and register

**Build your Profile**

- Create your headline
- Check and edit your Skills
- Add experience and background

2

**Add your skills**

- Tell us about your skills and your experience
- Rate your level of competency - from Novice (1) to Expert (5)

**Search and find your skills**

- By Job
- By Skill
- By Category
- Or add your custom skills

3

**Join a program**

- Programs are where you can enrol in specific focus areas sponsored by an organisation

**Search and find a program**

- By Organisation
- By Name
- Access from your dashboard or search

4

**Set your Availability to share**

- Whether weekday or weekend, set the time periods you would like to make available to help others

and or

**Book a Session to Learn**

- Browse the Programs or Search for someone with the skills you want to learn and book a session

**Create an introduction video**

A short video is a great way for people to find out a little more about you - where you are from, what you do, what you are good at

**Create a Service (Optional)**

If you wish to provide a more specific focus area for your expert shared sessions, you can create a Service

<https://support.tex.inc/>