**BIATHLON CANADA**

**ANNUAL GENERAL MEETING**

**MINUTES**

**2 June 2013**

|  |  |
| --- | --- |
| **Attendance**  ***Division Presidents/Representatives*** | |
| Ken Ransom – BC | Dave Veysey – NB |
| Ken Davies– AB | Erika Charron– QC |
| Brian Walters – MB | Vanessa Bonk – SK |
| Tim Hurley – ON | Bruce Jarvis – NS |
| Ted Kimmins – NT | Bob Bentley – PE |
| Bill Curtis – YT | Madelyn St Croix – NL |
| ***Executive Members*** | |
| Stephen Hale – President | Marc-André Bédard - National Team Representative – |
| Lisa Belliveau – Secretary | Sandrine Charron – VP High Performance |
| Murray Wylie – VP Admin | Brendon Bulger – Treasurer |
| Bruno St Onge – VP Domestic | |
| ***Staff*** | |
| Kalie McKenna – Executive Director | Chris Lindsay – High Performance Coordinator |
| Bernard Voyer – Domestic Coordinator | |
| Absent | |
| Isabelle Gilbert – Cadet Representative | |
|  | |

1. **CALL TO ORDER**

The President, Stephen Hale, called the meeting to order at 1055 hrs.

**2. ROLL CALL OF DIVISIONS**

The President called the roll call to establish the attendance.

**3. REGISTRATIONS AND CONFIRMATION OF VOTES**

|  |  |
| --- | --- |
| The number of votes that each Division was entitled to cast was verified by comparison to paid membership numbers as follows: | |
| BC – 6 | QC – 3 |
| AB – 4 | NB – 3 |
| YT – 1 | NL –1 |
| SK – 2 | PE – 1 |
| MB – 1 | NS – 2 |
| ON – 3 | NT – 1 |

**TOTAL VOTES: 28**

Quorum was established, with majority being 15 votes cast.

**4. NOTICE OF ANNUAL GENERAL MEETING**

The President stated that the notice of the AGM was published in accordance with the by-laws of the Association by notification to each Division by electronic means and posted on the National Biathlon Web site on April 8, 2013.

**5. APPROVAL OF AGENDA**

**Motion # 1** “To accept the agenda of the Annual General Meeting.” Moved by **NS;** seconded by **AB** - Carried.

**6. APPROVAL OF MINUTES OF AGM 2012 (2 JUNE 2012)**

**Motion # 2** “To accept the minutes of the Annual General Meeting held 2 June 2012.” Moved by **NL;** seconded by **BC** - Carried.

**7. AUDITOR'S REPORT**

It was noted that the Auditors report was discussed in full at the recent Board Meeting.

**Motion # 3** “To approve the audited statements for the fiscal year ending March 31, 2013.” Moved by **PE;** seconded by **SK** - Carried.

**8. SANCTIONING ACTIONS OF THE BOARD OF DIRECTORS AND EXECUTIVE**

**Motion # 4** “To sanction the actions and decisions of the Board and the Executive for 2012-2013.” Moved by **ON**; seconded by **PE** - Carried.

**9. BY-LAW AMENDMENTS**

There were bylaw amendments that have been published on the website and were discussed at the board meetings

**Motion # 5** “To approve the amendments to the bylaw proposals as presented.” Moved by **NB**; seconded by **QC** - Carried.

**Motion # 6**. “To approve by-law amendments as amended and presented.” Moved by **AB**; seconded by **NL**- carried

**10. EXTENSION OF OFFICERS TO FALL SPECIAL GENERAL MEETING**

As there is an ongoing governance structure review the President expressed the desire to extend the following positions until the special general meeting to vote on the new governance structure is held in the fall of 2013.

**a) VP Administration**

Incumbent: Murray Wylie

**b) Vice President Domestic**

Incumbent: Bruno St. Onge

**c) Secretary**

Incumbent - Brendon Bulger

**Motion # 7**.” To extend the terms of the positions of VP Administration, VP Domestic and Secretary until the special general meeting is held. Moved by **NB**; seconded by **PE**- carried

**11. APPROVAL OF 2013/14 BUDGET**

The Memberships were advised that the Board had approved the 2013/2014 budget at the recent Board Meeting held on 01-02 June 2013.

**12. RATIFICATION OF THE CADET REPRESENTATIVE**

**Motion # 8** “To accept Isabelle Gilbert as Cadet Representative as appointed by the Department of National Defence.” Moved by **QC;** seconded by **PE** - Carried.

**13. APPOINTMENT OF AUDITORS**

This item was delayed until the special general meeting due to the ongoing search by the Executive Director and the Treasurer for additional auditor options.

**14. ADJOURNMENT**

Before adjournment, the President, Steve Hale asked if there were any other issues arising from the published Agenda.

**Motion # 9** “To adjourn the Annual General Meeting .” Moved by **NS;** seconded **NB** .

The Annual General Meeting was adjourned at 11:15 hrs on 2 June 2013.

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Steve Hale Lisa Belliveau

President Secretary