



SHOOTING IN ITALY

Current information concerning Covid-19 Outbreak



The Italian government, the Unions and the Producers association on May 25th 2020 have issued new guidelines concerning commercial, TV and film shoots. Provided the production meets safety and hygienic requirements, we can nowadays shoot in respect of the "Shared protocol for regulating measures to prevent and contain the spread of the Covid-19 virus in the workplace"
Below we summarize current information:

1. GENERAL INFO & TRAVEL TO ITALY

- Prior to starting the production – Production team should monitor national and local Centers for disease control and implement or communicate local and national regulations.
- From June 3rd, any visitor coming from Schengen area are allowed to travel freely to Italy and will no longer be required to self- isolate, for 14 days, under the supervision of the health authorities. Unless they have stayed in a Non EU Country during the 14-day period prior to entering Italy.
- Between June 3rd and 15th, people coming from a non EU Country will be allowed to enter the country, only for proven work or health reasons and will be required to self-isolate for 14 days.
- For updates on the above visit: [Link](#)



Protect yourself and others from getting sick

Wash your hands



- after coughing or sneezing
- when caring for the sick
- before, during and after you prepare food
- before eating
- after toilet use
- when hands are visibly dirty
- after handling animals or animal waste



Protect others from getting sick

When coughing and sneezing
cover mouth and nose with
flexed elbow or tissue



Throw tissue into closed bin
immediately after use

Clean hands with alcohol-based
hand rub or soap and water
after coughing or sneezing and
when caring for the sick



3. SAFETY AND HYGIENIC PRECAUTIONS DURING THE PRE-PRODUCTION

- Its required to check the BT (body temperature) daily to the offices crew by using a thermo-scanner
- The BT> 37.5°C, as well as symptoms compatible with COVID-19 (cough, fever, flu) precludes access to the offices and other working environments
- Set up all aspects of production so that crew can maintain social distancing
- To gain access to the office, everyone must use the antibacterial gel posted at the entrance, every time they enter
- When in the office or on set, everyone must aim to maintain a 1 meter distance from other cast/crew members
- Only essential personnel will be permitted in the PO
- Hand sanitizer should be visible and available in all areas
- Do not touch your eyes, nose and mouth with your hands
- All communal areas (desks, tables, etc.) must be wiped down with chlorine or alcohol based sanitizer
- Avoid gatherings in common areas (for example in the canteen or other break areas)
- Set up workspaces to provide for physical space between people
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash. If tissue is not available, cough/sneeze into elbow and immediately wash hands or use hand sanitizer
- Avoid physical contact including shaking hands or hugging, even elbow bumps should be discouraged
- PPE are compulsory for everyone in the interior spaces and in the exteriors (to be provided by production)
- Limit in-person meetings. Use conference/video calls as much as possible
- Casting to be done online, talent to self tape their performance according to the brief from a Casting Director
- Digitally distribute production documents. No paper
- Consider having a medic on call during prep, or a designated person in the office who is responsible for maintain the office's resources and available to deliver to any crew member in need. This individual would have thermometers, hand sanitizer, Clorox wipes, Tylenol on hand at all times.
- Designate one-way pathways when possible (clockwise) in order to avoid people having to pass each other going opposite directions in a narrow hallway.



To prevent COVID-19 it is safest to avoid physical contact when greeting. Safe greetings include a wave, a nod, or a bow.

How should I greet another person to avoid catching the new coronavirus?





4. SAFETY AND HYGIENIC PRECAUTIONS DURING THE PRODUCTION

A) PPE & Procedures

- Every crew/cast member should undergo temperature measurement with a contactless thermometer before the start of the shooting day and before entering the shooting location. Any new incoming subcontractors undergo temperature measurement upon arrival
- The $BT > 37.5^{\circ}\text{C}$, as well as symptoms compatible with COVID-19 (cough, fever, flu) precludes access to the offices and other working environments
- If any crew member feels sick or has $BT > 37.5^{\circ}\text{C}$ immediately inform the Health Officer on set. According to the procedures outline by the health authority, production will find an isolated place to wait/rest until a safe transportation is arranged.
- Reintegration to work will be managed on a case-by-case basis by the Company Medic
- Reduce the number of cast and crew on set whenever possible
- Set Medic and Risk Prevention Officer supervise crew health and cleanliness practices on set throughout the day in order to adopt needed changes with immediacy and provide signed approval at wrap of each day.
- Hand sanitizer (at least 60% alcohol) should be visible and available in all areas of the set, the production office, and the stages.
- Provide gloves, and respiratory protection (e.g. masks) for cast/crew to wear.
- Include additional PAs dedicated to assisting with sanitizing, possibly assigning PA's per department to manage
- Utilize appropriate Personal Protective Equipment (PPE), including but not limited to gloves, goggles, face shields, masks that cover the nose and mouth, finger cots (good for finger-only touch-points such as copier, microwave)
- Cover your mouth (not with hand) for coughs and sneezes
- Require appropriate cleaning for all production locations and areas (offices, shops, stages, locations, base camp, holding areas, high touch areas and restrooms)
- Require each member to regularly clean their own tools and equipment (i.e., cast and crew to clean the displays of their phones and tablets)
- Prohibit sharing of tools and equipment whenever possible (Netflix)
- Do not allow visitors on set



Protect others from getting sick



Avoid close contact when you are experiencing cough and fever

Avoid spitting in public



If you have fever, cough and difficulty breathing seek medical care early and share previous travel history with your health care provider



World Health
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4. SAFETY AND HYGIENIC PRECAUTIONS DURING THE PRODUCTION

B) Transportation

- Prioritize crew use of their own vehicles
- Consider personalized drivers or regular PA pickups for talent
- Drivers should wipe down inside vans (seats, handles, etc.) every time people exit the vehicle
- Attempt to limit number of people in a passenger van to 2 passengers at one time
- Require people to wear masks in vehicles
- Ensure one driver is assigned to one vehicle for the duration of prep and wrap
- Keep windows down when possible to promote ventilation
- Drivers of third-party suppliers to remain in their vehicles. Loading/unloading will be carried out by the corresponding crew

C) Catering

- Eliminate self-serve
- There will not be grouped buffet tables but only individual plates
- The catering team will comply with the strictest quarantine food preparation guidelines
- Dining area set to ensure social-distancing.
- No unwrapped food or snacks should be left on any serving area
- Seating should adhere to 1 meter rule
- Community drink dispensers should not be used
- Require individually wrapped utensils, plastic-ware, and straws.
- Require all drinks be in single-serve containers
- Divide the lunch hour into two times, to avoid a greater number of people in catering
- Cleaners (PAs or other staff) should be on hand to disinfect surfaces, catering tables, chairs, and gear at the start of the day, at lunch and at wrap





4. SAFETY AND HYGIENIC PRECAUTIONS DURING THE PRODUCTION

D) Cast & Extras

- All actors that can't respect social distance during the shootings should prove their state of health with a negative SARS-CoV- 2 test. Tests to be done according to the company doctor's recommendation in the most reliable form. Tests must be repeat every week
- Only actors on camera, in make-up or wardrobe who cannot wear PPE due to production requirements may be allowed not to wear PPE
- Require each cast to properly dispose of single-use PPE
- Minimize crew around camera while cast is on set
- Individual cast's wardrobe will be kept in separate bags from other cast's wardrobe
- Make-up application tools & supplies will be purchased per cast member and used only on that individual cast member
- Face shield should be worn by the Make-up Artist or Hair Stylist
- Clean hairbrushes and combs and reusable make-up brushes with appropriate disinfecting solutions
- Clean make-up trailers at the beginning of each shoot day and at multiple points throughout the day (between actors), including cleaning of work surfaces, light switches, door handles, and seats
- Reduce the number of extras, whenever possible
- Have enough space and tables and chairs for Extras holding areas to practice social distancing
- Extras they must wear face masks except the shooting scene

**We would be more than happy to provide more detailed information on this topic.
Please contact us at office@lupinfilm.com**

Most importantly, stay safe.



