



**Job Title: Student Director**

**Department: Campus**

**Reports to: Campus Pastor**

**Job Summary**

The Student Director leads a volunteer team that impacts the lives of students on the campus (6<sup>th</sup>-12<sup>th</sup> grade) Next steps in faith, and a leader to follow for every student on campus is the focus for the Student Director.

**Required Competencies:**

Basecamp, Planning Center, Social Media Platforms

**Required Results:**

- Engage with middle school and high school communities to help students find and follow Jesus
- Create community on your campus through building adult volunteer teams who are focused on making a positive impact on the lives of students
- Ability to create a vision and execute effectively
- Collaboration with all student directors across campuses to find the best answer to some of the same questions all campuses ask in student ministry

**Responsibilities:**

Service Involvement

- Create an environment every Sunday for middle school students to take a next step in their faith and connect with a leader
- Scheduling all elements for student services or gatherings on PCO
- Along with the campus pastor the student director develops moments for middle school and high school students to connect and grow (events, gatherings, services etc.)

### Lead Volunteers

- Identify, onboarding, development and care for volunteer teams
- Ability to place adult volunteers in a space where they can have a positive impact on student's lives at the campus
- Schedule volunteers using PCO – Responsible for ALL volunteers scheduled in a student environment
- Developing volunteers to move up the ladder by training and teaching on the NPC systems
- Maintain good relationships and planning with cross-functional teams for weekend services

### Pastoral Care

- Support with weekend follow-up and next steps
- Focus on relationships with local schools and student organizations
- Mentor and coach student team volunteers
- Additional follow up with guests, sign-ups and potential volunteers
- Ability to meet with people in a personal setting

### Facilities

- Work with facilities in maintaining clean and organized student space
- Create teams for set-up and tear down as needed
- Always leave an area better than you found it
- Assist with campus preparation for events and services

### Administration

- Responsible for campus student budget
- To dos completed on time and timely basecamp communication
- Ability to flex with the campus calendar and the programming calendar

### All-Staff Responsibilities

- Maintain an attitude of positivity, flexibility and support for all North Point staff
- Promote and execute the 5H for staff – Hustle, Hungry, Hopeful, Helpful, Humble
- Cultivating, retaining and celebrating volunteers
- Moderate physical demands may include lifting up to 50 pounds, standing and sitting long periods, push/pull/reaching
- Support the vision, mission, strategy and values of North Point Church

**Hours per week:** 40+ hours