

**Camillus Ridge Terrace
Policy & Procedure**

Revised Visitation Plan during Covid-19 Pandemic

Policy: It is the policy of Camillus Ridge Terrace to conduct visitation in accordance with the most recent Department of Health guidance regarding adult care facility visitation. Strategies will be updated as more information becomes available and guidance changes.

Procedure: The following Procedures and Protocols for Face-to-Face Visitation will take place at Camillus Ridge during Covid-19. It will be at the discretion of Camillus Ridge Terrace to adjust and/or suspend its visitation policy as necessary.

Conditions for Visitation:

- A. There has been no orders by Onondaga County Health Department or NYS Department of Health to quarantine the community.
- B. Except for compassionate or end-of-life care visits, to be eligible for visitation, residents must not be in isolation or observation with suspected or confirmed Covid-19.
- C. Compassionate care and end of life visitation will be permitted, when visitation is not otherwise permitted, in accordance with the NYS Department of Health's current visitation guidance.
- D. All visitation must be conducted with strict adherence to the Core Principles for reducing the risk of Covid-19 transmission(copy attached)and in accordance with Camillus Ridge Terrace's adopted and effective visitation plan.

1-Per the NYS Department of Health "**Health Advisory: Revised Adult Care Facility Visitation**" effective 7/8/2021, the following will be adhered to:

- 2-Each visitor(**limit of 2) will go through screening, including, but not limited to:
 - a. Temperature check. = or > 100 degrees not allowed.
 - b. Symptom questionnaire to include: cough? headache? cold symptoms? recent travel out of state/country? loss of taste/smell? exposure ?, etc.
 - c. name, address, phone #(day and night), date & time of visit, email, name of resident visiting, & place of visit. All visitors must clear this screening.

****Special permission may be given for special events to have more than 2 visitors at a time, (i.e. Birthday gathering). So long as social distancing and mask wearing protocols are adhered to.**

3-Each visitor will be required to wear a face mask(throughout the entire visit) covering mouth and nose (2 & under exempt), CRT will provide one if necessary. One of the visitors must be 18 years or older. Resident must mask also.

4-Visitor and resident will maintain, at minimum, 6 feet of social distancing. No touching hugging or kissing. No visiting with other residents. When possible, staff will accompany the visitor to the meeting place. If not possible the staff will remind the visitor of all appropriate Covid-19 infection control procedures(mask, hand gel, 6' distancing) and direct visitor to go directly to the meeting place.

5-All staff will observe and report to Administrator or designee any visitor that is not following the infection control procedures. **NO VISITOR SHOULD BE MOVING ABOUT THE BUILDING UNACCOMPANIED BY A STAFF PERSON.**

5-Each visitor will be educated on the following infection control practices:

- a. hand washing and usage of sanitizing gel
- b. don't touch your face
- c. social distancing
- d. wear mask(throughout entire visit).
- e. the ability to adhere to the core principles of infection prevention above.
- f. be given a visitor **fact sheet.**

Visitation will be denied to any potential visitor that does not pass the health screening and current requirements regarding international/domestic travel and/or who has been exposed to a Covid-19 positive person in the previous 14 days.

6-Face to face visits will be scheduled and last for no longer than 20 minutes This will ensure proper 10 minutes of sanitizing by CRT staff between visits.

7-Outdoor visitation will be in the enclosed front porch area or the Gazebo weather permitting. Memory care family visits can be conducted in the Courtyard. One family visit(2 visitors/1 resident) per area, per 20 minute segment. **CRT staff will discreetly monitor each visit.**

8-Inside visitation (during inclement weather) will be in the Kitchen Activity Room and the Formal Dining Room, which will be well ventilated and discreetly monitored by staff. One family visit(2 visitors/1 resident) per area, per 20 minute segment.

****When appropriate and with permission "Compassionate Care Visits" can take place, under particular circumstances, with encouraged social distancing and mandatory mask wearing for all. See next page.**

++Visitation should not be conducted in a resident's room if they share a room with another resident. The sole exception is that in-room visitation for residents in shared rooms will be permitted if a resident's health status prevents them from leaving the room and arrangements are made in advance of such visit.

9-Camillus Ridge Terrace can safely accommodate only 2 family face to face visits occurring simultaneously, in order to ensure and support safe infection control preventative measures.

10-Visitation can only take place when the facility has a sufficient amount of staff to help with transition of residents, monitoring of visitation, compliance of existing regulations and cleaning and disinfecting of the visitation areas after each visit using an EPA-approved disinfectant.

11-Residents in isolation or observance, and residents with suspected or confirmed Covid-19 status, irrespective of vaccination status, should not have visitors outside of compassionate care or end of life situations. Of course, video chats can be scheduled. Please contact Allie Combs, Activity Director at 315/672-3790 or crtac1@outlook.com.

12-CRT will maintain proper signage regarding face masks usage, hand hygiene practices and applicable floor marking to cue social distance criteria, in the visitation areas.

13-Any area used for visitation will be cleaned and sanitized after each visit per NYS DOH/CDC regulations, by CRT staff. Including resident's rooms.

14-Visitation will be **Paused** due to any new staff/resident confirmed positive Covid-19 diagnosis. NYS and Local DOH guidance will be sought and followed. This guidance will determine who is quarantined and for how long.

15-Visitation times are as follows;

Sunday- 9am to 11am, **Monday-**9am to 11am & 1pm to 4pm , **Tuesday-**9am to 11am, **Wednesday-**9am to 11am and 1pm to 4pm, **Thursday-**9am to 11am **Friday-**9am to 11am and 1pm to 4pm, **Saturday-**9am to 11am.

*****Where scheduling is not necessary, we greatly appreciate a courtesy phone call in advance of visits in order to have your loved one ready (medications, proper attire, meals, activities, personal hygiene, etc). This will ensure an enjoyable visit for the both of you.**

All infection control protocols must be adhered to.

16-A team comprising of the Administrator, Administrative Assistant, and Wellness Coordinator will review this visitation plan bi-weekly to ensure compliance.

17-If any visitor fails to adhere to the visitation protocols, they could be restricted from visiting during the Covid-19 NYS declared public health emergency, per NYS DOH guidance.

18-We ask all visitors to arrive 5 minutes early, in order to be screened and ready to begin the visit. To be fair to other visitors, your visit cannot go beyond the scheduled time frames. Please, do not be late.

20-Camillus Ridge Terrace complies and will remain in compliance with all applicable NY State regulations, Executive Orders, and state guidance related to the Covid-19 Public Health Emergency.

21-This visitation policy will be maintained at the front desk and provided to visitors upon request. Visitors can also view this policy on Camillus Ridge Terrace's website. camillusridgeterrace.com.

22. **Noncompliant visitors:** If staff determines that a noncompliant visitor is denied a visit, must end their visit or not be allowed a future visit because the staff member reasonably believes the visitor is directly endangering the safety of any resident, the staff member will record and maintain on-site a written statement of the incident including why visitor access was denied or cut short, date and time, and name of visitor. This documentation can be provided to the resident and the visitor, upon request.

"Compassionate Care Visits"

Compassionate care visits are permitted when visitation may not otherwise be permitted in accordance with the DOH's current visitation guidance, under the following DOH allowed circumstances:

- 1-Newly admitted residents with difficulty adjusting to the ACF environment and lack of in-person family support.**
- 2-Residents recently grieving the loss of a friend or loved one.**
- 3-Residents who previously received in-person support and/or cueing from family for eating and drinking and are now experiencing dehydration and/or weight loss.**
- 4-Residents who are exhibiting signs and symptoms of emotional distress or behavior considered abnormal for the individual.**
- 5-Resident who receive religious or spiritual support from clergy or another lay person.**

In the above "Compassionate Care Visit" circumstances, the following procedures, allowances, and DOH required restrictions will take place:

- a-A resident may be able to visit with their loved one in their own room, if it is a private room. Or the Compassionate Care Visit can take place in a private area that is monitored outside of the resident room, i.e. the private activity kitchen/formal dining room.**
- b-Both the resident and their loved one must wear masks and observe 6 feet social distancing.**

IN-ROOM VISITS

In-room visits can take place under the following circumstances:

- 1-We appreciate a courtesy call in advance.
- 2-Core infection control precautions must be followed
 - a-face coverings used
 - b-sanitizing gel before and after
 - c-social distancing
- 3-2 visitors and 1 must be 18 or older
- 4-1 hour visits
- 5-all visitors to be screened

Camillus Ridge Terrace reserves the right to increase visiting restrictions/safety practices depending on state, county, and local spread. And mandates/guidelines from NYS Dept. of Health, including but not limited to:

- a-Covid-19 test swabbing (15 minute or PCR lab tests)
- b-restricting times and number of visitors
- c-pausing or stopping in-room visits

I HAVE READ THE ABOVE AND AGREE:

Visitor: _____ Print: _____

History: 8/2020, 9/2020, 3/2021, 5/2021, 8/2021, 9/2021

Core Principles

Adherence to Core Principles: Regardless of how visits are conducted certain core principles and best practices reduce the risk of COVID transmission including:

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| <input type="checkbox"/> | Screening all who enter for signs and symptoms (temperature checks, questions and observations for signs/symptoms. Denial of entry of anyone with signs or symptoms, or who had close contact with a COVID positive person in the 14 days prior. |
| <input type="checkbox"/> | Hand hygiene (preferably alcohol-based hand rub) |
| <input type="checkbox"/> | Use of face coverings or masks covering both mouth and nose |
| <input type="checkbox"/> | Social distancing between persons, at least 6 feet |
| <input type="checkbox"/> | Signage throughout facility including proper visitor education on signs and symptoms, infection control precautions use of masks, specified entries, exits and routes, hand hygiene, etc. |

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|--------------------------|--|
| <input type="checkbox"/> | Cleaning and disinfecting high frequency touched surfaces and designated visitation areas often and after each visit. |
| <input type="checkbox"/> | Appropriate staff use of PPE |
| <input type="checkbox"/> | Effective cohorting of positive or presumed positive residents to the greatest extent possible |
| <input type="checkbox"/> | Residents in isolation or observation and residents with suspected or confirmed COVID-19 diagnosis, irrespective of vaccination status, should not have visitors outside of compassionate or end of life care. |