**GRANT APPLICATION**

*to the*

**PRESTON HOLLOW PRESBYTERIAN CHURCH FOUNDATION**

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| **Applicant Information:** |
| Applicant Name: |
| Executive Director: |
| Applicant Contact Name & Title: |
| Address: |
| Phone Number: | Email: |
| Name of PHPC Member to Contact for Reference: |
| Phone Number:  | Email: |
| What is the mission of your ministry or organization: |
| Describe your organizational history or background: |
| Describe any current ministry/organizational changes and/or challenges: |
| **Grant Request:** |
| Amount Requested: $ |
| Date(s) funds needed: |
| How will the funds be used? What particular needs does your project or program address? (*What is your goal? Project plan? Timeline? What has been done to date? Who will participate?*) |
| What is the total budget for the proposed project or program for which funds are requested? (*Describe here or attach a project budget.*) |
| Have funds been provided or requested from other sources for the proposed project or program? If so, provide amounts and sources. |
| **Preston Hollow Presbyterian Church (PHPC) Involvement:** |
| How will the impact, results, effectiveness, and quality of the proposed programs or project be measured, documented and communicated to the PHPC staff and congregation or the PHPC Foundation board of trustees? |
| In what other ways may PHPC and its members be involved? (*Will there be volunteer opportunities, requests for individual contributions, etc.?*) |
| Describe PHPC involvement with your organization during the last year (*not including financial giving – volunteer hours, Sunday School presentation, donation drives, etc.*): |
| List grant funds received from PHPC or the PHPC Foundation (if any) in the last five years (*provide amounts by calendar year and funding entity*): |
| List funds received from other PHPC related entities or persons (if not confidential) in the last five years (*provide amounts by calendar year and funding organizations or persons*):  |
| **Important Requirements for Grant Recipients**:1. Provide a report (including digital photos, if applicable) at end of project.
2. Include in project communications that the project was supported by PHPC or the PHPC Foundation, as applicable.
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| **Signatures:** |
| For Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Printed Name and Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Required Attachments:** |
| Provide copies of the following to the extent applicable to your organization: 1. Form 990 – most recent (*last two if this is your first request*). 2. Financial Statements for last two fiscal years–prepared by independent third party if available 3. Budget for the proposed project. 4. Internal Revenue Program determination letter granting your exempt status. |

**Return completed and signed applications and supporting materials to** grants@phpc.org

Deadlines for submission of grant applications for the consideration of the Preston Hollow Presbyterian Foundation are subject to submission deadlines stated on the Foundation web site at [www.phpc.org/foundation/](http://www.phpc.org/foundation/)

Revised 06.24.2021

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| **For Internal Use Only:** |
| This grant application has been approved by a PHPC Council or the PHPC Diaconate, as evidenced by the following signature:Council Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_Name of Council: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name of Chair (printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Diaconate Moderator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_Name of Moderator (printed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |