

Special Meeting of the Dorset Fire District #1 Prudential Committee

Monday October 9, 2017

Dorset Firehouse

In attendance: Ben Weiss, Roger Squire, Steve Jones, A. de Rham

Also present: Rob Gaiotti (Town Manager), S. Hazelton (Fire Chief), J. McGinnis (water operator), G. Kepler (engineer), J. Clark (Asst. Chief), C. Stabile (Asst. Chief), M. Mosher

Ben Weiss opened the meeting at 7:01pm

First order of business was to approve minutes of 8/14, 8/21 and 9/11

R. Squire moved and A. de Rham seconded to approve the minutes of 8/14, motion passed 4-0

R. Squire moved and S. Jones seconded to approve the minutes of 8/21, motion passed 3-0

R. Squire noted that the minutes of 9/11 should be adjusted to state storage container (not trailer), also C. Colin should be changed to C. Stabile. **A. de Rham moved and R. Squire seconded to approve the minutes of 9/11, motion passed 4-0.**

Water/ Fire Finance Report:

R. Gaiotti presented the financials for the month for the Fire Division and Water Division. First quarter water bills due date was October 1st. Currently there is a 19% outstanding for those payments. The Planning Loan Agreement has been provided by the State and Vermont Municipal Bond Bank to be signed by the Prudential Committee. Cash flow for water division needs to be monitored. Cash flow for fire division is very good. **R. Squire moved and S. Jones seconded to approve the finance report, motion passed 4-0**

Water Division Manager's Report:

R. Gaiotti went through the highlights for the month. Very close to having site control for the supplemental water project. This will allow the source permit application to be submitted and engineering work to begin in earnest. R. Gaiotti attended a small water system finance workshop in Rutland. R. Gaiotti fielded questions about system finance and discussion ensued about projects.

Water Operator's Report:

J. McGinnis went through the monthly water operators report. Spring production has declined some but still holding, the hope is that a water emergency may come close but that rains and end of the peak use season will hold the emergency off. Discussion ensued about leaks at 249 Meadow Land and 2844 Route 30. Private line mapping continues. Updates about cleaning the reservoir were noted. Further discussion ensued about the metering station project. **A de Rham moved and R. Squire seconded to approve the water operator's report, motion passed 4-0.**

Fire Chief's Report:

S. Hazleton went through the list of monthly calls. The department had an active month with multiple calls on some days. The list of false alarm calls was updated. **A de Rham moved and S. Jones seconded to approve the fire chief's report, motion passed 4-0.**

Mike Mosher of Modern Woodman Insurance was present to review and discuss options that the District had offered to fire fighters in the past. J. Clark and S. Hazleton noted that in the past the Prudential Committee had decided to give a benefit of life insurance to certain members of the department based on tenure and service. M. Mosher explained the arrangement in the past and a line of products available. It was noted that generally the Fire District paid \$300 toward a premium for life insurance and the fire fighter could add to that and choose the product that best suited them. A. de Rham inquired about some of the product offerings and thanked M. Mosher for the explanation. It was the consensus of the Board to review the products and discuss updating and continuing this offering to the fire department if warranted.

Fire Officers Tabulation:

R. Squire reviewed the votes for officers of the Dorset Fire Department, winning votes were for:

S. Hazleton (Chief)

C. Stabile (1st Asst. Chief)

J. Clark (2nd Asst. Chief)

The Board noted that they would review the vote and discuss the approval in executive session later in the meeting.

Engineer's Report:

Greg Kepler reviewed the monthly report from the engineer. Updates included: supplemental water work, metering station design, coordination with R. Gaiotti on a number of items, work under the planning grant. Discussion ensued about the metering station and the items needed to get that in place as soon as possible. **R. Squire moved and S. Jones seconded to approve the engineer's report, motion passed 4-0.**

A. de Rham moved and S. Jones seconded to enter executive session to discuss personnel, motion passed 4-0 at 8:55pm. At 9pm the board ended executive session and entered back into the public session. **R. Squire moved and A. de Rham seconded to approve the slate of officers as voted by the Department: Chief, S. Hazleton, 1st Asst. C. Stabile, 2nd Asst. J. Clark.**

Water Division debt owed to the Fire Division. Discussion ensued about the origin of the debt. R. Gaiotti noted that it was most likely a cash flow advance that had been transferred from the Fire Division to the Water Division years ago. **S. Jones moved and R. Squire seconded to forgive the debt owed by the Water Division to the Fire Division, totaling \$18, 385.24, motion passed 4-0.**

Special Meeting Update. Discussion ensued about the October 16th special meeting for the purpose of a bylaw change. B. Weiss will prepare a power point. R. Gaiotti will prepare other materials and be ready to speak. R. Squire noted some of the discussion points and the importance of the meeting.

The Prudential Committee approved the following items by consensus and signatures:

Monthly Water Division bills

Monthly Fire Division bills

Planning Loan Agreement with the Vermont Municipal Bond Bank

S. Jones moved and R. Squire moved to adjourn the meeting at 10:00pm, motion passed 4-0.

Respectfully Submitted,

Rob Gaiotti, Town Manager

Dorset Fire Sept. calls

- 1) 9/12/2017 Mutual aid to 238 Birch Stone lane East Dorset Fire Alarm stand by in station per East Dorset officer.
- 2) 9/22/2017 to 3156 Route 30 for a Fire Alarm dirty head "FALSE ALARM"
- 3) 9/23/2017 Stand by in station for East Dorset out at brush fire in Wallingford.
- 4) 9/29/2017 to 56 Stonewall Lane for a CO alarm car started running in garage.
- 5) 9/30/2017 Mutual Aid to Prospect Rock Manchester for a Woods rescue set up landing zone at Manchester Rescue building.
- 6) 10/1/2017 Mutual Aid to area of gulf road Route 7 lost hikers assist in search.
- 7) 10/6/2017 to 62 Kent Hill for a Fire Alarm smoke from closed damper set off alarm vented home.
- 8) 10/8/2017 to 121 Nichols Hill Road for a Fire Alarm person changing battery in detector head set off alarm.
- 9) 10/8/2017 to 730 Nichols Hill Road for a Fire Alarm smoke from neighbor's chimney went downhill into open windows setting off alarm.
- 10) 10/8/2017 to 3299 Dorset West Road for Smoke detectors sounding renter had removed 6 hard wired detectors prior to our arrival on plugging them back in found a bad detector "FALSE ALARM"