



DORSET FIRE DISTRICT

Dorset Volunteer Fire Dept.
Dorset Water Co.

Mailing: PO Box 341 Dorset, VT 05251
Fire Station: 2877 Route 30 Dorset, VT 05251
Town Office: 112 Mad Tom Rd E. Dorset, VT 05253
Phone: 802-362-4571 x 4 **Email: dorsetfire341@gmail.com**

DORSET FIRE DISTRICT #1 MEETING **February 12, 2017**

Present: Ben Weiss (Chairman), Roger Squire (Vice Chairman), Milt McWayne, Abbott de Rham, Steve Jones, Jim McGinnis (Water Operator), Shawn Hazelton (Fire Chief)
Absent: Rob Gaiotti (Town Manager),
Others Present: Colin Stabile, Greg Kepler

B. Weiss, Chairman, opened the meeting at 7:00 p.m.

Approval of January 2018 Minutes

A. de Rham moved and R. Squire seconded to approve the January 8, 2018 minutes as presented.

H N Williams Site Plan Review

B. Brownlee was present along with G. Kepler to explain the VTrans suggested revisions for access to the proposed H N Williams expansion. AOT had two concerns about conflicting traffic movements onto Route 30: that people would “cut through” at the Fire Department to get to the gas pumps and that access be limited to one entrance/exit north and one south of the store. The AOT proposed fencing and a barrier (post) system to help direct traffic and Kepler Consulting revised the plans which were presented to the DFD Board for discussion and approval. These plans are dated February 5, 2018 and have not been approved by the AOT. B. Brownlee noted that the incline along Awesome View Drive will be flattened which will make it easier for parked vehicles to backup away from the fire house.

Discussion covered:

- If the changes would be a hardship to the firemen
- School buses using area as a pull off to let traffic by
- Granting a legal easement to use Awesome View Drive to the DFD to be recorded in their deed
- Farmer’s market creating a bottleneck situation
- A bottleneck situation happening when firefighters respond to a call

- Utilizing a bar gate instead of posts
- Posting “No Parking” signs on the fire house building
- Awesome View Drive being accessible 24/7
- Firefighter training with fire on DFD property & proximity to fuel storage tanks. B. Brownlee is to address the concern with the fire & safety department.
- Cars waiting on Awesome View Drive for a gas pump to open up & blocking the road
- Cross hatching Awesome View Drive pavement to keep it open to traffic
- Paving firehouse parking area when H N Williams paves their area
- Stressing to AOT that the Fire Department cannot afford to lose any parking spaces

After review by the DFD Board, Fire Chief and Assistant Fire Chief, A. de Rham moved and R. Squire seconded to approve G. Kepler writing a draft letter which will be submitted to the AOT for review stating the DFD Board has accepted the revised plan dated 2/5/2018 with the condition that the north-south fencing posts are replaced with a no-less than twenty (20) foot bar gate which pivots to the west. The draft letter is to be approved and signed by B. Weiss, Chairman before submittal to the AOT. “Emergency Service Personnel Parking Only – Violators will be Towed” signs are to be provided as part of the H N Williams project. Motion carried 5-0.

A. de Rham moved and R. Squire seconded to require the granting of a legal, permanent easement to be recorded in the land records. Motion carried 5-0.

Engineer’s Report (Kepler)

G. Kepler reviewed his report dated February 12, 2018 noting that:

- The Board should motion and vote on signing the Priority List Application in order to preserve the option for construction financing through the DWSRF program.
- The metering station phase 1 materials request for eligibility has been submitted.
- Extension request for the Asset Management Grant has been approved.
- It was the Water Committee’s recommendation to award the well drilling to Frost and a motion to approve is needed. Discussion about the well drilling process (depth, test yield, VHP representative input, average pressure)
- Well permitting project time line tasks reviewed. Go over procedure to inform property owners within a certain perimeter about monitoring their wells.
- Next steps of pump station design, permitting, construction and funding. A. de Rham noted that the pump building should be insulated and designed to mitigate noise.

R. Squire moved and M. McWayne seconded to award the well drilling contract to Frost Wells and Pumps, Inc. Motion carried 5-0.

A. de Rham moved and S. Jones seconded to sign the Priority List Application to be filled out by G. Kepler and signed by R. Gaiotti in order to preserve the option for construction financing through the DWSRF program. Motion carried 5-0.

Water Operator’s Report (McGinnis)

- Quote received from H E Anderson for chlorinator upgrade ~ data logger is not included. Electrical requirement is 4 watts which is a low requirement for a solar panel. It was suggested that J. McGinnis contact LaBerge and Solar Pro regarding the solar panels. J. McGinnis expressed concern about the chlorinator upgrade manuals not having instructions/diagrams for connection to the current unit.
- Discussion of the Herrmann Construction invoice with regard to the Peterson property at 249 Meadow Lane ensued. It was the consensus of the Board not to issue any payments to Herrmann Construction.
- A. de Rham moved and S. Jones seconded to send a letter to the Dorset Zoning Administrator requesting that he notify the DFD Prudential Committee whenever there is any construction, excavation, building additions, expansions or changes to water usage, etc. which affect the Dorset Village Water District. A water allocation letter from the Prudential Committee will be needed to continue with their project. Motion carried 5-0.
- A. de Rham moved and M. McWayne seconded to draft a letter to be distributed to the water users in the district stating:
 - a) That service lines are owned by the property owner to the curb stop;
 - b) Any advice given by the Water Operator and/or staff regarding service line location is advice only, as the Water Company does not know where the lines are located.
 - c) When work is done, the Water Company may require copper lines and/or tracer lines coming up to the surface to help locate lines in the future;
 - d) All work done to the main is to be inspected before being buried;
 - e) All work done must follow the material specification document (Engineer to draft document)
 - f) All new lines be photographed and ties and measurements be set before being buried.

Motion carried 5-0.

A. de Rham moved and M. McWayne seconded to notify the new owners of 249 Meadow Lane that the water line work is not complete and there is an active, abandoned line which according to the DFD bylaw is not allowed to remain unfixed. Motion carried 5-0.

A. de Rham moved and R. Squire seconded to accept the Water Operator's report of February 12, 2018 as presented. Motion carried 5-0.

R. Squire raised the issue of long service lines and the cost to the property owner to repair such lines. B. Weiss noted that this issue should be discussed at the Water Committee meeting and A. de Rham suggested talking about mapping lines, what is a fair way to allocate cost of line/main repairs and does it make sense to extend mains to shorten service lines. Discussion ensued regarding the progress of mapping, grants and the possibility of having the mapping information in time for the annual meeting.

Fire Chief's Report (Hazelton)

S. Hazelton reviewed his report and recommended that a notice of violation and issuance of a fine to the Dorset Field Club for failure to comply with the Fire Alarm Ordinance in the Bylaws of the Dorset Fire District #1 be issued. It was the consensus of the DFD Board to

issue a \$600 fine to the Dorset Field Club for violation of the Fire Alarm Ordinance. C. Stabile emphasized that any alarm that the firefighters respond to at a commercial building causes evacuation and search of the building. S. Hazelton is to give a written policy and the consequences regarding false alarms to B. Weiss to include on the web site.

A. de Rham moved and R. Squire seconded to accept the Fire Chief's report as presented. Motion carried 5-0.

Fire Department & Water Company Financials

The February 12th finance report was reviewed by the Board. R. Squire moved and A. de Rham seconded to accept the Fire & Water Financial report as presented. Motion carried 5-0.

Water Manager's Report

The water report was reviewed. R. Squire noted that several financing options were presented in the report and G. Kepler said that financing options need to be considered to keep the project moving forward. There are significant time and expense variations for different financing options (DWSRF program versus bond bank). Board members' discussion included: timelines, interest rates, not spending total authorized loan amount, dollar amount "place holder" when asking for funds and the possibility of making system-wide upgrades all financed over time giving an incentive to homeowners to fix. B. Weiss suggested that information on the following items be available at the annual meeting:

- Source of funding
- Concrete numbers for attaching the well to the system
- Completing metering station
- Having a handle on system-wide leaks
- Service lines
- Meter at the main (roll meter at the main into the current plan)

B. Weiss stated that mapping of the long service lines is a priority and G. Kepler added that this is information he will need to do more capital planning.

A. de Rham moved and R. Squire seconded to accept the Manager's Water report as presented. Motion carried 5-0.

Old Business

- Equipment & Training Coordination with EDFD (McWayne) ~ no report
- Business Plan for New Fire Truck ~ C. Stabile presented a two-page report outlining the plan for purchase of a new truck. As written in the report, the goals of the plan are: reduce the fleet size of the DFD, gain a mid-sized response apparatus appropriate to rural settings, and maintain objectives of original vehicles with a new truck within the price range of the sinking fund. Discussion ensued about automatic chains on the new truck, ability to man three vehicles, and the worth of the brush truck. This discussion will continue at the next DFD meeting.

New Business

None - The date of the annual meeting will be May 14, 2018.

M. McWayne moved and R. Squire seconded to adjourn the meeting at 10:30 p.m. Motion carried 5-0.

Respectfully Submitted

Nancy Aversano

Town of Dorset ~ Dorset Fire District #1

Date 2 / 12 / 18

Regular Meeting X
Special Meeting

(Please Print) Name	Mailing Address	Representing	Testifying (Yes/No)
Shawn Hazelton	438 Pauls way	Dorset Fire	Yes
Greg Keller		" "	Yes
Jim McGinnis		Dorset Fire Dist	Yes
Billy Brownlee	Manchester Ctr	Dorset, VT	Yes