



DORSET FIRE DISTRICT

Dorset Volunteer Fire Dept.
Dorset Water Co.

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DORSET FIRE DISTRICT #1

January 14, 2019

Present: Ben Weiss, Chairman, Milt McWayne, Roger Squire, Steve Jones, Abbott de Rham (by phone), Jim McGinnis (Water Operator) Shawn Hazelton (Fire Chief), Rob Gaiotti (Town Manager), Greg Kepler (Kepler Engineering)

Others Present:

Ben Weiss called the meeting to order at 7:01pm.

Approval of August Minutes

R. Squire asked if the HN Williams re-allocation letter was sent. Final draft done and G. Kepler will send this week. R. Squire moved and S. Jones seconded to approve the December 2018 minutes. Motion carried 4-0.

1. Leak Detection proposal:

Matchpoint quoted \$6,250 per week for leak detection survey work. B. Weiss asked how much work can be done in a week. Discussion ensued about quality, pricing, and timing of the work. J. McGinnis stated that the main valves and main lines should take 1-2 days. They will work to isolate noise to areas then locate curb stops and trace the noise back to the source, things tend to slow down once the curb stops and service lines come into play. G. Kepler reviewed his discussion with Matchpoint, work will take place both day and night. DFD will need to inform users about any shutdowns. Discussion ensued about a 2 week contract. R. Squire moved that DFD ask Matchpoint to commit to up to 2 weeks at the quoted rate of up to \$6,250 per week. A. de Rham asked about expenses and deliverables. G. Kepler inquired about his level of involvement and scheduling, shooting for a starting date in early February. Motion Passed 4-0.

2. Planning Loan Update:

R. Gaiotti and G. Kepler presented the planning loan amendment information for the well project. The initial amended amount being requested is \$150,975 with a recommendation to add extra for the leak survey and engineering/ capital planning related expense. Discussion ensued about adding \$25,000 for leak survey work and \$25,000 for engineering into the amended planning loan. M. McWayne moved and A. de Rham seconded to approve the amended planning loan application with a final figure of \$200,975, motion passed 4-0.

3. Well Project/ Engineering Report:

G. Kepler reported that Frost worked on the well, including camera work, with no notable changes. A de Rham asked about abandonment procedures. G. Kepler explained the approach for a gravel pack well on the same site and that abandonment of the bedrock well would be dealt with later if necessary. Discussion ensued about gravel pack wells and methodology. G. Kepler presented the quotes that VHB received from Drilling companies for the drilling and testing. R. Squire moved to award the test drilling sampling contract to Green Mountain Well Drillers of Putney, VT, M. McWayne seconded, motion passed 4-0.

4. Misc:

B. Weiss brought up the issue of the DFD engineer and when he becomes involved in a user problem and who should be paying for the time. B. Weiss proposed that: A. If a project involves the need to get input from DFD Engineer, project holder shall pay for the DFD Engineering Fees. B. If a new project asks for an additional allocation of water they shall replace the service line or prove it is in satisfactory condition. R. Squire moved to adopt the stated procedures, S. Jones seconded, motion passed 4-0.

Water Operator's Report (McGinnis)

J. McGinnis reported that things were relatively quiet and that the battery and solar panel set up seemed to be working well for the chlorination unit. Jim explained that in the winter the batteries will have to be changed 20-30 days in the winter and 60 days in the summer. Discussion ensued about adding a second panel to the setup and other ways to maximize operations. A. de Rham moved and R. Squire seconded to approve the water operations report, motion passed 4-0.

Fire Chief's Report:

S. Hazelton gave the monthly report from the Fire Department. He listed the calls and locations for the month, and explained the drills and training done by the members. He also presented the 2018 member participation figures for the annual payment to the fire department members. Discussion ensued about the

members and dedication to the department. M. McWayne moved and S. Jones seconded to approve the Fire Chief's report, motion passed 4-0.

Water Manger's Report (Gaiotti)

R. Gaiotti went through the manager's report, recapping much of the updates already covered in the meeting. He noted that once the planning loan figures were changed, that DFD had to use the DUNS number and set up a SAM.Gov account for the planning loan.

DFD Finance:

R. Gaiotti presented the monthly financial reports for DFD. Fire taxes continue to come in and water fees are being paid as well. The water division will continue to watch cash flow during the Planning Loan process. R. Gaiotti noted that the Board would have to approve Fire Fighter pay and the Chief's bonus.

Misc:

R. Squire moved and S. Jones seconded to enter executive session for the purpose of personnel at 9:05pm. The board exited executive session at 9:15pm. Milt McWayne moved and R. Squire seconded to give the full stipend bonus to the Fire Chief for the good work done in 2018.

It was the consensus of the board to sign monthly invoices and accounts payable.

There being no further business to discuss the meeting was adjourned at 9:20pm

Respectfully Submitted, Rob Gaiotti, Town Manager