

**Dorset Fire District No. 1**  
**Meeting Minutes**  
**April 13, 2020**  
**(Via Zoom)**

Members in attendance: Ben Weiss, Roger Squire, Abbott deRham, Lee Fox, Milton McWayne

Others: Shawn Hazelton, Rob Gaiotti, Greg Kepler, Justine Cook, Ginny Longacre

Ben Weiss called the meeting to order at 7pm.

February Minutes: **Lee Fox moved and Abbott deRham seconded to approve February meetings. Motion passed 3-0.**

March Minutes: Roger Squire noted two points of clarification: the references to future locations should be Route 30 South and Dorset West Road North. In addition Lee Fox clarified that on page 6 his reference was for lining the 8" main down from the reservoir if it proved to be leaking. **Roger Squire moved and Lee Fox seconded to approve the March Minutes as amended, motion passed 4-0.**

Engineer's Report (Kepler):

Greg Kepler presented the Engineer's report for April. He detailed the night time leak detection work that was done with Matchpoint. This information would be used in the Preliminary Engineering Report being done by Otter Creek Engineering. Discussion ensued about leak detection findings, leak repairs from the previous week, and future work planned. Kepler explained that the PER kick off meeting was held in March and the 30% meeting with the State was held last week. He included that the State had opinions on meters and fire protection measures for the system vs. potable water only. The next step is to submit a 90% report to the State and have a follow up meeting, scheduled for May 1st. Discussion ensued about the process for State funding, timelines, possible forgiveness etc. Justine Cook asked about the level of debt from the source projects. Rob Gaiotti explained that Planning Loan 1 was around \$350,000, this includes: both wells, site control, permitting, leak detection work with Matchpoint, and the new metering station. Justine Cook asked for a detailed breakdown of the monies spent at the Annual Meeting. **Roger Squire moved and Abbott deRham seconded to approve the Engineer's Report, motion passed 4-0.**

Fire Chief's Report (Hazelton):

Chief Hazelton presented the list of calls for the past month. He noted that regular drills have been pushed off due to COVID-19 and the members only respond to calls for service at this time. Roger Squire asked if the jaws of life have been delivered yet, and Chief Hazelton replied that they had been ordered but not delivered yet. **Abbott deRham moved and Lee Fox seconded to approve the Fire Chief's Report, motion passed 4-0.**

Water Manager's & Finance Report (Gaiotti):

Rob Gaiotti detailed the water manager's report noting that the leak repair work for the week of April 7th was successful. There were 7 more leaks to deal with as of April 13th, two leaks would be repaired on April 14th. Discussion ensued about future work and pricing for replacement of multi user service/mains on Dorset West Road North and Route 30 South. Gaiotti noted that Boretech and Simon Ops would come up with pricing soon and he would report back. Abbott deRham noted that the valve near 3500 Route 30 was still leaking. Gaiotti outlined the monthly financials for the Fire District. Of note: water funds will be reimbursed from the planning loan 1 soon. Roger Squire asked why the timeline was drawn out, and Gaiotti replied that to get reimbursement you must have the bank statement showing payment. The Fire funds will be getting a payment from the Town for fire services as laid out in the agreement. **Lee Fox moved and Roger Squire seconded to approve the water manager and financial reports, motion passed 4-0.**

Old Business: Discussion ensued about the water reporting forms going to users, Ben Weiss noted that two dozen users had filled out the forms so far. Further discussion ensued about the replacement projects at DWR North and Rt 30 South. Gaiotti noted that the projects would use boring so that DFD would not have to excavate across roads. Roger Squire asked about the cost share and who would be paying for the work. Gaiotti noted that the contingency line would cover the work, and depending upon the overall cost and where the budgets line up DFD would have a discussion with users about a cost share.

**Roger Squire moved and Lee Fox seconded to adjourn the meeting at 9:15pm, motion passed 4-0.**

Respectfully Submitted,

Rob Gaiotti, Town Manager