Payroll Compliance Calendar

TDS

Monthly Payments

7 — By 7th of the next month of salary payment

Quarterly Return Filings

Q1 — 31st July

Q2 — 31st Oct

Q3 — 31st Jan

Q4 — 30th Apr

Issuance of Form 16

30 JUN — By 30th June every year

PF

Monthly Payments

15 — By 15th of the next month of salary payment

Annual Filing

30 — By 30th April every year

PT

Monthly Payments & Returns

Depends on respective state

ESI

Monthly Payments

15 — By 15th of the next month of salary payment

Half Yearly Payments (Slot 1)

11 — By 11th of November for April to Sept. half-yearly

Half Yearly Payments (Slot 2)

11 — By 11th May for October to March half-yearly