



UCT ONLINE
HIGH SCHOOL

Adult Matric Preparation Programme



in collaboration with
VALENTURE INSTITUTE



TABLE OF CONTENTS

Introduction	1	→
Adult Matric Preparation Programme Summary	2	→
Tailored for Adult Learners	4	→
Flexible Structure	4	→
Content Release	4	→
Recommended Weekly Plan	4	→
Support & Engagement	4	→
Academic Support	4	→
Administrative and Technical Support	4	→
Rewards Programme	4	→
Reporting	4	→
Corporate Responsibilities	5	→
Programme Costs	6	→
Next Steps	8	→

Introduction

Unlock Your Team's Potential with Adult Matric Corporate Training

Empower your semi-skilled employees with the key to education opportunity and career advancement with UCT Online High School's NQF Level 4-aligned Adult Matric Preparation Programme. In South Africa, matric is the primary baseline qualification required for further education and training opportunities, making it the key to unlocking career advancement opportunities for semi-skilled staff.

In today's competitive landscape, investing in the professional development of your employees is paramount. Our tailored programme offers a transformative path for your staff to earn their Amended Senior Certificate (ASC) Adult Matric, unlocking a multitude of benefits for both your employees and your company.

Who will the programme benefit?

Targeting individuals who haven't started or completed Grade 12, this programme prepares them for the Amended Senior Certificate (ASC) examination held in May/June annually, providing them with an NQF level 4 qualification, the credential that is crucial for job opportunities and career advancement.

Key benefits

- ✓ **Open Doors to further qualifications:** By equipping those in your team with a matric certificate, you provide them with access to a myriad of further education and training opportunities. Whether pursuing advanced degrees or specialised certifications, your employees will have the foundation needed to excel in their chosen fields.
- ✓ **Enhance Career Advancement:** A matric certificate is not just a piece of paper; it's a gateway to career progression. Empowered with this qualification, your staff will be better positioned to advance within your organisation, taking on new responsibilities and leadership roles.
- ✓ **Boost Employee Morale and Loyalty:** Investing in the educational aspirations of your employees demonstrates your commitment to their personal and professional growth. By supporting their journey to obtain a matric certificate, you foster a culture of loyalty, engagement, and motivation within your workforce.
- ✓ **Address Skills Gaps:** Our comprehensive Adult Matric Preparation Programme not only focuses on academic achievement but also enhances essential skills such as critical thinking, comprehension, and technology literacy. As your employees develop these competencies, they become more valuable assets to your organisation, contributing to improved performance and productivity.
- ✓ **Stay Ahead of the Competition:** In today's dynamic business environment, companies that invest in continuous learning and skills development gain a competitive edge. By enrolling your staff in the UCT Online High School Adult Matric Preparation Programme, you position your company as an employer of choice, attracting top talent and staying ahead of industry trends.

Don't let educational barriers hold your team back. Partner with us today to embark on a journey of empowerment, education, and excellence.

Adult Matric Preparation Programme Summary

The preparation programme is structured as an 18-month modular course with flexible options available. It is advised that the **Full ASC** be completed within 18 months, although participants must commit to at least 12 months to fully engage with all modules. The **Half ASC** option is designed to be completed over 12 months, with a minimum duration of 6 months required to finish the coursework.

Courses available	Full ASC: • Suited to employees who have not attempted their matric • 14 to 18 months programme (Begin the programme any time from January to April of 2025 and sit the ASC examinations in May/June 2026) • ASC Examinations in May/June 2026, administered by the Department of Basic Education (DBE) • Number of subjects offered - 6	Half ASC: • Suited to employees who have achieved some of their matric subjects • 8 to 12 months programme (Begin the programme any time from May to November 2025 and sit the ASC examinations in May/June 2026) • ASC Examinations in May/June 2026, administered by the Department of Basic Education (DBE) • Number of subjects offered - 3
Qualification Awarded	Amended Senior Certificate (ASC) awarded by the Department of Basic Education (DBE)	
Examination Sitting	May/June each year (administered by the DBE)	
NQF Level	Level 4 (the same as the National Senior Certificate, NSC)	
Examination Body	Department of Basic Education (DBE)	

Continued on next page

Eligible Candidates	GROUP 1: Adult learners aged 21 years and older who are preparing for the ASC exam fall into this category if they possess one of the following qualifications: • A Grade 9 (Standard 7) school report • A General Education and Training Certificate (GETC) for Adult Basic Education and Training (ABET) • An equivalent qualification recognized at NQF Level 1, which must include proficiency in two official languages.	GROUP 2: Adult learners aged 21 years and older preparing for the ASC exam fall into this category if they: • Require completion of an ASC qualification • Have partially passed some subjects for either the ASC or the NSC • Completed the NSC post-2008.
Subjects on Offer	To obtain the full ASC qualification, a learner must complete 6 subjects selected from the list below: 1. English Home Language 2. Afrikaans First Additional Language (FAL) 3. isiXhosa First Additional Language (FAL) 4. Mathematics 5. Maths Literacy 6. Business Studies 7. Economics 8. Geography 9. History 10. Physical Science 11. Life Science <i>*Please note that English and 1 FAL are required for an ASC qualification</i>	
Programme Delivery	Fully online (with the exception of the examination), self-paced and asynchronous. UCT Online High School's intuitive learning platform provides learners with modularised, curated learning content, a recommended weekly plan dashboard as well as opportunities for self-practice in automated assessments and peer-to-peer support in a learning community.	
Programme Cost per Learner	Option 1: Full ASC (6 subjects) at R800 per month (R14,400 for the programme)	Option 2: Half ASC (3 subjects) at R600 per month (R7,200 for the programme)
	Given the self-paced nature of this programme, the total cost may vary depending on the organisation's specific start dates and the overall duration of study. For more detailed information on fees and programme costs, please refer to the Fees and Programme Costs section.	

Tailored for Adult Learners

Flexible Structure

Content Release

The content is divided into two parts. Part 1 (consisting of 30 modules) is made available from the start date, while Part 2 (comprising 26 modules) is released at a later date. Learners have the freedom to navigate through the available modules in any order they choose, depending on their prior experience and revision requirements.

Recommended Weekly Plan

Learners will receive a Recommended Weekly Plan (RWP) suggesting which modules to ideally complete within each week. This plan, starting from the month of enrollment, is evenly distributed leading up to their ASC examinations. While not mandatory, it serves as a helpful guideline. Learners can monitor their course progress on the Online Campus dashboard, providing an overview of their progress toward their desired ASC examination date.

Support & Engagement

Academic Support

Given that this is a self-paced preparation programme, no additional academic support, such as tutors or teachers, is provided. Learners are encouraged to engage in peer-to-peer learning through the Online Campus. Internal examinations or tests are not included in the preparation programme; all assessments are either auto-graded quizzes or self-assessed.

Administrative and Technical Support

Our InfoHub serves as an online repository of frequently asked questions (FAQs) and knowledge articles. Additionally, our 24/7 chatbot and Support Advisors, available from 8-5 Monday to Friday, offer personalised assistance and guidance.

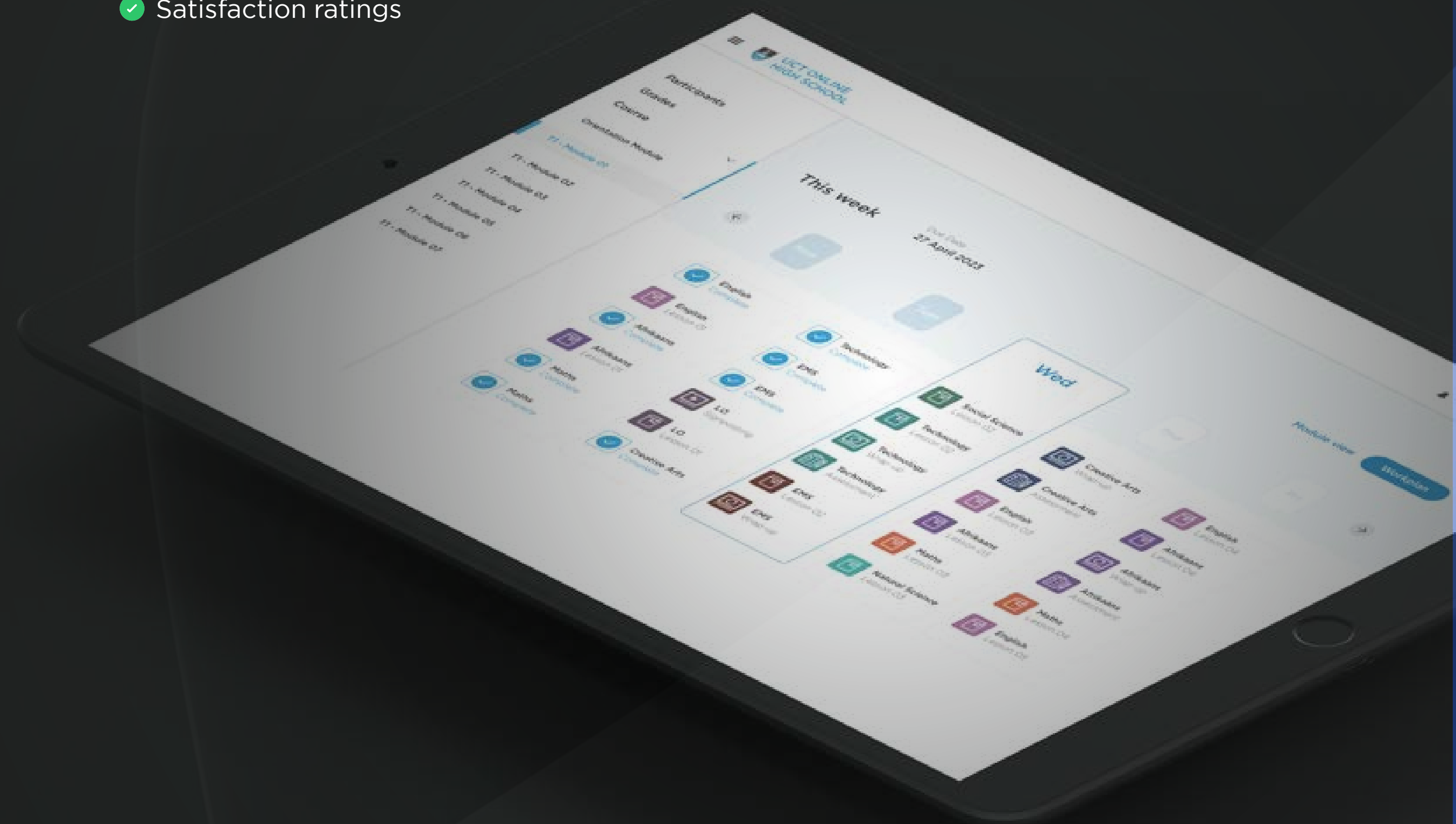
Rewards Programme

An Academic Rewards Programme, gamified and linked to completion of tasks on the Online Campus, allows learners to earn tokens as they complete various components of work. These tokens can then be redeemed in our Adult Matric Online Rewards store.

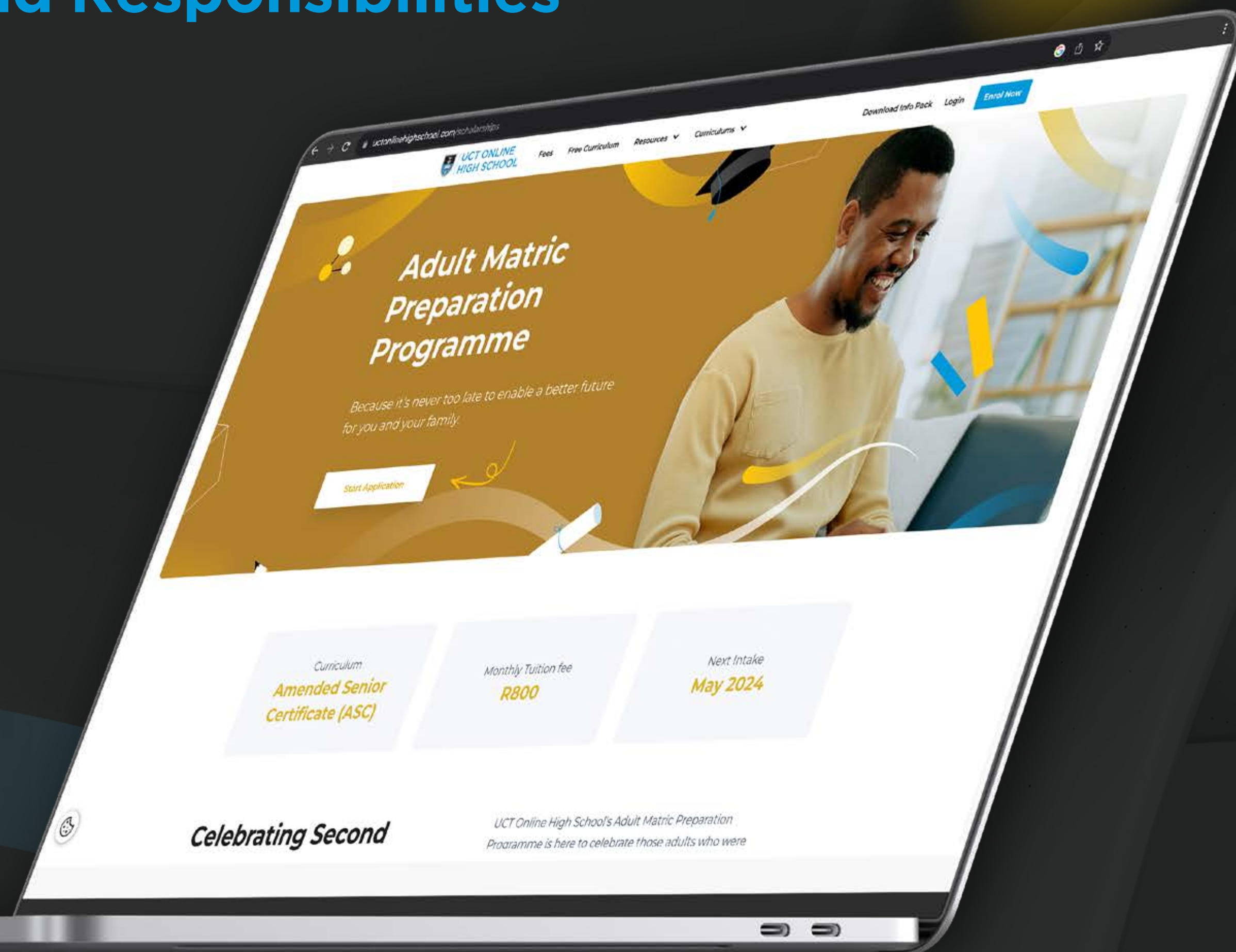
Reporting

We will provide a monthly overview of learners' progress in the Adult Matric Preparation programme, including metrics such as:

- ✓ Learner demographics,
- ✓ Online Campus access rates,
- ✓ Learner engagement rates and
- ✓ Satisfaction ratings



Corporate Roles and Responsibilities



The corporate commits to actively supporting learners enrolled in the Adult Matric Preparation programme through a comprehensive and supportive framework:

- 1. Selection and Recruitment:** Carefully select and vet Adult Matric candidates from the employee base to ensure a fit both academically and culturally within the programme.
- 2. Enrollment and Administration:** Manage the logistical aspects of uploading and enrolling employees into the program by the required start date, ensuring a smooth transition into their educational journey.
- 3. Monitoring and Evaluation:** Regularly review detailed monthly reports in PDF format that track learner progress and engagement, providing insights into areas where additional support may be needed.
- 4. Accountability:** Implement a structured accountability system for employees to ensure their active participation and motivation. This will help maximise the benefits derived from completing the preparation program and contribute to its overall success.
- 5. Support:** While not required, some employees might not have the resources needed to effectively engage with an online self-paced program. We encourage corporations to consider various support strategies for their employees enrolled in the preparation program. This could involve providing access to a computer lab for completing course modules, setting aside dedicated time each week for study, or supplying the necessary hardware and internet access, depending on what's feasible. The extent of support provided is up to each corporation, but we recommend viewing these actions as investments in your organisational culture and the success of your semi-skilled employees. Additionally, consider granting time off for learners to attend their ASC examinations.
- 6. Financial Investment:** Fully fund the project, underlining the corporate's commitment to education and the professional development of its employees.

Programme Costs and Contract Process

The UCT Online High School's Adult Matric Preparation Programme entails only monthly tuition fees, granting access to the online campus. These fees do not cover the cost of any prescribed language networks for those doing a language. There are no extra charges for learner registration and or the writing of final ASC examinations with the DBE. However, learners are responsible for costs related to tech hardware and ensuring reliable access to stable internet. The tables below illustrate the financial commitment required to support a certain number of learners enrolled in either the full ASC or half ASC options. A minimum number of **100 employees** would need to be enrolled as learners in one of the programme options.

OPTION 1

Full ASC Programme Costs - (6 subjects over a max of 18 months)

Number of Learners	Total Cost	25 % Deposit (Paid before Start date)	Balance Due (Paid 1 month after start date)
100	R1,440,000	R360,000	R1,080,000
150	R2,160,000	R540,000	R1,620,000
200	R2,880,000	R720,000	R2,160,000
500	R7,200,000	R1,800,000	R5,400,000

OPTION 2

Half ASC Programme Costs (3 subjects over a max 12 months)

Number of Learners	Total Cost	25 % Deposit (Paid before Start date)	Balance Due (Paid 1 month after start date)
100	R720,000	R180,000	R540,000
150	R1,080,000	R270,000	R810,000
200	R1,440,000	R360,000	R1,080,000
500	R3,600,000	R900,000	R2,700,000

Summary of the contract process:

1 Contract signing

The contract is signed based on the expected number of employees to be enrolled, and a programme start date is agreed upon.

2 Deposit

A 25% deposit is paid one month prior to the start date.

3 Access and enrollment

Upon payment of the deposit, the corporate receives login access and proceeds to enrol learners by the start date.

4 Start date

The learning programme for enrolled employees begins.

5 Enrollment confirmation

The corporate has the first month from the start date to finalise enrollments (add or remove learners).

6 Final enrollment and payment

One month after the start date, the final number of enrollments is confirmed, and the remaining balance is paid.

Example of the contract process timelines:

1	Contract signing Oct 2024	• 150 learners decided upon • February 2025 start date • Full ASC
2	Deposit due 1 Jan 2025	R540,000.00 - 25% for 150 learners
3	Access and enrollment 2 - 31 Jan 2025	Corporate enrolls employees as learners
4	Start date 1 Feb 2025	• 150 learners • February 2025 start date • Full ASC
5	Enrollment confirmation 1 - 28 Feb	Corporate can add or remove learners from programme
6	Final enrollment and payment 1 Mar 2025	Confirmation that only 120 of the 150 expected learners are enrolled and therefore the remaining balance of R1,188,000.00 is paid
✓	Full ASC Programme 1 Feb through 30 Jun 2026	Enrolment totalling 15 months to work through modules and 2 months for ASC examination

Please be aware that all programme start dates are somewhat flexible and can be adjusted as needed, which may ultimately impact the final payments due.

Next Steps



For additional details, please feel free to reach out to our Corporate Partnerships Manager, **Munei Tshiovhe**, at 079 178 9625 or via email at munei.tshiovhe@valentureinstitute.com.

Munei is ready to assist you with any inquiries you may have.



UCT ONLINE HIGH SCHOOL

Learning Liberated