

## Minutes of the Whitley County Regional Water and Sewer District

September 15, 2020

Meeting was called to order by board President Nix at 5:30 PM. Present for the meeting, Chad Nix, Brooks Langeloh, Don Amber, Randall Cokl, Walt Crowder, Todd Nichols, Steve Henschen (Jones Petrie Rafinski), Matt Shipman. Absent was Mark Pepple.

Mr. Nix entertained a motion to approve the August 18, 2020 meeting minutes. Motion to approve by Mr. Nichols, second by Mr. Nix, Mr. Amber abstained, motion passed.

Mr. Amber gave the treasurer report with \$18.30 in checking, and accounts payable of \$259,394.86. Motion to approve by Mr. Cokl, second by Mr. Nichols, motion passed.

There were no public comments.

### New Business

Mr. Henschen spoke with board about project funding. Mr. Shipman spoke about a Bond Anticipation Note (BAN) and informed the board that we will need to secure a note for expenses until the bonds are approved for construction. Mr. Langeloh inquired if this would be the appropriate time to include the other projects, such as Stable Acres. Mr. Henschen agreed that it would be, and it would not hurt scoring by SRF. Mr. Shipman advised the board that the project was not the board's decision to include Stable Acres, it would need to be introduced by the Whitley County Commissioners. Mr. Henschen informed the board that in addition to SRF loans that the board should explore an OCRA grant and spoke about the benefits. Mr. Nix inquired about the process to include Stable Acres, Mr. Shipman stated it would need introduced to be included in the project, by the commissioners. However, the final decision to include is the WC Sewer District. The commissioners are simply requesting it be included. It was the consensus of the board that the commissioner's make the request. Mr. Henschen went over the proposed project schedule. Begin survey September 2020, preliminary design March 2021, final design June 2021, permitting June thru July 2021, bidding August 2021, loan closing October 2021, start construction November 2021, complete construction December 2022. Currently we are 4<sup>th</sup> on the list of projects to be funded. He also informed the board of archaeological investigations, JPR has received copies of reports for Churubusco West, Churubusco South, Blue River Estates, Laud, Coesse, and East County Line South. Copies of Wetland investigative reports were also received for Churuubusco West, Churubusco South, Blue River Estates, Coesse, Dunfee, East County Line South, and Stable Acres. Mr. Henschen also went over the agreement for engineering services, highlighting compensation for the project. A lump sum of \$800,000.00 includes study and report phase, preliminary design phase, final design phase, bidding and negotiating phase, construction phase, and post construction phase. Reimbursable expenses include archaeological/ historical and wetland review, third party wetland permitting fees, environmental testing, soil boring and geotechnical investigations, permitting fees, publication fees and shipping fees. Compensation for Resident Project Representative Services will be billed on an hourly basis. Mr. Amber made a motion to accept the JPR Engineering Agreement contingent up final review by the board attorney, second by Mr. Nichols, passed by all. Mr. Nix commented on reaching out to the previous engineering firms interested in working on the sewer project, that we have selected another firm, even though no agreement was made with them. After discussion, Mr. Nix motioned that Mr. Shipman contact VS Engineering, and Commonwealth Engineering to inform them that our board has decided to go in a different direction, and their service will no longer be needed. Second by Mr. Cokl, passed by the majority, Mr. Amber voted against the motion. Mr.

Shipman recommended that a waiver of conflict be signed by the board reference the accountants for the board and the Town of Churubusco. Mr. Amber made a motion that the board president be allowed to sign a waiver of conflict for Baker Tilly on behalf of the board, second by Mr. Langeloh, passed by all.

Motion made by Mr. Nichols to adjourn, second by Mr. Cokl. Meeting adjourned 6:50 PM.

NEXT MEETING OCTOBER 20, 2020 5:30 PM

Randall C. Cokl  
Secretary