

# My Experience

Okada Mayu





# Introduction

- My situation when I was seeking a job
- Volunteering role - Dress for Success
- Job Shadowing
- How I got a job



# My situation

- At the 10th month in NZ I started to look for a job
- I worked as a pharmacist in Japan and have experience as a manager of a pharmacy
- Interested in the Medical industry
- Don't have valid pharmaceutical license in NZ
- Don't have any experience working in NZ
- Limited working hours( around 14 hours a week )
- My main priority is to improve English communication skills.

# Dress for success

## Purpose

- Listening to native conversations
- Put myself into English environment

Q. How I applied for the voluntary role  
→ Just visit the office.

Q. What I had to do to get the role  
→ Complete the DfS Wellington Volunteer Sign Up Link.  
Read the hand book.



# Dress for success

## Q & A at the interview

- What brings you here?
- What kind of role do you want?

## My role

- Sorting
  - to check clothing status, to tag sizes and price on, ironing
- Preparing pop up shop
- Helping pop up shops



# Job Shadowing

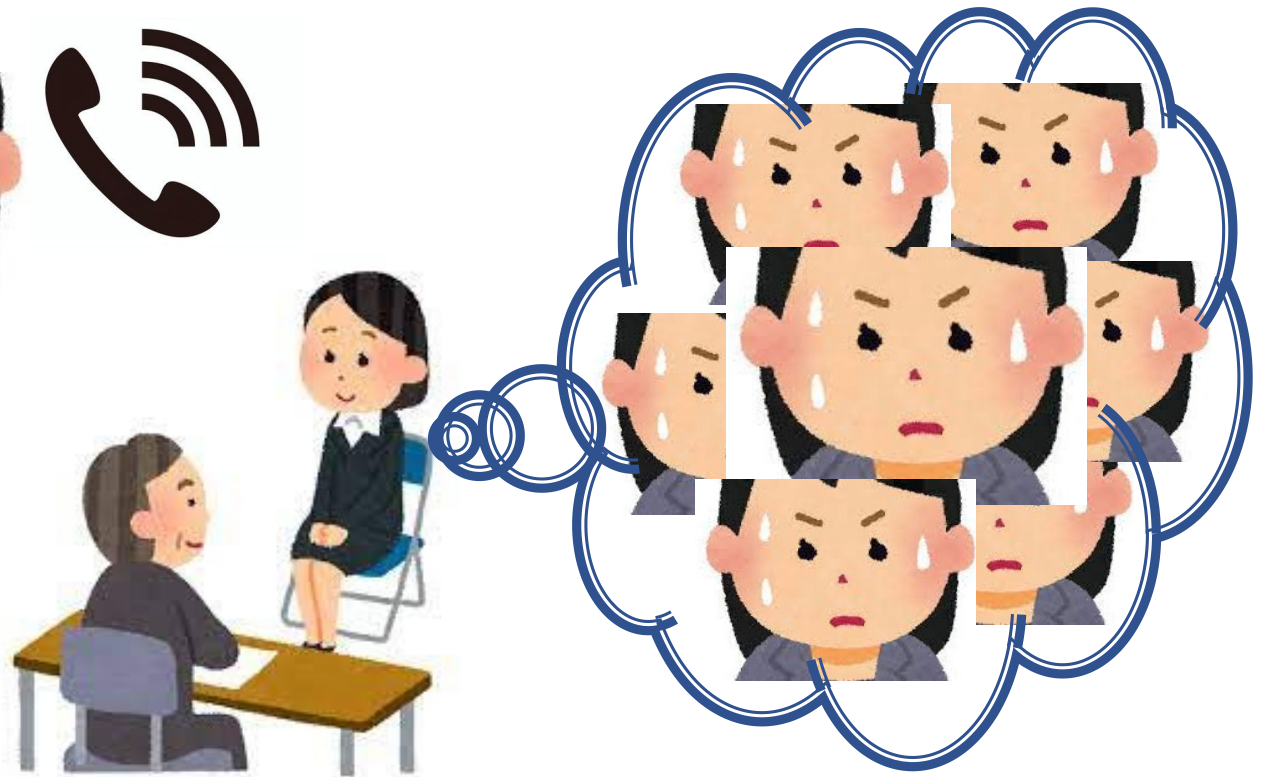
13:38 pm  **received an Email**

↓ “he is only available this afternoon to talk, this week.”

↓  
↓  
↓  
**Made a phone call**



↓  
↓  
2:30 pm **the first interview**





# Job Shadowing

## What the manager asked me at the interview

- The experience working in NZ
- The experience participating any activities or volunteering in NZ
- Knowledge of using Gensolve
- Working hours
- What I can offer them



Managing  
appointments  
payments

# Job Shadowing

## Our thoughts at the beginning



Manager  
(Physiotherapist)

to help me  
to seek and to get a job in medical industry  
"applying for jobs."

to get a knowledge of using Gensolve, to  
get an experience of working in NZ and  
to improve my English





# Job Shadowing

## The members



Manager  
(Physiotherapist)



Physiotherapist



Receptionist(S)



Receptionist(M)

# Job Shadowing

**19<sup>th</sup> May First Day --- One or two days a week**



17<sup>th</sup> June Tu



23<sup>rd</sup> June Th



27<sup>th</sup> June Jol



Just listening and observing

ontract)

# Job Shadowing

19<sup>th</sup> May ~17<sup>th</sup> June

## **What I did in the first month**

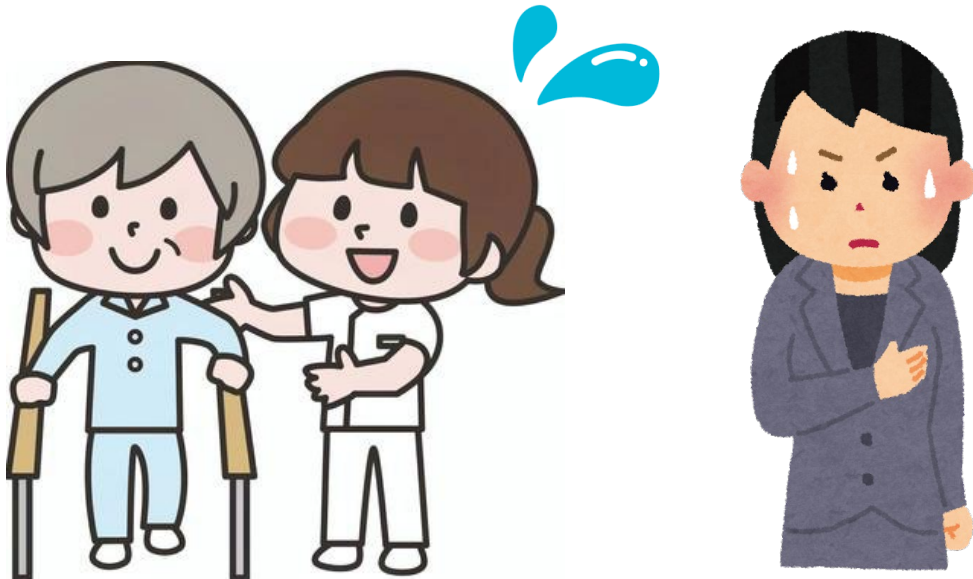
- to get used to new environment and get on well with all staff.
- Write down the words and phrases I heard
- Learned how to use Gensolve at my house
- Asked receptionist “Can I try it next?”
- Started to communicate with patients
- Asked what I can help with, entering past medical notes
- Listening to voice messages as a practice

# Job Shadowing

17<sup>th</sup> June --- Turning Point



away



Only two of us

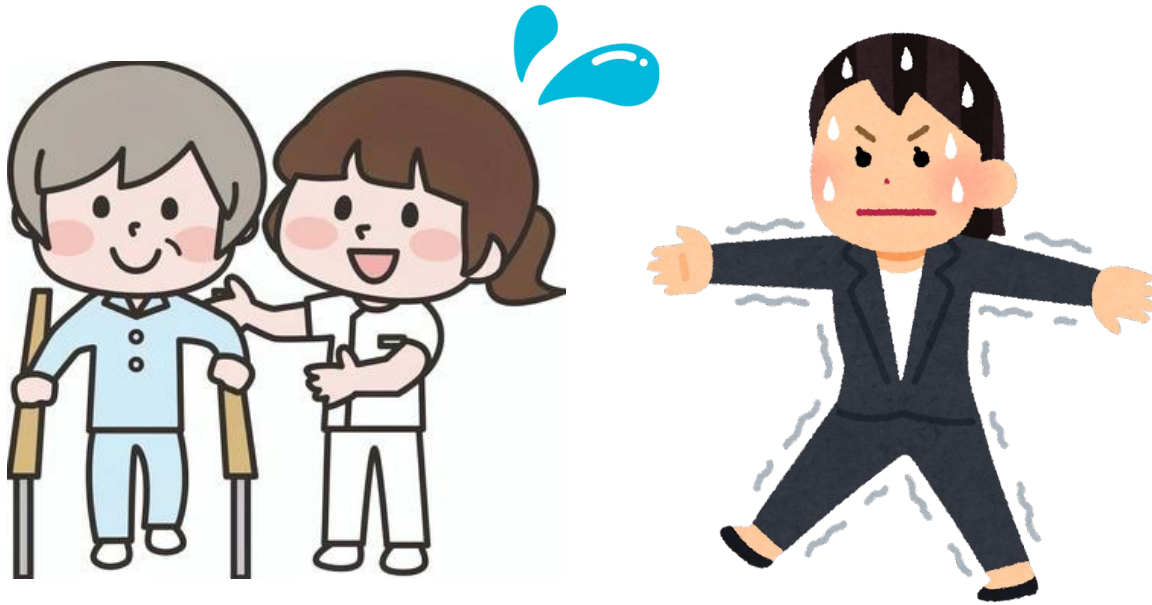
I can do the basic tasks.

- Making appointments
- Processing payments



# Job Shadowing

17<sup>th</sup> June --- Turning Point



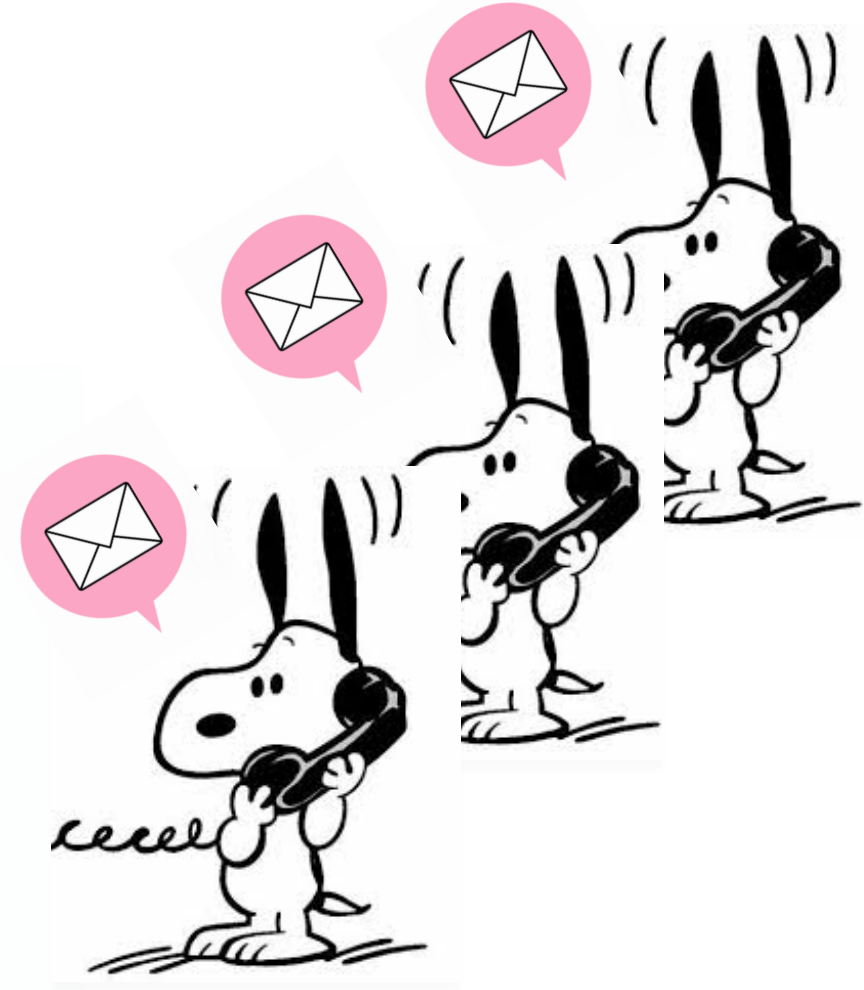
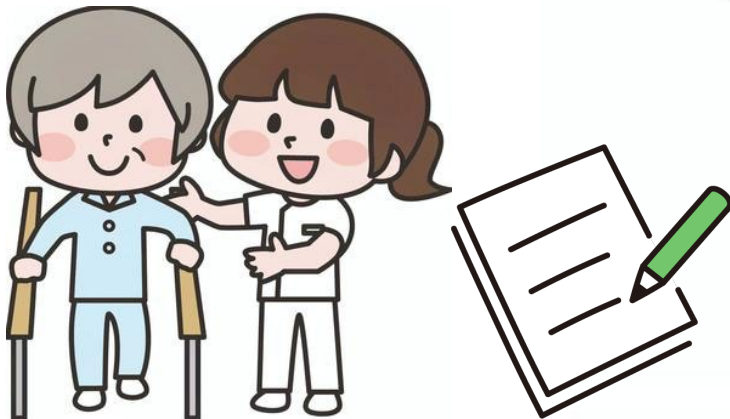
Only two of us



**Problem**

# Job Shadowing

17<sup>th</sup> June --- Turning Day



# Job Shadowing

17<sup>th</sup> June



- Work three or four days a week
- Did receptionist role by myself
- Learned
  - Batching
  - Organizing payment from ACC
  - Claims to Southern Cross



23<sup>rd</sup> June --- The last day of Receptionist(S)



# Job Shadowing

19<sup>th</sup> May First Day



17<sup>th</sup> June Turning Day



23<sup>rd</sup> June The last day of R(S)



**27<sup>th</sup> June Job Offer**





# If I didn't what I did...?

19<sup>th</sup> May ~17<sup>th</sup> June

## What I did in the first month

- to get used to new environment and get on well with all staff.
- ✗ Wrote down the words and phrases I heard
- ✗ Learned how to use Gensolve at my house
- ✗ Asked receptionist “Can I try it next?”
  - Started to communicate with patients
- ✗ Asked what I can help with, entering past medical notes
- ✗ Listening to voice messages as a practice

Thank you for your listening.

