



Country Grove Children's Center  
99 Todd Hill Rd.  
Poughkeepsie NY 12603  
(845)486-1080

[countryygrove@gmail.com](mailto:countryygrove@gmail.com)

### **BILLING**

We are pleased to offer payment options to meet your needs! Please review and **indicate** which billing option best suits your needs.

- **Monthly**- Payment for the upcoming month is due on the 1st of each month. Balances not paid in full will incur a mandatory \$10/day late fee.
- **Biweekly**- Payments are due on the 1st and 3rd weeks of each month. Those months with 5 weeks will include billing for 3 weeks. Balances not paid in full will incur a mandatory \$10/day late fee.
- **Weekly**- Payments are due on the 1st attendance day each week. Balances not paid in full will incur a mandatory \$10/day late fee.

We offer the option of e-billing or print invoices. Please indicate below which email to use and select the option you prefer:

Email: \_\_\_\_\_  e-billing  print invoices

Payment Option Selection (Choose One):

- Pay with cash/check payments. (All returned checks will incur a \$25 bounced check fee)
- Pay with automatic ACH payments. (Payment will ONLY be processed AFTER an invoice is sent and ONLY on the specified due date)
- Pay with Mastercard or Visa (a convenience service fee of 5% will be added to total)

**Payment guarantee** - We kindly ask for a credit card to be kept on file prior to your enrollment. This card will only be charged if your balance exceeds your security or if a balance exists at the time of program termination for any reason. The security cannot be applied to regular tuition balances.

Signature \_\_\_\_\_ date \_\_\_\_\_

**All Payment Information Is Confidential & Stored in a Secure Environment**