



# Brand Guidelines

2023-2024



## Brand Guidelines

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*All printed & digital materials using the Holland Hall logo must be approved by the Communication Department.*



# Brand Guidelines

Logo Anatomy

Approved Logos

- Primary – Holland Hall Logo
- Secondary – Shield Logo
- Tertiary – Mascot Logo
- Holland Hall Crest

Spacing

Acceptable Uses

Unacceptable Uses

Colors

- Primary
- Secondary
- Tertiary
- Distribution

File Types

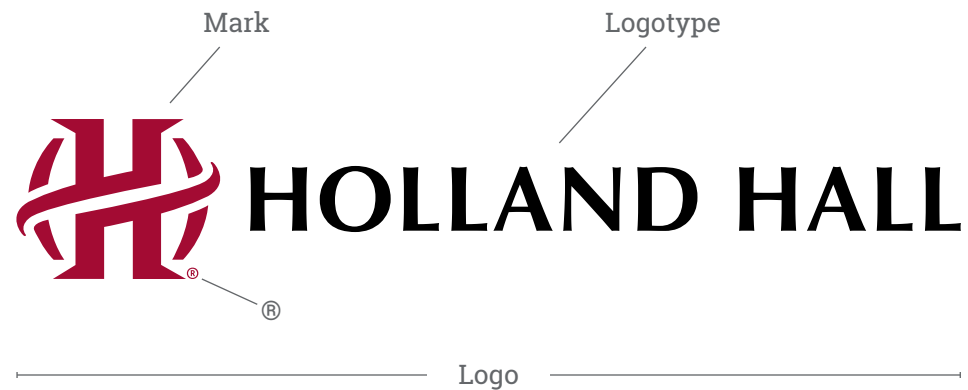
Typography

- Primary
- Secondary
- Alternative

Embroidery Guidelines

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## Logo Anatomy



The Holland Hall (Holland Hall) Logo is made up of three integrated elements:

1. The “H” mark
2. Logotype name
3. ® (Registered Trademark Symbol)

*A registered trademark is a federal and legal registration of the mark. The mark must not deviate from the established usage guidelines.*



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## Approved Logos

The “H” mark and the logotype must be used together in approved formats. The “H” mark may be used without the logotype. The logotype should never appear without the “H” mark. The Holland Hall Logo is configured in four formats for use in a variety of applications.

### Primary – Holland Hall Logo



Horizontal



HOLLAND HALL

Vertical



HOLLAND HALL

Stacked



The “H” Mark



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## Approved Logos

### Secondary – Shield Logo

The Shield Logo is a nod to our history. The lion is part of the imagery within the school's crest. We have narrowed the focus solely on the lion to represent our true One Dutch. Below are the approved variations of the logo.



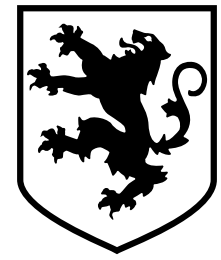
Color – Solid



Color – Reversed



Black & White – Solid



Black & White – Reversed

### Tertiary – Mascot Logo

The Mascot Logo was created to cater to our younger audience. **Note:** The Mascot Logo was created specifically for use on children's merchandise or communications. It should not be used in any other application.





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## Approved Logos

### Holland Hall Crest

The Holland Hall Crest is a part of the identity of the school. **Note:** The crest is reserved for alumni and for the head of the school uses.





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## Spacing

The protected area around the all of the approved logos ensures that no other graphic elements interfere with its clarity and integrity. The depth of the protected area is equivalent to the height of the 'X'.



$x = 1/4$  HEIGHT OF LOGO

**Note:** Use good judgment to ensure legibility. A mark that is too small doesn't serve any communicative function. The recommended minimum size for printing logotype on all materials is .25" in cap-height. The cap height is the distance from the top of the capital letter to its bottom. Larger minimum sizes may be necessary for other media such as video and film, or products that require specialized manufacturing.



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## Acceptable Uses

The Holland Hall Logo may only be used in the approved brand colors. When appearing in white, the logo should only appear reversed out of primary or secondary colors OR a photo with sufficient contrast and legibility.







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## Unacceptable Uses

To maintain the integrity of the logos, it should never be altered. Relative proportion or position of logo elements cannot be changed. Misuse of the logos, in reference to color, shape, and proportions, undermines the brand and any efforts to create integrity. Logo guidelines should be followed at all times. The samples shown are to illustrate improper use of the logos.



Stretched or expanded



Condensed



Filled with a pattern or texture



Enlarged mark



Reduced mark



Logotype alone



Drop shadow



Skewed / distorted



Effects, filters or styles - e.g. bevel and gradient



Outer glow



Non-brand colors



Outlined



Photo or background which may impair legibility



Not including the registry mark or using the wrong trademark icon with the logo



Alternate type



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## Colors

The logo should only appear in the official primary colors. Where situations restrict the use of color, use the one-color black or white color treatment.

### Primary

<p><b>Holland Hall Red</b></p> <p>Pantone: 201 C          CMYK: 7, 100, 68, 32          RGB: 163, 12, 51          HTML: #A30C33</p> <p>Robison: 9006          Madeira: 1982          DMC: 498          Isacord: 1913</p>	<p><b>Holland Hall Black</b></p> <p>Pantone: Black C          CMYK: 70, 60, 60, 100          RGB: 0, 0, 0          HTML: #000000</p> <p>Robison: 5841          Madeira: 1000          DMC: 310          Isacord: 0020</p>	<p><b>Holland Hall White</b></p> <p>Pantone: Transparent White          CMYK: 0, 0, 0, 0          RGB: 255, 255, 255          HTML: #FFFFFF</p> <p>Robison: 5597          Madeira: 1002          DMC: White          Isacord: 0010</p>
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## Colors

Secondary and tertiary colors are for use as backgrounds and design elements.

SECONDARY	PRINTING		DIGITAL		THREAD			
	PANTONE	CMYK	RGB	HTML/HEX	ROBISON	MADEIRA	DMC	ISACORD
Holland Hall Blue	278 C	41,16,0,0	143,188,230	#8FBCE6	5604	1028	3755	3640
Holland Hall Dark Gray	446 C	2,0,0,73	63,68,68	#3F4444	2589	1673	3799	4174
Holland Hall Light Gray	427 C	2,0,0,17	208,211,212	#D0D3D4	2485	1810	415	0145

TERTIARY	PANTONE	CMYK	RGB	HTML/HEX	ROBISON	MADEIRA	DMC	ISACORD
Tandy & Chapman Green	361 C	76,4,100,0	61,174,43	#3DAE2B	2214	1701	702	5510
Walter Arts Center	325 C	54,0,20,0	100,204,201	#64CCC9	2204	1799	3849	4620
Athletics	209 C	38,100,58,46	105,0,49	#690031	1385	5796	902	2224
Upper School & Chapel	130 C	4,36,100,0	24,17,30	#F1AA1E	2556	1172	972	0700
Middle School	300 C	100,54,0,3	0,94,184	#005eb8	2436	1829	336	3900
Primary School	151 C	0,60,100,0	255,130,0	#ff8200	2330	1065	971	1102



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### Distribution

Below is a scale of color usage within the materials created for your audience.





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## File Types

All approved Holland Hall logo formats are provided in industry standard file types appropriate for use in specific applications.

### EPS

EPS files are a graphic format for vector-based images in Adobe Illustrator. They're used for printing and editing purposes and are commonly referred to as "working files" or "master files."

*Vector file; use when enlarging or for professional 2-color (PMS) or 4-color (CMYK) printing, embroidery, or promo items, not web-friendly*

### SVG

SVG files are developed for the web using mathematical formulas rather than individually colored pixels on the page. Vector files will always be crisp and maintain quality — for this reason, you should use them whenever they're accepted, especially when sending a logo to print.

*Vector file; use when enlarging or for professional 2-color (PMS) or 4-color (CMYK) printing, embroidery, or promo items, web-friendly*

### PDF

PDF files are another file format developed by Adobe. They're commonly used for document purposes, but can also be used to share images, including logos.

*RGB or CMYK file with or without white background; use for print materials (business cards, posters, stickers, and more), clothing and swag*

### PNG

PNG files can be used for almost any digital purpose. They're also useful if you need digital images with transparency, such as logos to put on colored backgrounds or on top of other images. This file type is not recommended for print.

*RGB file with transparent background; use for online/web, or Microsoft products; do not enlarge; not ideal for print*

### JPG

JPG or JPEG files are perfect for maintaining true tone colors while being a relatively, small file size.

*RGB file with white background; use for digital printing, online/web, or Microsoft products; do not enlarge*



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## Typography

To maintain consistency throughout our materials we have designated typographic standards that will be used throughout marketing materials both internal and external.

### Primary

Our primary typeface is Roboto Slab. This is to be used for headers or any large message that is needed to grab attention.

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz  
0123456789  
Roboto Slab Thin

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz  
0123456789  
Roboto Slab Light

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz  
0123456789  
Roboto Slab Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz  
0123456789  
Roboto Slab Bold

**Note:** This typeface can be found and downloaded at [Google Fonts](https://www.google.com/fonts).



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## Typography

To maintain consistency throughout our materials we have designated typographic standards that will be used throughout marketing materials both internal and external.

### Secondary

Our secondary typeface is Roboto Serif. This is to be used for body copy in magazines, letters, documents, etc.

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

0123456789

Roboto Serif Thin

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

0123456789

Roboto Serif Light

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

0123456789

Roboto Serif Regular

**ABCDEFGHIJKLMNOPQRSTUVWXYZ**

**abcdefghijklmnopqrstuvwxyz**

**0123456789**

Roboto Serif Bold

**Note:** This typeface can be found and downloaded at [Google Fonts](https://www.google.com/fonts).



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## Typography

To maintain consistency throughout our materials we have designated typographic standards that will be used throughout marketing materials both internal and external.

### Alternative

Teachers and administrators should use the universally common PC font Arial when creating everyday communications and PowerPoint shows.

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789

Arial Regular

*ABCDEFGHIJKLMNOPQRSTUVWXYZ*  
*abcdefghijklmnopqrstuvwxyz*  
*0123456789*

Arial Italic

**ABCDEFGHIJKLMNOPQRSTUVWXYZ**  
**abcdefghijklmnopqrstuvwxyz**  
**0123456789**

Arial Bold





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## Embroidery Guidelines

At the beginning of the 2023-2024 school year, students will have the opportunity to have the Holland Hall logo embroidered uniforms and some outerwear and accessories. Below are the guidelines to keep you in compliance of the logo policy.



Approved Logos

<b>HH Red</b> Pantone: 201 C Robison: 9006 Madeira: 1982 DMC: 498 Isacord: 1913	<b>HH Black</b> Pantone: Black Robison: 5841 Madeira: 1000 DMC: 310 Isacord: 0020	<b>HH White</b> PMS: Trans. W. Robison: 5597 Madeira: 1002 DMC: White Isacord: 0010	<b>HH Dark Gray</b> Pantone: 446 C Robison: 2589 Madeira: 1673 DMC: 3799 Isacord: 4174
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Thread Colors



- ▶ Preferred: 1.75" to 2"
- ▶ Maximum: 3"

Size Restrictions

The Holland Hall logo must be the **only** logo visible. Unless the branded product is Adidas, then you may have that shown alongside the Holland Hall logo. The registry mark must be included with the logo.

Branding

<b>Holland Hall Red</b>	<b>Holland Hall Black</b>	<b>Holland Hall White</b>	
<b>Holland Hall Blue</b>	<b>Holland Hall Dark Gray</b>	<b>Holland Hall Light Gray</b>	<b>True Navy</b>

Approved Outerwear Colors

The apparel that the logo will be embroidered on must be a solid color of one of the approved colors for the products. It may be embroidered on hoodies, zippered hoodies and crewnecks in approved solid colors only.

Restrictions

**Note:** The Communications and Marketing office are always here to help with any doubts or concerns you might have with the sizing issues for the logo on the product.



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File Types

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## Uniform Guidelines

At the beginning of the 2023-2024 school year, students will have the opportunity to have the Holland Hall logo embroidered on their shirts of choice. Below are the guidelines to keep you in compliance of the uniform policy.



Approved Logos

<b>HH Red</b> Pantone: 201 C Robison: 9006 Madeira: 1982 DMC: 498 Isacord: 1913	<b>HH White</b> Pantone: Transparent White Robison: 5597 Madeira: 1002 DMC: White Isacord: 4174
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Thread Colors

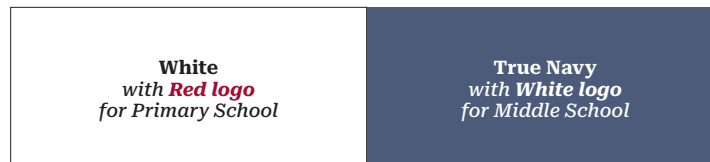


▶ 1.75” to 2” on left breast

Size Restrictions

The Holland Hall logo must be the only logo visible.

Shirt Branding



Approved Polo & Logo Colors

The shirt that the logo will be embroidered on must be a solid color shirt of one of the approved colors for polos.

Polo Restrictions

**Note:** The Communications and Marketing office are always here to help with any doubts or concerns you might have with the polo or the sizing issues for the logo on the product.