



Great American Train Show

PO Box 1192

Lombard, IL 60148

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Exhibitor Information for **Collinsville, IL – 11/27-28/2021** Gateway Center – 1 Gateway Drive, Collinsville, IL 62234

Set-up Hours: Set-up Times for **Dealers:** Friday 11:00am - 6:00pm, Saturday 7:00am - 10:00am
Set-up Times for **Layouts:** Friday 1:00pm - 6:00pm, Saturday 7:00am - 10:00am

Show Hours: Saturday & Sunday 10:00am to 4:00pm

Move-out Hours: Sunday 4:00pm - 9:00pm – **All exhibitors and material must be out by 9:00 PM**

Sales Tax: As of 10/09/2021, the sales tax rate was 8.10%.

Table Payments: If you requested your tables be charged to a credit card, it has been processed. If you guaranteed your tables to a credit card, please pay the show manager no later than 9:30 AM Sunday morning via cash or check to avoid late fees as per the exhibitor agreement

On Site Show Management: Dave Swanson, bill@trainshow.email

Reminders:

- Please make sure you and your staff wear the exhibitor badges during all set up and show hours. Badges will be provided by the show manager onsite
- Please make sure you bring a table cover
- Please, if you have any questions at the show ask one of the managers. We are here to help you.

COVID-19 Related Policies:

- Nobody who has COVID-19 symptoms, or who has tested positive for COVID-19 within the past two weeks, should enter the building.
- Per state regulations, masks will be required at all times.

Map to Gateway Center – Collinsville, IL

