

FBCG Family Business Awards – Terms & Conditions

The Family Business Council Gulf (FBCG) is a private, not-for-profit membership organization registered in the DIFC pursuant to License No. OL 1270 with an office address at Unit 17-0, Level 3, Gate Village Building 4, Dubai International Financial Centre, PO Box 214432, Dubai, United Arab Emirates (hereinafter “FBCG”). These are the terms and conditions upon which each nomination and/or entry shall be subject. By participating in this Award initiative by way of nominating and/or nomination and/or entry, the Applicant (“You”) agree to accept these terms and conditions and any amendments to these terms and conditions. FBCG reserves the right to amend these terms and conditions at any time and such changes shall be deemed to be notified to you by their publication online.

FBN Code of Conduct

At FBCG, we ensure a safe environment for business families to interact within a secure and private network. FBN members worldwide subscribe to a universal code of conduct to allow:

- **Trust and Openness**
The Network is founded on the principles of open communication and trust
- **Participation**
Active participation by members is the vital ingredient that makes the Network valuable
- **Confidentiality**
Members are committed to sharing experiences and insights in an atmosphere of confidentiality
- **Respect & Professionalism**
Discussions and debates are always conducted in a respectful and professional manner
- **Non-Solicitation**
The Network is not a place to sell products or services to other members. It is a forum to learn from the exchange of ideas, experiences, and information

Awards Rules & Regulations

General Regulations

Entries

1. Applicant must be over the age of 18.
2. The Awards are open to any individual or organization so long as they meet the minimum nomination and/or entry criteria per category.
3. Nomination and/or entry is free.
4. An Applicant may submit more than one nomination and/or entry per category.
5. Entries must be made in English or Arabic using the Nomination and/or entry Forms.
6. FBCG reserves the following rights:
 - a. refuse to disclose to an individual personal information that is evaluative, or opinion material compiled solely for the purpose of determining the individual's suitability for receipt of the award
 - b. to verify the accuracy of the information provided in the nomination or nomination and/or entry form

- c. to withhold an award in any year in which there is no candidate who meets the selection criteria
 - d. to cancel entries not received in full by the deadline
7. Nominees will only be considered for awards for which they have submitted full and complete submissions and expressed in writing commitment to the process. Applicants and/or nominees may be requested to provide additional information during the process.
 8. Shortlists and finalists selected solely on the information provided in the nomination and/or entry form. An Applicant should ensure sufficient information about the business or individual, including how they meet the main criteria for the category they've been nominated, to enable fair assessment.
 9. All materials submitted must:
 - a. Describe original work; and
 - b. Not contain fabricated or false information
 10. Each Applicant is responsible to ensure that, by applying to the awards, they are not infringing any copyright laws, privacy clause or intellectual property of a third party.
 11. No deferrals of awards will be allowed. All Applicants must make themselves available to receive the award at the FBCG Annual Summit of the year of the application. Failure to be available will be considered a withdrawal of the application, unless under special circumstances.
 12. Winning entries may be featured in case studies. All applicable permissions must be obtained by Applicants for all materials submitted as part of the Award submission for which they are not the exclusive owner. It will be the responsibility of the Applicant to clear all necessary permissions, including client approval where necessary, before submitting an nomination and/or entry.
 13. FBCG is not obliged to provide feedback on individual entries that have either not made the shortlist or won an award.
 14. Receipt of awards is conditional upon the recipient's compliance with all the terms, conditions, guidelines, and regulations as set out in the terms of reference.

Selection Process

1. All nominations are judged against criteria set out in the Categories.
2. All nominations will be reviewed and shortlisted by FBCG management, with this decision being made by FBCG's sole and absolute discretion.
3. An independent Jury is formed by FBCG management in conjunction with FBCG leadership. Jury is generally composed of FBCG Board, FBCG NxG members, academics, and family business experts. Jury is led and coordinated by FBCG management.
4. The Jury will score each of the entries on the shortlist and the finalists against a predetermined set of criteria.
5. A Jury Chairperson is appointed to coordinates and moderates the decision of the Jury. Should no decision be reached among Jury members, the Jury Chairperson will have casting vote.
6. The Jury are requested to declare an interest and remove themselves form the process if they are asked to judge an nomination and/or entry that poses a conflict of interest.
7. The decision of the Jury is final.

Confidentiality

1. FBCG respects as confidential any financial data submitted unless given express permission to use it. If there is a particular part of the nomination and/or entry that cannot be used, please clarify this on the nomination and/or entry.
2. By entering the FBCG Family Business Awards, individuals or businesses authorize FBCG and the Jury to use the data and certain visual materials submitted, for the purpose of the awards.

Responsibilities of Applicants, Finalists, and the Award Winner:

1. Participants agree to complete a survey at the close of the competition designed to determine satisfaction levels and identify areas for improvement.
2. The finalists agree to participate in the pitch day with the Jury.
3. The winners must attend to FBCG Annual Summit and participate in the award ceremony. All winners will be granted one complimentary ticket to the Summit and gala dinner; and if deemed necessary a return economy flight and overnight stay in 4* hotel in Dubai, UAE.

Competition Timeline:

Applications open	14 April 2021
Applications close	30 June 2021
Selection of Shortlist (up to 10)	14 July 2021
Decision on 3 finalists	19 August 2021
Pitch day and decision on winners	15 September 2021
Announcement of the winners	24 November 2021

Other Terms and Conditions of Participation and Limitation of Liability

All applications become the property of FBCG and will not be returned. FBCG assumes no responsibility for applications (or portions thereof) that are lost, late, delayed, destroyed, or misdirected for any reason whatsoever. FBCG shall not be responsible for any errors, negligence, losses, or damages of any nature whatsoever that may arise or occur in connection with the Awards. The Applicant grant FBCG the right to use the materials submitted to be used to promote the FBCG Family Business Awards and the projects participating in it.

FBCG reserves the right to cancel, amend or suspend these Awards, or to amend these terms and conditions, in any way without prior notice or obligation, in the event of any accident, printing, administrative, or other error of any kind, or for any other reason whatsoever. In the event of any discrepancy or inconsistency between these terms and conditions and disclosures or other statements contained in any Awards related materials; these terms and conditions shall prevail, govern, and control to the fullest extent permitted by law. If for any reason, in FBCG's sole discretion, the Awards is not capable of running as originally contemplated by these terms and conditions, or if the administration, security, fairness, integrity, or the proper conduct of the Awards are corrupted or adversely affected,

including by reason of tampering, fraud or any other causes beyond its control, FBCG reserves the right to cancel, terminate, modify, amend, extend or suspend the Awards, in whole or in part, at any time and without prior notice. Subject to applicable law and any required regulatory approval, FBCG reserves the right and without prior notice to adjust any of the dates and/or timeframes stipulated in these terms and conditions, to the extent necessary, for the purposes of verifying compliance by any applicant with these terms and conditions, or as a result of other problems, or in light of other circumstances which, in the opinion of FBCG, affects the proper administration of the Awards as contemplated in these terms and conditions, or for any other reason. FBCG reserves the right to disqualify from the Awards and any future award program or other promotion conducted by FBCG, any individual it finds or believes to be tampering with the nomination and/or entry process or the operation of the Awards, or any website to be acting in violation of these terms and conditions, or to be acting in an unsportsmanlike or disruptive manner, or with intent to annoy, abuse, threaten or harass any other participant.

ANY ATTEMPT BY AN APPLICANT OR ANY OTHER PERSON TO UNDERMINE THE LEGITIMATE OPERATION OF THE AWARDS OR ANY WEBSITE ASSOCIATED WITH THE AWARDS IS A VIOLATION OF CRIMINAL AND CIVIL LAWS AND, SHOULD SUCH AN ATTEMPT BE MADE, FBCG RESERVES THE RIGHT TO SEEK DAMAGES FROM ANY SUCH PERSON TO THE FULLEST EXTENT PERMITTED BY LAW.

All decisions of FBCG and the Awards Jury are final and binding without right of appeal with respect to all aspects of the Awards, including, without limitation, eligibility, and disqualification of Applicant. The Awards is subject to applicable federal, provincial, and municipal law. Void where prohibited.

FBCG and the Award Jury will not be liable for:

- a. any incomplete or inaccurate information caused by any technical or human error that may occur in the capturing and/or processing of applications
- b. the theft, loss, destruction, or unauthorized access to, or alteration of, applications
- c. any failure of any message or email to be received by or from FBCG and/or any failure of an application to be captured, recorded, or received for any reason
- d. any typographical or other errors in the offer or administration of the Awards, including but not limited to errors in advertising, these terms and conditions, the selection and/or announcement of the finalists or the winners; and
- e. any combination of the above.

This terms and conditions shall be governed by and construed in accordance with the laws of the Emirate of Dubai. Any disputes arising in relation to the interpretation of these terms and conditions or in relation to any agreement of which these terms and conditions form part, which cannot be settled amicably, shall be subject to the non-exclusive jurisdiction of the courts of Dubai.