



Nº22 SOLUTIONS

Carbon Reduction Plan

REFERENCE	CRP2301
VERSION	1
AUTHOR	D E Sackey M Georgiou
DATE OF ISSUE	May 2023

Our commitment as a micro-business to contribute to the carbon reduction ambitions of the UK Government

We are committed to achieving Net Zero emissions by 2050, or sooner, in line with the government target. We have used the www.defra.gov.uk Small Business user guide to produce this plan and measure and report our emissions. We remain cognizant of the balance between functioning as a successful small business and contributing to government directives.

In following the process, we have identified the activities within No22 Solutions that release greenhouse gas emissions.

Electricity/gas use	Working from home generates the use of electricity and gas, and team members are asked to use the government tax calculator for claimable expenses.
Waste disposal/recycling	We no longer have a business site to generate waste and operate a paper free environment. All members of staff work from home and waste generated as personal waste is
Business travel	Directors that are required to travel for business purposes are required to follow our Environmental policy on ride sharing and promoting the value of remote first meetings.
Owned or controlled vehicles	There are no owned or controlled company vehicles.
Employee business travel	None of our employees are required to travel for business purposes.
Staff commuting	Our remote first approach has resulted in zero staff commuting.

Baseline Emissions Footprint

Baseline year emissions: To March 2023	
Scope 1 (Direct emissions).	0.00 emissions are those from activities owned or controlled by your organisation. Examples of Scope 1 emissions include emissions from combustion in owned or controlled boilers, furnaces, and vehicles; and emissions from chemical production in owned or controlled process equipment.
Scope 2 (Energy indirect)	28.91 based on the apportioned use of home for those working from home. 0.00 electricity generated from the use of Google data centres as additional information is needed to ensure the correct methodology is applied.

Scope 3 (Other Indirect)	0.00 for business travel. No business mileage used in the baseline year.
Total emissions	28.91

Emissions reduction plans

- Monitor emissions throughout the year
- Improve the data collection to improve the accuracy of reporting
- Recycle redundant hardware (laptops, screens, mobile phones)

Carbon reduction projects

- Continued application of our Environmental Policy which outlines our commitment to minimising the negative environmental impact of our activities.
- Ensure that whenever we require co-located workspaces that we source from reputable suppliers that are implementing the requirements of Net Zero.
- Identify Carbon literacy training for key members of staff.

Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and reference to the DEFRA Small Business Guide to GHG emissions.

Emissions have been reported using the appropriate Government emission conversion factors for green house company reporting.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed by

Dinah Sackey

Maria Georgiou

Peter Sofocleous

Date

15/05/2023