



Interfaith Alliance of Iowa celebrates religious freedom by championing the rights of individuals, promoting policies that protect both religion and democracy, and empowering diverse voices to challenge extremism. It empowers progressive people of faith and no faith to use their voice and be active in the civic process.

DIRECTOR OF DEVELOPMENT

Reports to: Executive Director
Office Location: Des Moines
Status: Full-Time Exempt

The Director of Development will work with the Executive Director to promote the mission and goals of the organization through leadership in the areas of fund development, community engagement, and program management.

DUTIES & RESPONSIBILITIES

- Work with Executive Director and board of directors to achieve organizational development and overall goals.
- Strengthen current development strategies and develop new and creative initiatives to enhance organizational growth.
- Effectively engage current donors in a successful manner.
- Identify and build relationships with prospective donors to increase the donor base in support of the work of the organization.
- Strengthen the major gifts, planned giving, and corporate giving development strategies.
- Identify and acquire new grant opportunities to support administration of the organization and program capacity. Accurately manage all grant requirements, reporting, and deadlines.
- Support community engagement efforts to expand the presence of the organization and its relationships with diverse communities across Iowa.
- Effectively work as part of the staff team to provide support for current or new organizational initiatives, as needed.

QUALIFICATIONS AND SKILLS

- Fully committed to the mission and work of the Interfaith Alliance of Iowa.
- Ability and desire to work with people of all faiths and no faith as well as other diverse backgrounds and communities.

- Minimum three years of non-profit, development experience with demonstrated success in fundraising, donor relations, and major gifts procurement (five years of experience preferred).
- Proficiency in utilizing and managing non-profit, donor database systems.
- Grant writing experience with demonstrated success.
- Excellent, professional writing skills required. Professional writing sample may be requested.
- Commitment and ability to work collaboratively with colleagues and ally organizations.
- Experience and comfort with public speaking.
- Detail-oriented and organized with good time management skills.
- Willingness to work flexible hours, as needed.
- Willingness to travel in-state, as needed. Valid driver's license, insurance, and reliable transportation required.

SALARY and BENEFITS

The Director of Development position is full-time with a salary range of \$65,000 to \$80,000 based on experience. Individual health insurance, retirement plan, paid holidays, paid vacation leave, and paid sick leave are provided. The office and position are in Des Moines, Iowa. A hybrid work schedule is available.

APPLICATION PROCESS

Submit cover letter and resume by email only:

- Connie Ryan, executive director, connie@interfaithallianceiowa.org

DEADLINE

Deadline for applications is Monday, November 15. However, applications will be accepted until the position is filled with a qualified applicant. Applicant screening may begin immediately.

Interfaith Alliance of Iowa is an equal opportunity employer and does not discriminate on the basis of age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability, or any other characteristic protected by federal, state, or local law.