

Abigail Morlino

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abbymorlino.com

Skills

Personal

Public Speaking
Zoom
Customer Service
Google Meets
Facetime
Social Media

Design

Adobe Photoshop
Adobe Illustrator
Adobe After Effects
Adobe InDesign
Adobe Media Encoder
InVisionApp
Sketch
Coding
Procreate

Technical

Microsoft Office Suite
Google Docs
Google Slides
Google Forms
POS System

Job Experience

PJ Promotions LLC, Moraine, OH

Design Intern, May 2021

- Created signs for a local political candidate.
- Formatted a contract for a roofing company.
- Created shirt designs and mockups.

Osaka Japanese Steakhouse

Waitress, Oct. 2019–May 2021

- Work as part of a team to prepare appetizers, serve food, bus tables, fill to-go orders, run cash registers, greet and seat customers.
- Assist as part of the closing team to prepare the restaurant for morning shift.

Spencer's Gifts

Sales Associate, Apr. 2019–Aug. 2019

- Greeted customers, helped them locate items and efficiently checked them out to ensure a pleasurable shopping experience.
- Folded apparel, stocked shelves, and created store displays.

Stars and Stripes Graphix

Sales Associate/Printer/Seasonal, Oct. 2017–Dec. 2018

- Provided administrative support including scheduling meetings, organizing store front, running store operations solo on a regular basis.
- Monitored inventory levels to help maintain an efficient office.
- Provided administrative support to company's co-owners both in office and at workshop.
- Assisted customers with special orders including weeding and cutting vinyl, printing shirts, and invoicing.

Education

The Modern College of Design

2019–2021

Associate Degree of Applied Business in Design

- Focus: Motion and Illustration
- GPA: 3.3125

Certification

Distinguished Expert Small-Bore Rifle

2010–2019

- Qualified as Distinguished Expert after completing training course.