



EMPLOYEE EDUCATION AND ENGAGEMENT CHECKLIST

A checklist to help sustainability managers educate and engage employees on the importance of reducing carbon emissions and implementing sustainable practices in their daily work.



The Employee Education and Engagement checklist is designed to help sustainability teams in large businesses provide their employees with the knowledge and tools they need to support the company's sustainability efforts.

The checklist includes steps for developing a sustainability education plan, creating educational materials, conducting training sessions and workshops, engaging employees in sustainability initiatives, and communicating progress and successes.

By following these steps, sustainability teams can ensure that their employees are well-informed and actively engaged in the company's sustainability efforts.

1 DEVELOP A SUSTAINABILITY EDUCATION PLAN

- ◆ Set goals for employee learning and engagement.
- ◆ Identify key sustainability topics to be covered.
- ◆ Develop a schedule for training sessions and workshops.
- ◆ Identify resources and materials needed for training.

2 CREATE EDUCATIONAL MATERIALS

- ◆ Develop presentations, handouts, and other resources to support training sessions.
- ◆ Help your employees become more mindful of sustainability by providing them with an online resource library or share Net0 resources. This would enable your staff to access the latest information about environmentally friendly practices and help create a culture focused on sustainable development.
- ◆ Develop a sustainability quiz or assessment to measure employee knowledge.

3

CONDUCT TRAINING SESSIONS AND WORKSHOPS

- ◆ Schedule regular training sessions to educate employees on sustainability topics.
- ◆ Empower your employees to get involved in sustainability initiatives and projects by providing them with workshops or inviting them to Net0 webinars.
- ◆ Encourage employees to participate in training and provide feedback on the effectiveness of the sessions.

4

ENGAGE EMPLOYEES IN SUSTAINABILITY INITIATIVES

- ◆ Identify opportunities for employees to get involved in sustainability projects within the company.
- ◆ Construct a sustainability team or group to direct initiatives and involve employees by distributing tasks through Net0 Action Cards.
- ◆ Recognize and reward employees who make a significant contribution to sustainability efforts.

5

COMMUNICATE PROGRESS AND SUCCESSES

- ◆ Regularly communicate progress on sustainability goals and initiatives to employees. By leveraging the Net0 Public Dashboard, teams can easily share detailed progress both internally and externally.
- ◆ Share success stories and examples of employee engagement in sustainability efforts.
- ◆ Celebrate achievements and milestones reached in sustainability efforts.
- ◆ Introduce a fun, competitive aspect to your company by incentivizing employees to become eco-friendly champions and win the esteemed "Eco-Friendly Employee of the Month" award. Empower them with creative methods for achieving sustainability goals!

Net0 Carbon Management Platform is a powerful tool that can help businesses reduce their carbon footprint and reach their sustainability goals. It provides an integrated suite of features to help companies manage their emissions, calculate their carbon footprint and track progress towards their targets

Net0 allows businesses to measure, monitor, and manage their carbon emissions in one place. It also provides an easy-to-use platform where employees can share ideas, develop initiatives, and collaborate on carbon reduction projects. With its robust reporting capabilities, teams can track their progress over time and identify areas for improvement.

By leveraging the Net0 Carbon Management Platform, businesses can ensure that their employees have the right tools and resources to help them understand sustainability and be actively engaged in reaching the company's goals. It is an essential tool for creating a culture of sustainability within organizations, driving engagement and long-term success.

