



Laura Welch | UX/UI Designer
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Skills

USER SURVEYS | USER TESTING | PERSONAS | JOURNEY MAPS | WIREFRAMES | PROTOTYPES
FIGMA | MAZE | USABILITY HUB | WEBFLOW | WORDPRESS | HTML5 | CSS3 | GOOGLE SUITE

Experience

UX/UI DESIGN INTERN | PRENTUS

OCTOBER 2020 – NOVEMBER 2020

- Collaborated with a fully distributed team of developers using Figma, Clickup, and Microsoft Teams.
- Used Figma to design screens for mentors to complete a profile and engage with mentees.

UX/UI DESIGN STUDENT | THINKFUL

MAY 2020 – OCTOBER 2020

- Created and deployed projects while learning new tools and frameworks by collaborating several hours every week with a senior project manager.
- Curated a high-quality portfolio of work samples for inclusion at www.imlaurawelch.com.

ADMINISTRATIVE CONSULTANT | AUC STAFFING

FEBRUARY 2020 – MARCH 2020

- Created and updated physical records and digital files to maintain current, accurate and compliant documentation for new and current firefighting recruits.
- Directed incoming calls to internal personnel and departments, routing to the best-qualified department.

TAX PREPARER | JACKSON HEWITT

NOVEMBER 2018 – APRIL 2020

- Prepared tax returns, extensions, tax planning calculations and write-ups for organizations and individuals.
- Interviewed prospective clients to collect information and gather necessary paperwork prior to preparing tax returns.

DECORATOR | DISNEY PARKS AND RECREATION

JUNE 2018 – JULY 2018

- Examine finished workpieces to verify conformance to specifications and retouch any defective areas.
- Select materials for use based on strength, color, texture, balance, weight, size, malleability, and other characteristics.

CLIENT EXPERIENCE ASSOCIATE | FULL CREATIVE INC

NOVEMBER 2017 – JANUARY 2018

- Adhered to company policies and scripts to consistently achieve call-time and quality standards.
- Compiled customer feedback and recommended service delivery improvements to management.

Education

VALENCIA COLLEGE | ASSOCIATE OF ARTS IN PSYCHOLOGY | 2014