

**ELEPHANT BUTTE IRRIGATION DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING  
March 13, 2020**

A Special Board of Directors meeting of the Elephant Butte Irrigation District was held on Friday, March 13, 2020. The meeting was called to order by President Michael McNamee. All Board members were present, Jerry Franzoy arrived after the meeting was called to order.

Roll Call

EBID personnel present were Erik Fuchs, Groundwater Resource Manager; Delyce Maciel, HR/Safety Director; Zachary Libbin, Engineer; Leo Barrett, Maintenance Director. Consultant Dr. King and attorney Samantha Salopek were also present.

The Invocation was given by Joe Paul Lack followed by the Pledge of Allegiance led by Sam Salopek.

Samantha began the presentation regarding COVID-19, which was added to the agenda as an emergency agenda item the morning of the Board meeting pursuant to the ongoing health emergency. Upon discussion the Board agreed to the restrictions and protections for employees as detailed below:

COVID-19  
Health  
Emergency

EBID is concerned for the health and safety of our employees, therefore, it has determined that it shall immediately close public access to EBID for a minimum of three (3) weeks. EBID will remain open for business, and employees are NOT being sent home, until otherwise notified. However, we are directing that all employees practice "social distancing" and to remain a distance of at least 6 feet from one another and appropriate coughing/sneezing hygiene. Managers should consider whether employees can be moved to other areas to keep that distance in place; or they should consider flexing schedules temporarily until EBID returns to normal business practices. Any employee traveling to an area of known COVID-19 cases or exhibiting signs or symptoms shall self-quarantine for 14 days before returning to work. Further, all meetings shall be limited to 5 or less people in a room at a time. Finally, all employees who are able to work remotely are requested to do so.

The Board further directed Managers that, if they or an employee feels the slightest bit sick, they or the employee will need to go home and either self-isolate for 14 days or bring in a note from a doctor stating that the individual is fully capable of returning to work without being contagious to others. If anyone has travelled out-of-state or to an area that has known positive cases of COVID-19, it is MANDATORY that they remain off work and in self-isolation for 14 days from the day of returning from the trip.

Employees should try to stop the spread of germs at work by:

- Maintaining a social distance of 6 feet or more
- Covering your mouth and nose when you sneeze or cough
- Wash/Clean your hands often throughout the day
- Clean your desk, keyboards and phones regularly
- Avoid sharing items such as phones and other office equipment as much as possible
- Clean shared surfaces such as counters, file cabinets, and copiers/printers
- Avoid touching your eyes, nose or mouth
- Stay home when you are sick, or a close family member becomes sick

Managers will need to immediately report to Human Resources any employee who requests to be off due to an illness. Employees will need to have a doctor's note to return to work with verification they are not contagious. A follow-up telephonic Board meeting will be held April 3<sup>rd</sup> at 9am to discuss the latest developments and further restrictions and protections, if necessary. The Public will be allowed to attend but will need to request permission in advance to ensure the District has the capabilities to phone everyone in.

There being no further discussion during open session Greg Daviet motioned and Joe Paul second to go into closed session to discuss legal matters. Motion carried.

Closed  
Session

Pursuant to Section 10-15-1(H), NMSA of the New Mexico Open Meetings Act, the following topics were discussed in closed session:

A. Texas v. NM (USSC)

Steve Lyles motioned and James Salopek second to go out of closed session. There being no further business, Steve Lyles motioned and James Salopek second to adjourn the meeting. Motions carried.

Adjourn

The next meeting of the Board of Directors will be held on Friday, April 3, 2020 beginning at 9 AM.

  
MICHAEL MCNAMEE, President

  
SAM SALOPEK, Secretary