

**Arts and Science Federation of Associations (ASFA)**  
**Special Council Meeting (August 20, 2020)**

Meeting minutes

**1. Call to order – Roll call**

**Chair** calls the meeting to order.

**2. Chair remarks and housekeeping**

**Chair:** OK, good evening everyone. Thank you for your patience with these technical difficulties. I'm just going to do a quick check to see if everyone can hear me. You can do a thumbs up if you're on video, or – great, excellent, so people can hear me. I'll just remind everyone of the Zoom etiquette. Keep yourself muted. Get my attention somehow, be it with these emoticons or through the chat feature, if you want to be on the speakers' list, if you want to say something. Usually these meetings sometimes go a little bit slower because people need some time to digest and then decide if they want to say something. So if you want to say something, you'll definitely be given a chance to speak. The meeting is recorded. If there's any questions, you can chat with each other through Zoom, you can chat with me directly through Zoom. We're going to start this meeting off by sharing the agenda. This is a Special Council Meeting, and it's called for a specific purpose, so it's something that we can't wait until the next RCM to do. So there's a couple of issues that have arisen, we're going to go over these in informational, and then there are some appointments that are both pressing and urgent that we get them done before September. There will be some information that is closed session, so when we get to that point, as I warned in my mailout, only people who have their Council oath submitted will be allowed on the Zoom call. I'd like everyone to try and go on Zoom and mark your name as both the MA that you represent and then your first name. Just makes it easier for us to see who is on the Zoom call, from what MA on our list, and who's submitted their forms. So do the executive team have any remarks?

**3. Executive remarks**

**H. Muhammad:** I would like to thank each and every individual who is present here, thank you very much for being here on short notice. In regard to the business arising, the executive team has discussed and decided that the CEO appointment should take place in open session.

**Chair:** Yes, so just to clarify, I have marked both the appointment points as potentially closed session, just in case any confidential information about an applicant should need to be discussed. We will start all of these discussions in open session, there may be some discussion that can be held in open session for the judicial committee appointments as well. But for anything regarding personal details, we will go into closed session to protect those people's privacy and confidentiality.

**H. Muhammad:** Perfect, thank you.

#### **4. Information**

##### **a. Situation arising regarding ASFA Academic Coordinator – Executive Team**

**Chair:** This informational point will be presented by the executive team. They're going to discuss this from the executive group to you, the Councillors. There's some documents and a statement that they've written, a letter to Council. So what I can do is I can pull up that letter to Council, and then give each of the executives, in whatever order they've chosen, some time to discuss this situation. I'll ask, if you have questions, try and send me something on the chat so I know that you desperately want to ask something or that it's relevant right then. If it's a general question or a general request to be on the speaking list, just send me an emoticon or a raised hand.

##### **A MESSAGE TO COUNCIL ON VISITING STUDENT STATUS**

*Dear Councillors,*

*Our executive team has made it a priority to establish transparency and accountability throughout our association. In support of this, we feel it is important for the ASFA councillors to know that our Academic Coordinator, Phoebe Lamb, was elected despite a technical ineligibility. Phoebe is a visiting student from the University of King's College in Halifax. This status of 'visiting student' means that she is enrolled at that institution and will receive her degree from there, but has received permission from King's to count her credits completed at Concordia toward her degree. This status means that she is an "Associate Member" in ASFA, however ASFA's by-laws require that members of its executive are "Regular Members" - defined as students who are registered in the Concordia Faculty of Arts and Science.*

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*As Phoebe was democratically elected in a contested election, with a significant increase in voter turnout, it is apparent that the student body felt she was more than qualified for the position in question. Despite her status as a visiting student, we do not feel that her ability to excel as an Academic Coordinator is diminished. Indeed, she is a Concordia Arts & Science student in all but very-specific name: she is exclusively taking Arts & Science courses at Concordia, and will be finishing her degree at Concordia. The sole reason against Phoebe making the on-paper transfer to Concordia is the risk of being unable to transfer all of her credits earned at King's to Concordia.*

*This situation has made us increasingly aware of the barriers present in ASFA's bylaws that prevent students from fully participating in their ASFA community, despite them paying fees to our union. Indeed, it appears that many visiting students at Concordia may not be a member of any union at all- not the CSU, their Concordia faculty association, or their home institution's union! This is concerning to us, and regardless of what will happen resulting from Phoebe's particular situation, ensuring that all students at Concordia have the rights and protections afforded by a union is something we intend to follow up on and advocate for.*

*We ask you to join us at the Special Council Meeting (SCM) on August 20th in order to discuss this matter further and hear any questions you may have. Additionally, a case has been opened with the Judicial Committee, who will make the final decision on Phoebe's ability to continue in her position as Academic Coordinator. This SCM will allow us to appoint new members to the Judicial Committee (JC), which is currently unable to meet quorum, so that they can resolve this as soon as possible.*

*At ASFA we are proud to support students from varying academic backgrounds and experiences. These regulations ignore the right of students taking Arts and Science classes, and paying ASFA dues, from truly becoming integrated into the ASFA community. This conversation extends past Phoebe's situation and must be understood as an issue of inclusion and equal opportunity for all visiting students within ASFA.*

*We are grateful that this information has been brought to our attention. In order for our team to truly promote an inclusive and safe environment for all ASFA students, we must acknowledge the obstacles students face in wanting to actively contribute to their own association. We hope those from our community*

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*support ASFA's intention to be at the forefront of change, inclusivity, and unionization at Concordia.*

*Sincerely,*

*The Executive Team*

**Chair:** Thank you, Phoebe. Are there any other executives who want to speak on this? If not, the floor is open for Council to ask questions or make comments. We'll give it a couple of seconds.

**Chloe:** Hi, my name's Chloe. I'm a second year philosophy student, and being a member of ASFA, I have the following question for Phoebe: in your statement, you outlined that there are certain barriers that are not permitting Concordia students to fully participate. My question is, how does ASFA not permit associate members to participate? Because the bylaws confirm that associate members at ASFA have a right to attend any of the meetings, they can assemble, have access to resources by ASFA. Other faculties at Concordia do not even give associate members the rights that I've just highlighted.

**P. Lamb:** According to our bylaws, associate members do not have the right to vote and do not have the right to hold office.

**Chloe:** According to ASFA's bylaws, it is the duty of the Academic Coordinator to Chair Academic Committee and represent students at the Faculty level. Now that it is clear that you're an associate member, don't you think that it is in the best interest of students to be represented by someone who's enrolled in Arts and Science and as a regular member at ASFA?

**P. Lamb:** That is a great point, and so that is going to be in the hands of the Judicial Committee to decide at this point.

**MASSA:** Hi, I'm Phil from MASSA. So I was looking at the Standing Regulations for ASFA, and number 281 says, "A person holding office is disqualified from holding or taking office if they are found to be ineligible." So like you said, you were associate member, so you were not eligible. So why should the Standing Regulations not apply to you?

**E. Mason:** I'll take this question because as Internal, I'm responsible for reviewing the bylaws and am very familiar with them. So, essentially, there is a



discrepancy between the bylaws and the Standing Regulations, and in the time that we were deliberating what we should do, which was going to be call an SCM to ask you guys, there was a complaint made to the JC. So it was just taken out of our hands, it's not up to us to decide what to do anymore.

**LAS:** If a U.S. citizen tried to become the Prime Minister of Canada and got the most votes, even if they got the most votes, we wouldn't select them, per se. You do have to be part of what you are to represent it. So I was just wondering how that works.

**P. Lamb:** Yeah, so you're correct. Essentially, when we were discussing all these issues, like we said, we had a conflict with our bylaws and our standing regulations. For all intents and purposes, I am an Arts and Science student at Concordia, despite not being enrolled and pay fees, so that's kind of where we were going with that. In terms of the results of the election – once again, that will be in the hands of the Judicial Committee.

**LAS:** Yep, definitely, but as a student of Law and Society, I don't know if I'm comfortable with you representing me, because you're not part of ASFA. I just don't know if it's fair for all of us. What kind of action will ASFA take on this? Are you going to resign, are they going to kick you out? I'm not sure what's going on, but it's a little unbalanced.

**P. Lamb:** No, I totally understand that, and I appreciate the critique. I am super excited to represent ASFA as Academic Coordinator, I was excited to be elected into this role. This wasn't a situation I was aware of. I hope to be able to continue to represent the students as Academic Coordinator, but we'll wait to see what happens with JC.

**LAS:** Okay, so are you going to resign now and then when you register at Concordia, you're going to apply then? Because right now, I don't think it's fair.

**P. Lamb:** It's possible. We're still discussing now as an executive team, and we have to wait for the ruling from JC. Right now, I have not resigned. I'm still acting as Academic Coordinator. I'm not making use of my Academic budget, so I'm not making any decisions that would be different from, say, a student just volunteering, just in case I do have to step down.



**EFS:** Emma, you said there was a contradiction between the Standing Regulations and the bylaws. Correct me if I'm wrong, because from what I see in both Article 281 in the Standing Regulations and Article 37, both say that Phoebe should have resigned and that she is ineligible for this position. So, what exactly is the contradiction?

**E. Mason:** 37 is "Restrictions on associate members: An associate member shall not have the right to hold any office at ASFA, nor vote at any meetings of the members and during elections. However, an associate may attend and will have speaking rights at any meeting which they are entitled to attend." So, while that article provides perimeters to what an associate member is allowed to do, it doesn't specify what should happen in the case of a removal from office. So if you go to the section of the bylaws where the removal from office is actually discussed, there are no instances of immediate removal from office unless there has been an infraction against the policy pertaining to sexual harassment. So, that's not the case that we're dealing with. So there was a difference between what the bylaws say and what the Standing Regulations say.

**UPA:** Just a quick question for Phoebe, what committees are you on?

**P. Lamb:** Sure. So, my committees are mostly outside of ASFA. There are five committees. There's the Academic Committee, which is made up of everyone who sits on those committees. We haven't appointed the Academic Committee yet because I have yet to receive all the trainings for those committees. So, the committees are Honors Committee, Faculty Committee, Curriculum Committee, Steering Committee, and Student Requests Committee.

**UPA:** Okay, because I'm kind of curious, especially in regard to the validity – if we're having this issue, if you did not have a right to hold the office in the first place, what is the validity of you sitting on those committees? How will that be fair representation?

**P. Lamb:** That's something that we've been talking about as executives, and it's still a bit unclear. Like I said before, and like I said in my statement, I am, for all intents and purposes, a student. It's sort of a technical ineligibility. But again, it will be up to JC to decide.

**A Torres:** To add to what Phoebe just said, the Academic Coordinator doesn't actually start to activate themselves until September. So that also gives us time,



with the Judicial Committee, to actually make that decision before she's representing us in official meetings.

**Ash:** Considering you were running for Academic Coordinator in the last election, for whom did you vote for Academic Coordinator?

**Chair:** I'll have to interject at this point – for questions of that nature, if you can't justify how they're relevant, it would be too personally intrusive. You don't have a right to ask someone who they voted for in any election.

**Ash:** Fair enough, I can still proceed to my next question.

**Chair:** Okay, go ahead.

**Ash:** I would like to ask Phoebe, would it be fair for students at ASFA if someone from McGill takes a few courses at Concordia and then completely wants to change the Academic guidelines at ASFA?

**P. Mitchell:** Can I speak to that, actually?

**Ash:** Sure, go ahead.

**P. Mitchell:** I had a meeting with the DOS on Tuesday, and they outlined that there are three different categories of visiting students. There's one category that McGill students could be in, which is intra-Québec visiting students. So, we do not think it would be okay for someone from McGill to be on that because they actually don't pay their fees to Concordia, they pay their fees to McGill. So, there are three categories: interuniversity transfers, where a Quebec student at another university takes a class here but continues to pay their fees to their own university. The second category is exchange students from out of the country, who also continue to pay their fees to their home university. Phoebe is a visiting student in the sense that she's halfway to being a transfer student, in the sense that she's not completely transferred to Concordia only because she would lose some credits if she did that, and that would put her back further in her degree and also cost her more money. She does pay fees to Concordia, including ASFA and CSU membership dues. So for all intents and purposes, she is a Concordia student. It's just a discrepancy in paperwork that has her status as a non-regular member.



**Ash:** Fair enough. I also have a question for the Executive Coordinator. Why didn't you immediately ask for a resignation from Phoebe when it came to your attention that she is an associate member?

**H. Muhammad:** I completely understand the frustration from students with regard to an associate member holding office. Essentially, we were discussing this situation internally within the executive team. In the meantime, we had received a complaint from another individual who ran against Phoebe, and the matter is now in the hands of JC. It would be inappropriate for us as executives to try to interfere in this matter at this point. Whatever the Judicial Committee decides and whatever the will of Council is, we will respect it.

**Chloe:** You mentioned that there is an inconsistency in the bylaws. What exactly is that inconsistency? Because right now, it seems like executives are just choosing the interpretation of the bylaws that serves their best interests.

**E. Mason:** So, again, that's super complicated because we never made a choice. Before we were able to act on this, a complaint was made to JC. We had not made any decisions, we had not acted on anything, we were intending to call an SCM, and then a complaint was made to JC instead. So it's no longer in our hands or in the hands of Council to make a decision on this matter.

**Chloe:** My follow-up question is for the Executive Coordinator. As the Executive Coordinator, why didn't you make sure that the will of Council was upheld when this situation arose?

**H. Muhammad:** I want to be completely transparent. Whatever the decision of Council is, we will completely uphold and respect that. In other words, if Council comes to the conclusion that Phoebe must resign, Phoebe will resign. At the end of the day, if Council does not permit Phoebe to be there, we will respect their will.

**EFS:** At the beginning of your statement, you highlighted that you wanted to be transparent with the student body and gave the impression that ASFA was not being very inclusive. And then Payton listed the different types of associate members and visiting students. I currently am an ASFA student. If I decided to remain an ASFA student and decided to strictly take JMSB courses, could I run for JMSB President even though I'm not enrolled in that faculty?



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**A. Torres:** That's not a good comparison, though, because Phoebe does pay fees for ASFA. Whereas you taking classes at JMSB while still being an ASFA student means you're not paying into JMSB. The part that we are very uncomfortable with in the Standing Regulations is that a student who is paying fees, who is part of our budget, is not allowed to participate fully. That's what we find problematic. If you're just taking classes in a faculty without paying fees to the faculty association and try to run for the exec, we would consider that wrong.

**J. Hutton:** For those who don't know me, my name is John. I'm the General Manager at ASFA. I'm neutral and non-political in my role, so whatever you decide to do, I'm there to help you implement it and give you non-partisan advice to the best of my ability. I was the one who was first made aware of the situation involving Phoebe when a member of the Dean's office reached out to me to ask about whether ASFA had any bylaws referring to whether all ASFA executives and Faculty committee members must be in the Faculty. I was also in conversation with the executives when it first arose that Phoebe might not be eligible, and trying to figure out what the bylaws and Standing Regulations say. What we're not ever trying to do is bend and twist the rules to our own advantage. At the end of the day, this is a student organization run by volunteers. I would encourage you all to just be kind to each other in a situation like this, which is unprecedented. What should have happened last winter is that Phoebe should not have been able to run in the first place. She should have had her name checked against the voters' list. That isn't what happened. She ran, students voted for her, and then later on we discovered that she was not eligible for the role. We had to go through the bylaws and Standing Regulations to figure out what to do in this situation. Based on the Standing Regulations alone, you would get the interpretation that she is immediately disqualified. However, as Emma earlier explained, executives can only be removed by a  $\frac{2}{3}$  vote of Council. Although that in itself has been changed, because now the Judicial Board complaint has come up. There are three parts to this conversation that I'm seeing unfold right now. One is, was the interpretation of the bylaws and Standing Regulations for this particular situation correct? The second part is, what should we do about it? And then the third part is, what should we do about situations like this in the future? The latter two are political decisions that Council should feel empowered to make and voice your opinions on. But when we were going through the bylaws and Standing Regs, we did find that the only way to remove an executive - other than having them resign or finish their mandate - is through Council meetings. So we thought the appropriate thing to do would be to call a

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Council meeting as soon as possible. The second part of this conversation is around associate membership versus regular membership. There's multiple ways that someone can become a visiting student or an associate member, and they're not all the same. A student who is enrolled as a full-time student at JMSB but who takes an English course on the side will pay ASFA fees for that course and be an associate member of ASFA for the year. That is different from someone, say, in Phoebe's situation, where for all intents and purposes, she's 100% taking her courses within the Faculty of Arts and Science, and will be doing so until the end of her degree. What our policies currently say is that she's an associate member, but there's the question of whether those two different situations are worthy of being treated differently, and for future situations, is it worth changing the rules around. I don't have opinions on that, but this issue is now being brought up and you guys can collectively decide what you think of these things.

**Chair:** There are still a couple of people who want to ask some questions, so I just want to remind everyone about the time; there will be just another short while to ask some questions. And then if there's nothing from Councillors in terms of motions or anything of that sort, then we'll move on through the agenda.

**Chloe:** Earlier it was mentioned that because she's paying fees, she's part of the association. I don't think you should get the right to vote just because you're paying fees. It's like saying that because I can buy a property in Montreal I should be able to vote in the elections. So that's just a remark about what was said earlier. Another question I have is the following: can you please explain the article 281 of the Standing Regulations in relation to Phoebe's situation, considering that she wouldn't have to leave the office but her candidacy should be null and void because she didn't have the right in the first place?

**H. Muhammad:** Thank you Chloe for your question. So, section 6 talks about disqualification and sanctions. Article 281 states, "A person holding office is disqualified from holding or taking office if they A) were elected while ineligible, and B) have violated in part these regulations. In regard to Phoebe's situation, obviously there may be an interpretation that says that maybe she does not need to actually be removed from office, because article 281 on its own specifies that it would be assumed that she never had the office in the first place, because in regards to "null and void," I can understand somewhat what your interpretation would be. But at the same time, I think it's best for us to see the will of the Council, and if the Council is content to say that Phoebe should not continue, Phoebe would resign. We would respect the will of the Council. And not only that,



we have to understand that the Judicial Committee now has jurisdiction over this decision. I'm confident that JC will come up with a decision that respects the rule of law.

**Chair:** If there are no other questions, I just want to ask if any Councillors would like to speak on this. It's been great to hear from community members, but are there any ASFA Councillors who want to have some speaking privilege right now?

**SASU:** I just wanted to second what John had initially said about how Phoebe should not have been able to run in the first place. It would have been important for Phoebe to make sure that she was eligible, but at the same time, if I'm not mistaken - and this will come up later on in the meeting I think - it's the ASFA CEO's responsibility to actually ensure that she's eligible. I just don't want us to entirely put the blame on Phoebe, because she is paying fees, and usually if you pay fees to become part of a club, then you technically are part of the club.

**b. Statement working group**

**Chair:** I put this on the agenda in case Council decides they would like to create a statement on this matter, or wanted to take any sort of position regarding this, whether it's about the rights of associate members or anything else that was discussed. If anyone's interested in discussing starting a working group, I put this agenda to offer the topic.

*(Nothing further.)*

**5. Business arising**

**a. Chief Electoral Officer appointment – Executives**

**E. Mason:** Appointing the CEO is something that needs to get done ideally soon, so that we can start preparing for the election in October and November. We wanted to bring it to Council again in light of this whole student status situation. Because we would be re-hiring the person who worked with us last year, and who you could say was responsible for this mistake. We want to consult Council to see if you'd be comfortable with it, but as the Executive, we feel it would be worthwhile to rehire this person because being CEO is a hard job. It's a hard job, and it doesn't pay very well, and it's a lot of work, all for the good of the



institution. Last year, because we only had three execs, training was also not what it should have been. So yes, mistakes were made, but given the circumstances, in my gut, they feel very understandable, although they had real consequences. Having that sort of institutional memory, for someone who's done the job before to come back and redo the job, would be something that's incredibly valuable for ASFA. It's also just, like... being a CEO is overall a hard position to hire for because it is a lot of work for not much pay. So, if we set an institutional standard at ASFA to be kind to our CEOs, that would be a great thing - not only for ASFA, but for all the other associations at Concordia who have to hire CEOs to run their elections.

**Chair:** Next, we're going to give the CEO a chance to make a statement to Council. I'll remind everyone that I included their report from last year just so that new Councillors could get a chance to read it so that they can have all the context. If I understand correctly, the executive team wishes to support the renomination of last year's CEO for the position this year. Is that correct, Emma?

**E. Mason:** Yeah, that's correct.

**Chair:** Perfect. Go ahead with your statement, Abolaji.

**A. Ajeigbe:** Hi, my name is Abolaji Ajeigbe. Just to start, I want to apologize to Phoebe for this whole situation. We've acknowledged that the error was from our side of the situation, so I do apologize for that. I wanted to just give a brief statement. I applied for the position before the Winter break of 2019, in October, and I got the job in November. Between that period and the beginning of January, I didn't get any response from the past ASFA team. I was only set to start the job in the middle of the nominations period, which was like two days into the election period. So we didn't have enough time to do anything. I did have one session with Elliott, one of the former executives from two years ago. They gave me a brief message on what was going to happen, but other than that I didn't get much training. At the time, I was working with Lyse, who was the Elections Coordinator, and she did not get any training whatsoever. I worked with John and Evan. We were supposed to work with the Internal Coordinator, who I believe had quit at that point, so we all had no clue what we were doing and were just trying to do the best we could in the circumstances. The main goal was to make sure we had enough people running for the elections, and to make sure they had enough signatures. So we had to extend the nomination period. Going through all of that, we unintentionally skipped the step of eligibility, and for that we apologize. There

was just so much to do, with not enough time and resources. If I'm able to do the job again this year, I believe I'll be able to put in place structures that would stop such errors from happening in the future.

**Chloe:** I have a question more for the Council than for the CEO directly, but it's about the CEO position. I don't understand why Council is willing to allow the same CEO to be in position when that's the same CEO that allowed Phoebe to run in the first place, when this was one of the biggest mistakes a CEO could make.

**A. Torres:** The elections this past year were such a stressful thing and - like the CEO just stated - it's a big, big job, and there weren't enough resources or training. I think it would be interesting to have the same person do the job again because first of all, that mistake will not repeat itself, because she already made the mistake and I'm sure would be extra careful the next time around. Also, having the experience to do the job a second time is valuable. Like I said, we're students, we're in learning positions, this is all a learning process. I think we should keep that in mind when we make that decision.

**C. Sakr:** Abolaji, how were you able - were you able to check? Did you have a student list that allowed you to check the students' status? Was there a list or a search engine that allowed you to verify eligibility requirements?

**CEO:** Yeah, we were given a list by the Dean of Students that allows us to check the names of the students and what program they're in. At the end, when we checked Phoebe's name, that name did not come up because technically she's not under the ASFA student list. This would be something we would have noticed had we double-checked at the beginning.

**Chloe:** I don't understand why ASFA is not willing to give this opportunity to other students to become a CEO and gain experience?

**C. Sakr:** Can I answer that? Abolaji was hired last year, by last year's Internal Committee, so I don't think they ever saw this coming. To rehire Abolaji or to hire someone else - we haven't made the decision. That's why we're having this meeting. This is the first meeting about Phoebe being ineligible, about this case as a whole. Council made no previous decisions before. I would suggest we do the hiring process again, and maybe invite Abolaji to reapply again, so that we



can give others a chance to apply as well. That's what I think should happen, but nothing's been decided yet.

**H. Muhammad:** If Council is willing, we have the option of just opening the position instead of rehiring the same CEO. The Internal Coordinator and committee would then be able to go through all the applicants like a normal hiring process and choose the best candidates to bring to Council.

**C. Sakr:** Can we make a motion to make that happen? Because it's not on the agenda.

**Chair:** No, we absolutely need someone to make a motion regarding it, and then we can go to a vote. No one seems to be commenting, so if the vote goes a certain way, maybe other discussions will come back to the table. But what the exec has put forward is, yes, the reappointment of last year's CEO.

**C. Sakr:** Can I motion for Internal Committee to do a callout for the ASFA CEO position? That way, Abolaji can reapply with other candidates, and then the candidates are brought forward to Council and we decide - same way as we're doing with Judicial Committee.

**Chair:** Okay, so there are two options: we can vote on that first, or we can vote on whether to reappoint or to go to a callout. It really depends on how you want to formulate that, Christiane.

**C. Sakr:** I would say go to a callout.

**Chair:** Okay, so you want a straight motion for callout. Do I have a second?

**USAT** seconds.

**Speaker:** I have a question. If the CEO needs to be hired for the by-elections in October, would it be hard to get someone new in time if we do a whole callout process?

**E. Mason:** Yeah, it would be pretty tight. It would be less ideal. It would be manageable, but it would be pretty tight.

**Chair:** Okay, we currently have a motion on the floor to callout for the CEO position. If there are no further questions or comments, we'll proceed to a poll.



*(A poll is created and the motion is approved by majority vote.)*

**b. Judicial Committee appointments (CLOSED SESSION)**

**E. Mason:** We have to fill three positions on the Judicial Committee so that there will be five people in total sitting on the committee. We need to do this tonight so that JC will be able to assess and make a decision regarding the complaint that was made regarding Phoebe's eligibility. Quorum for JC is three people and there are currently only two people on the committee. Judicial Committee is an independent body from ASFA which sort of plays the role of ASFA's courts. So, there was a complaint made to them about Phoebe's ineligibility, so they'll need to look over the applicable bylaws and make a decision about that. At that point, they'll deliver a report to Council outlining the decision and we'll need to ratify it. We interviewed a pool of applicants - we had nine applicants to the Judicial Committee - and narrowed it down to five candidates who all interviewed well and are qualified. We wrote up reports on each candidate that you guys will review when we go into closed session. From these reports, you'll vote on the candidates you think would be the best to appoint to JC.

**Chair:** Perfect. Do you want to quickly go over the process before we go into closed session to discuss individual candidates?

**E. Mason:** So the Internal Committee has written up five reports, one for each candidate, and Rory will display them on the screen so that you'll all get a chance to read them. Unfortunately, we couldn't send them out in advance as the information is confidential. The identities of people who sit on Judicial Committee are kept strictly confidential so that the process remains as impartial as possible.

*(Three candidates [names redacted for anonymity of the Judicial Committee] have been duly appointed to the Judicial Committee by majority vote.)*

**6. Announcements and question period**

**a. September RCM scheduling – Chair**

*(By majority vote, the September RCM will be held normally, on either the second or third Thursday of the month.)*

**7. Adjournment**

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*(The meeting is adjourned; no oppositions.)*