



The Arts and Science Federation of Associations
June Regular Council Meeting
June 15th, 2017 at 6:30 p.m. in MB 3.445

The Arts and Science Federation of Associations would like to acknowledge that Concordia University is located on the traditional territory of the Kanien'keha:ka (Ganiyen-gé-haa-ga), a place which has long served as a site of meeting and exchange amongst nations. The Arts and Science Federation of Associations recognizes, and respects the Kanien'keha:ka (Ganiyen-gé-haa-ga) as the traditional custodians of the unceded lands and waters on which we meet today.

1. Call to Order

2. Roll Call

3. Approval of Interim Chairperson and Secretary (3 minutes)

4. Approval of Consent Agenda (3 minutes)

a. Approval of the Minutes

- i. May Regular Council Meeting
- ii. May Annual General Assembly

b. Executive Reports

- i. President
- ii. Vice-President of Finance
- iii. Vice-President of External Affairs and Sustainability
- iv. Vice-President of Academic and Loyola Affairs
- v. Vice-President of Social Affairs

c. Reports from Committees

5. Approval of the Agenda (3 minutes)

6. Appointments

a. Lawyer

b. Executive Vacancies (15 minutes)

- i. Vice-President of Internal Affairs and Administration (motion)
- ii. Vice-President of Communications (motion)

c. Arts and Science Faculty Council – 7 seats available (20 minutes)

d. Standing Committees (20 minutes)

- i. Policy Review Committee (3 Councillors, 2 Members-at-Large)

- ii. Internal and Administration Committee (3 Councillors, 1 Member-at-Large)
- iii. Advocacy Committee (2 Councillors, 1 Independent Councillor, 3 Members-at-Large)
- iv. Communications and External Committee (3 Councillors, 1 Member-at-Large)
- v. Social Committee (3 Councillors, 1 Member-at-Large)
- vi. Academic Committee (3 Councillors, 1 Member-at-Large)
- vii. Loyola Committee (3 Councillors, 1 Member-at-Large)
- viii. Finance Committee (3 Councillors, 1 Independent Councillor)
- ix. Sustainability Committee (3 Councillors, 1 Member-at-Large)
- x. Ad-Hoc Archiving Committee (motion – Office manager, VP Academic and Loyola Affairs, 3 Councillors)

7. Approval of the Budget (*15 minute presentation, 15 minute question period*)

8. Secretary Position Name Change (*3 minutes*)

9. Question Period and Business Arising

10. Announcements

11. Adjournment

1. Call to Order

Meeting called to order at 19h06

2. Roll Call

Executives present for the duration of the meeting were: Julia Sutura Sardo (President), Steven Tutino (Vice President of Internal Affairs & Administration), Francesco Valente (Vice President of Finance), Gregory Bedell (Vice President of Loyola & Academic Affairs), Chris Czich (Vice-President of Social Affairs), Bianca Bruzesse (Vice President of External Affairs & Sustainability)

Executives absent for the duration of the meeting were:

Independent Councillors present for the duration of the meeting were: Rachael Hutchinson (Independent), Andrea Gauthier (Independent), Gaelle Kouyoumdjian (Independent),

Member Associations present for the duration of the meeting were: Jonathan Roy (CCSA), Sam Blondeau (LSA – Linguistics), Giuliano Sandoval (ISA), Morgan Ruddy (CGLSA), Samir Ajam (MASSA), Mustafa Bokesmati (PSSA), Kaylee Kravetz (SHAC), Daniela Galeno (TESLA), Maude Boulanger (FPSTMA), Alexandra Bumbu (SCSA), Keriane On (MOCHI), Brigitte To (CUPA), Anika Forget (BSA), Andrew Williams (ESS), Anastasiia Semchenko (SCPASA), Justin Occhionero (Student At-Large), Eleonore Schreiber & Clara Rubio Moles (WSSA), Amman Houara (UPA), Andrew Anderson (CUBCAPS), Jeremy Laxer (SASU), Clara Soligan (ESSA), Debby Gemme (CASE), Amanda Macri (COMS Guild), Elisabeth Chernichenko (GUSS), Robert Young (LAS), Taran Singh (CRSA), Alessandro Vila (LSSA), Yacine Hadjeres (USAT)

3. Approval of Interim Chairperson and Secretary

B. Bruzesse moves to make C. Robinson and C. Owusu-Acheaw as interim Chairperson and Secretary for the duration of this meeting. Seconded by CRSA,

For: 24 Against:0 Abstain:0

4. Approval of Consent Agenda

a. Approval of the Minutes

- i. May Regular Council Meeting
- ii. May Annual General Assembly

b. Executive Reports

- i. President

- ii. Vice-President of Finance
- iii. Vice-President of External Affairs and Sustainability
- iv. Vice-President of Academic and Loyola Affairs
- v. Vice-President of Social Affairs

c. Reports from Committees

5. Approval of the Agenda

SASU moves to approve the agenda including all items under consent. Seconded by CCSA.

For: 26 Against:0 Abstain:0

6. Appointments

a. Lawyer

B. Bruzesse states that the association is in the process of dismissing their lawyer due to misconduct.

SASU moves to table after the topic after 6b. Seconded by CRSA.

For: 27 Against:0 Abstain:0

SASU Moves to table the topic after 6d. Seconded by CRSA

For: 26 Against:0 Abstain:0

J. Sutura Sardo moves for closed session. Seconded by LAS.

For: 20 Against:6 Abstain:0

LAS moves to mandate the executives (especially President, VP Finance and VP Internal) to present replacement options for the outgoing lawyer for the federation. Seconded by Independent.

F. Valente moves to call the question. Seconded by LAS

For: 25 Against: 0 Abstain: 0

For: 20 Against: 0 Abstain: 4

LAS moves to return back into open session. Seconded by F. Valente.

For: 19 Against:0 Abstain: 5

J. Suter Sardo moves to ratify minutes in closed session. Seconded by LAS.

For: 24 Against: 0 Abstain: 0

LAS moves to sever all ties with Sinkim Legal. Seconded by CRSA.

There is general discussion about the termination procedure for the lawyer as well as the transition period. Julia states that as of May 31st 2017, the federation has not had legal counsel.

LAS moves to call the question. Seconded by CRSA.

For:21 Against:2 Abstain: 1

For:22 Against: 0 Abstain: 4

J. Suter Suter moves to break Robert's Rules of Order. Seconded by SASU.

For:18 Against:1 Abstain:4

J. Suter Sardo moves to go back into Robert's Rules of Order. Seconded by LAS.

For:24 Against:0 Abstain:0

b. Executive Vacancies

i. Vice-President of Internal Affairs and Administration (motion)

R. Hutchinson (Independent) moves to nominate themselves as Vice-President of Internal Affairs and Administration for the 2017-2018 academic year. Seconded by CCSA.

R. Hutchinson states her familiarity with student politics at Concordia University especially with her program of Linguistics. During her academic career, she has gotten the chance to get involved with ASFA's mechanisms and functions. Her desires for this council year: perfect elections (CEO) procedure and handbook and feminine menstrual products.

For: 25 Against:0 Abstain:0

ii. Vice-President of Communications (motion)

J. Suter Sardo moves to be mandated to the Vice-President of Communications position until the November By-elections. Seconded by BSA.

In short, J. Sutera Sardo states that she has already completed some of the tasks associated with the position in the meantime. At the same time, she states her familiarity with computer software and website design and coding.

R. Young (LSA) wants for further consideration of the motion due to the extended time up to November.

J. Sutera Sardo moves to amend the motion to replace “until November By-elections” to “for as long as necessary”. Amendment considered friendly.

CRSA questions whether the motion addresses the necessity of having a permanent individual to the position.

For: 22 Against: 1 Abstain: 5

c. Arts and Science Faculty Council – 7 seats available

Student-At-Large moves to nominate J. Sutera Sardo to the Faculty Council.
Consented by J. Sutera Sardo.

J. Sutera Sardo, for her it would make sense for her to sit at Faculty Council seeing as she sits on Concordia Senate as well.

M. Ruty moves to nominate themselves to the Faculty Council. Seconded by LAS.

Ruty hopes to reopen the issue with the cancellation of German Minor on the Faculty Council.

G. Sandoval moves to nominate themselves to the Faculty Council. Seconded by LAS

Sandoval hopes to bring more representation of program languages minor to the Council.

T. Singh moves to nominate themselves to the Faculty Council. Seconded by LAS.

T. Singh cites past experience as well as his confidence in his capacity to successfully represent and defend students' interests appropriately at meetings with faculty.

J. Roy moves to nominate themselves to the Faculty Council. Seconded by LAS.

Roy cites his past experience as serving member of the Department Council of Concordia Classics program.

K. Kravetz moves to nominate themselves to the Faculty Council. Seconded by LAS.

Kravetz cites her current position as Academic Affairs Coordinator for SHAC. Therefore, she sits in Departmental meetings for Department Council.

R. Young desires for nominations from Social Science or Science programs.

WSSA echos the sentiments of Young and extend nominations for members at large.

J. Sutera Sardo moves to reserve two seats for members at large. Seconded by SASU.

LAS moves to amend the motion to three seats for members at large. Seconded by B. Bruzesse.

R. Young desires for a larger diverse call-out to achieve better representation.

WSSA recalls what J. Sutera Sardo said about the membership from the members at large and inquires about whether that situation will be repeated with three.

There is general discussion and inquiry about the distribution of a call-out for members at large to sit on the Council. The discussion continues in questioning the long-term commitment of members on Council.

For: 20 Against:0 Abstain:4

A. Forget moves to nominate themselves. Seconded by R. Young.

On Forget's part, she cites her professionalism with past involvement with social causes on campus as well as being a student of a science program.

R. Young strongly recommends to Council to vote in favour for J. Sutera Sardo seeing her continued and long-standing involvement with faculty. He also strongly advocates for the Biology candidate because of the Sciences representation. In addition, he advocates for the German Studies candidate due to the current situation with the minor's temporary cancellation.

Through a secret roll call vote, J. Sutera Sardo, M. Ruddy, T. Singh, A. Forget have been appointed to Arts & Science Faculty Council.

J. Sutera Sardo moves to suspend Robert's Rules of Order. Seconded by LAS.

For: 17 Against: 3 Abstain: 7

J. Sutera Sardo moves to reinstate Robert's Rules of Order. Seconded by LAS.

For: 24 Against: 1 Abstain: 0

d. Standing Committees

- ii. Policy Review Committee (3 Councillors, 2 Members-at-Large)

J. Sutera Sardo moves to nominate David Juck as the member-at-large to the Policy Review Committee. Consented by D. Juck.

T. Singh moves to nominate himself to the Policy Review Committee. Seconded by LAS.

Singh cites his past experience in being influential with a few governing bodies and appreciates the work needed to be done to reform ASFA policy.

J. Sutera Sardo moves to nominate R. Young to the Policy Review Committee. Consented by R. Young

Young strongly desires that change will come this year. He cites their extensive experience with ASFA ad its policies.

J. Sutera Sardo moves to nominate Tu-Anh as the member-at-large to the Policy Review Committee. Consented by Tu-Anh.

SASU moves to omnibus all nominations as appointments to the Policy Review Committee. Seconded by LAS.

For: 26 Against:0 Abstain: 2 (1 - LAS)

iii. Internal and Administration Committee (3 Councillors, 1 Member-at-Large)

J. Sutera Sardo moves to nominate G. Sandoval to the Internal and Administration Committee. Not consented by G. Sandoval.

Brandon moves to nominate themselves to the Committee. Seconded by LAS.

J. Sutera Sardo moves to appoint Brandon to the Internal and Administration Committee. Seconded by CRSA.

For: 29 Against:0 Abstain:0

iv. Advocacy Committee (2 Councillors, 1 Independent Councillor, 3 Members-at-Large)

E. Schneiber moves to nominate themselves to the Committee. Seconded by LAS.

M. Boulanger moves to nominate themselves to the Committee. Seconded by LAS.

M. Bokesmati moves to nominate themselves to the Committee. Seconded by LAS.

J. Sutera Sardo moves to nominate Alysa Nez as the Independent Councillor representative to the Committee. Consented by A. Nez.

J. Sutera Sardo moves to nominate Morgan Crocket as the member-at-large representative. Consented by M. Crocket.

J. Sutera Sardo moves to nominate Catherine Dubuc as the member-at-large representative. Consented by C. Dubuc.

R. Young moves to omnibus all nominations as appointments notwithstanding the Bylaws. Seconded by CRSA

J. Sutera Sardo explains the legal existence of the Advocacy Committee in the by-laws.

For: 29 Against:0 Abstain:0

v. Communications and External Committee (3 Councillors, 1 Member-at-Large)

No nominations.

vi. Social Committee (3 Councillors, 1 Member-at-Large)

Tu-Anh moves to nominate D. Galeno to the Social Committee. Consented by D. Galeno.

ESS moves to nominate J. Occhionero to the Social Committee. Consented by J. Occhionero.

D. Galeno moves to nominate Brandon as member at large to the Social Committee. Consented by Brandon.

J. Occhionero moves to nominate A. Williams to the Social Committee. Consented by A. Williams.

J. Sutera Sardo moves to nominate A. Anderson to the Social Committee. Consented by A. Anderson.

LAS moves to omnibus all nominations as appointments to the Social Committee notwithstanding the Bylaws. Seconded by CRSA.

For: 24 Against:0 Abstain:1

vii. Academic Committee (3 Councillors, 1 Member-at-Large)

VP Academic's explanation of the Committee.

J. Laxer moves to nominate themselves to the Academic Committee. Seconded by BSA.

J. Roy moves to nominate themselves to the Academic Committee. Seconded by R. Hutchinson

J. Sutera Sardo moves to nominate A. Gauthier to the Academic Committee. Consented by A. Gauthier.

J. Sutera Sardo moves to nominate A. Decarie as the member at large to the Academic Committee. Consented by A. Decarie

J. Sutera Sardo moves to omnibus all nominations as appointments to the Academic Committee. Seconded by R. Young.

For: 27 Against:0 Abstain:1

viii. Loyola Committee (3 Councillors, 1 Member-at-Large)

No nominations.

ix. Finance Committee (3 Councillors, 1 Independent Councillor)

J. Sutera Sardo moves to add a member-at-large seat on the Finance Committee. Seconded by CPA.

For: 23 Against:0 Abstain:4

ESS moves to nominate Carlos Jaramillio as member at-large. Consented by C. Jaramillio

J. Occhionero moves to nominate R. Young to the Finance Committee. Consented by R. Young.

J. Laxer moves to nominate himself to the Finance Committee. Seconded by ESS.

PSSA moves nominate C. Owusu-Acheaw as the member-at-large for the Finance Committee. Consented by C. Owusu-Acheaw.

E. Chernichenko moves to nominate themselves to the Finance Committee. Seconded by R. Young.

R. Young moves to amend a previous motion. Seconded by J. Sutera Sardo.

For:14 Against:0 Abstain:9

F. Valente moves to amend the motion one member to two members at large.
Seconded by J. Sutera Sardo.

For: 18 Against: 0 Abstain: 6

J. Sutera Sardo moves to appoint two members at large to the Finance
Committee. Seconded by CCSA.

For: 17 Against: 1 Abstain: 8

J. Sutera Sardo moves to omnibus all councilor nominations as appointments to
the Finance Committee. Seconded by F. Valente.

For: 26 Against: 0 Abstain: 1 (1 - LAS).

x. Sustainability Committee (3 Councillors, 1 Member-at-Large)

D. Galeno moves to nominate Tou-Ann to the Sustainability Committee.
Consented by Tou-Ann

E. Chernichenko moves to nominate themselves to the Sustainability Committee.

J. Sutera Sardo moves to nominate A. Mamikonyan as a member of large to the
Sustainability Committee. Consented by A. Manikonyan

J. Roy moves to nominate themselves to the Sustainability Committee. Seconded
by R. Hutchinson.

CRSA moves add a Member at large to Sustainability. Seconded by F. Valente

For: 21 Against: 0 Abstain: 3

LAS moves to omnibus all nominations as appointments notwithstanding the
Bylaws. Seconded by Independent.

For: 25 Against: 0 Abstain: 1

xi. Ad-Hoc Archiving Committee (motion – Office manager, VP Academic and
Loyola Affairs, 3 Councillors)

Councilors ponder at the ability for the federation's office manger to chair an
Committee.

A. Gauthier (Independent) moves to nominate themselves to the Committee.
Seconded by LAS.

K. Kravetz moves to nominate themselves to the Committee. Seconded by LAS.

J. Laxer moves to nominate themselves to the Committee. Seconded by R. Young.

J. Sutera Sardo moves to appoint R. Hutchinson as chair of the Committee.
Seconded by R. Young.

For: 23 Against:0 Abstain: 2

R. Young moves to omnibus all nominations as appointments. Seconded by J. Sutera Sardo.

For: 23 Against: 0 Abstain: 1

7. Approval of the Budget

F. Valente presents the following motion. Seconded by LAS.

Whereas the VP of Finance of ASFA has yet had the time to meet or discuss budgets with the VP Finances of the MA's.

Whereas all MA's should have adequate information and time to properly complete their budgets.

BIRT, notwithstanding art. 92 of the Standing Regulations, the MA budgets for 2017-18 be submitted no later than June 29th, 2017.

BIFRT, notwithstanding art. 94 of the Standing Regulations, the budgets reviewed by the Finance Committee will be returned no later than July 20th, 2017.

J. Sutera Sardo moves for C. Lechkobit to obtain viewing rights with signing authority with for the ASFA Bank account. Seconded by F. Valente

CRSA moves to split the motion. Seconded by LAS.

For: 4 Against: 10 Abstain:8

LAS moves to table the motion until next Council meeting. Seconded by

For: 15 Against:1 Abstain:3

J. Sutera Sardo moves to give C. Lechkobit a sum of \$3 000. Seconded by LAS.

J. Sutera Sardo explains that due to an administrative issue with the university's payroll, Lechkobit wasn't accordingly paid this sum of income.

For: 20 Against: 0 abstain:0

J. Sutera Sardo moves to have herself and the VP Finance as signing authorities for each MA back account. Seconded by F. Valente

LAS moves to amend the motion as “viewing rights”. Seconded by ESS

For: 16 Against:0 Abstain:4

R. Young moves to table the budget topic until for a Special Council meeting called within a week. Seconded by ESS

For: 16 Against:0 Abstain:4

8. Secretary Position Name Change

J. Sutera Sardo moves to rename the position of Secretary to Minute Taker. Seconded by CRSA.

For:24 Against:1 Abstain:1

9. Question Period and Business Arising

10. Announcements

11. Adjournment

Meeting adjourned at 22:30

**The Arts and Science Federation of Associations
Special Council Meeting
Thursday June 29 2017 at 6:00pm in MB 3.445**

The Arts and Science Federation of Associations would like to acknowledge that Concordia University is located on the traditional territory of the Kanien'keha:ka (Ganiyen-gé-haa-ga), a place which has long served as a site of meeting and exchange amongst nations. The Arts and Science Federation of Associations recognizes, and respects the Kanien'keha:ka (Ga-niyen-gé-haa-ga) as the traditional custodians of the unceded lands and waters on which we meet today

1. Call to Order

Meeting called to order 6:06 pm.

2. Roll Call

R. Young moves to excuse LCSA, LSA, COMS, CRSA, SOPHIA, Science College, and Gaelle (Independent). Seconded by VP Social.

Unanimously approved.

3. Approval of Interim Chairperson and Secretary

J. Sutera Sardo moves to appoint Caitlin Robinson as Interim Chairperson and Kayla Miller as Interim Secretary. Seconded by C. Owusu-Acheaw

Unanimously approved.

4. Approval of the Agenda

R. Young moves to approve the agenda. VP Social seconds.

Unanimously approved.

J. Sutera Sardo moves to approve the consent agenda.

Unanimously approved.

7. Approval of the Budget

J. Sutera Sardo: Moves to transfer \$19,165.36 to Member Association budget line. Seconded by R. Young.

In Favour: 16 Opposed: 0 Abstentions: 1

J. Sutera Sardo: Moves to merge the \$600.00 Judicial Committee legal fees under the budget line "professional fees." Seconded by R. Young.

In Favour: 13 Opposed: 0 Abstentions: 3

J. Sutera Sardo: Moves to transfer \$1000.00 to Policy Committee, under “Policy Committee Initiatives.” Seconded by M. Boulanger.

In Favour: 12 Opposed: 0 Abstentions: 5

F. Valente: Every committee automatically receives \$100.00 troop support to be used at their discretion. Finance Committee receives \$200.00 in order to purchase food for meetings, which will need to be increased to \$300.00 as this committee will be required to meet more frequently. With regards to the member at large SPF, this was lowered from \$6000.00 to \$3500.00 as it is never fully spent. Concerning Social Committee pub nights, the amount of \$2000.00 for each night to be held twice a year was allocated. Regarding social initiatives, anything that the VP Social might be planning that differs from the events we host every year has been allocated the sum of \$5000.00 instead of last year’s amount which was \$7000.00.

J. Sutera Sardo: Moves to increase Policy and Administration to \$300.00 as it was in previous years instead of \$200.00, due to the fact that this committee is mandated to meet twice a month and thus requires the funding. Seconded by R. Young.

In Favour: 12 Opposed: 0 Abstentions: 5

R. Hutchinson: Moves to notwithstanding Article 22 of part 4 of ASFA Annex A. Seconded by A. Williams.

R. Young: Attempting to bring the ASFA CEO pay down further is a very bad idea as their pay is already low. Elections can be a huge mess and an absolute nightmare, which is why we keep failing to make quorum. Thus we cannot pay the ASFA CEO any less than what is currently being paid which they deserve for doing very difficult job.

R. Hutchinson: This motion would simply be to notwithstanding a bonus given to the CEO, and would not affect the actual salary given to the CEO.

J. Sutera Sardo: Technically, this is up to the discretion of council at the May regular council meeting.

In Favour: 4 Opposed: 2 Abstentions: 12

J. Sutera Sardo: Moves to take \$1000.00 out of external initiatives, titled “fall and winter events,” to be transferred to advocacy. Seconded by C. Owusu-Acheaw.

In Favour: 15 Opposed: 0 Abstentions: 2

J. Sutera Sardo: Moves to create a budget line in Advocacy Committee called “menstrual products.” Seconded by R. Young.

In Favour: 13 Opposed: 0 Abstentions: 2

R. Young: Moves to take \$500.00 out of the “policy initiatives” budget line. Seconded by ISA.

In Favour: 5 Opposed: 4 Abstentions: 8

(motion carries as 50% plus one)

J. Sutera Sardo: Moves to allocate \$3000.00 instead of \$5000.00 for social events. Seconded by R. Young.

C. Czich: The money being moved from the social budget line would significantly deter from the events being planned for the duration of the year. For example, we plan on providing a LinkedIn professional photo shoot for students, hosting a 4-a-7 with income being raised for charity, as well as activities such as breakfast and handing out free gifts to make school a less stressful environment for our student body, and of course the MA tournament in which different Member Associations will be going head to head in competitions.

In Favour: 5 Opposed: 10 Abstentions: 3

J. Sutera Sardo: I move to transfer the amount of \$1000.00 from “pub nights” to advocacy. Seconded by R. Young.

In Favour: 10 Opposed: 3 Abstentions: 4

7. Approval of the Budget

F. Valente: For those who have further questions, I will be posting all of the documentation referring to the budget online.

R. Young: Moves to approve the budget as amended thus far. Seconded by C. Owusu-Acheaw.

In Favour: 16 Opposed: 1 Abstentions: 1

5. Financial Housekeeping

J. Sutera Sardo: Moves to go into closed session. Seconded by Caleb Owusu-Acheaw.

In Favour: 14 Opposed: 3 Abstentions: 0

****** Closed Session******

J. Sutera Sardo: I move to make myself, the Vice President of Finance and the Vice President of Internal Affairs a signing authority for every Member Association. Seconded by R. Young.

In Favour: 10 Opposed: 3 Abstentions: 2

J. Sutera Sardo: I move to allow the President and Vice President of Finance to take money in the MA bank accounts and move it back into the ASFA bank account, with the exception of PSSA. Seconded by R. Young.

In Favour: 10 Opposed: 2 Abstentions: 2

R. Young moves to give Louise (council videographer) the amount of \$75.00 for the first three hours of council, along with \$12.00 for any additional hour. Seconded by ISA.

Motion carries unanimously.

R. Hutchinson: Moves to re-create Advocacy Committee as an ad hoc committee. Seconded by R. Young.

In Favour: 11 Opposed: 0 Abstentions: 4

J. Sutera Sardo: Moves to allow Christopher Lechkobit to be a viewing and signing authority of the ASFA account and all MA accounts.

In Favour: 12 Opposed: 0 Abstentions: 2

J. Sutera Sardo: Moves to go into open session. Seconded by C. Czich.

******Open Session******

J. Sutera Sardo: Moves to ratify the minutes of closed session. Seconded by R. Young.

In Favour: 13 Opposed: 0 Abstentions: 0

6. ASFA Financial Relationship for MAs with Alternate Revenues

R. Young: Moves that any Member Association wanting a fee levy to disclose their current finances, as well as their finances going back no less than 3 years. The Arts and Science Federation of Associations shall take under consideration any additional financial matters concerning fee levies. Seconded by J. Sutera Sardo.

In Favour: 9 Opposed: 0 Abstentions: 4

F. Valente: Concerning the matter of fee levies, they should be discussed throughout the year through Financial Committee and brought up in Policy Committee.

R. Young: I move to defer this point to Policy Committee until December. Seconded by C. Owusu-Acheaw.

In Favour: 12 Opposed: 0 Abstentions: 0

8. Business Arising and Question Period

9. Announcements

J. Sutera Sardo: There are currently four spots available on the Arts and Science Federation of Associations' Faculty Council.

10. Adjournment

R. Young: Moves to adjourn. Seconded by C. Owusu-Acheaw.

ASFA REGULAR COUNCIL MEETING

SEPTEMBER 21, 2017

SGW 6:00 PM

The Arts and Science Federation of Associations would like to acknowledge that Concordia University is located on the traditional territory of the Kanien'keha:ka (Ga-niyen-gé-haa-ga), a place which has long served as a site of meeting and exchange amongst nations. The Arts and Science Federation of Associations recognizes, and respects the Kanien'keha:ka (Ga-niyen-gé-haa-ga) as the traditional custodians of the unceded lands and waters on which we meet today.

1. Call to Order

Meeting called to order 6:35pm.

2. Roll Call

3. Approval of Interim Chairperson and Interim Minute Keeper

R. Young moves to appoint C. Robinson as Interim Chairperson and K. Miller as Interim Minute Keeper. Seconded by C. Czich.

Motion carried unanimously.

4. Approval of the Agenda

R. Young would like to add two points prior to the appointments process. The points are the following: firstly to add the permanent appointment of a minute keeper and council chairperson, and secondly to add the roles and responsibilities of the Vice President of Communications.

R. Hutchinson would also like to add a point, titled “archiving committee” before appointments and after R. Young’s point. R. Hutchinson would also like to add “CEO and coordinator guide and payment” before the section concerning elections.

5. Approval of the Consent Agenda

Motion carried unanimously.

5.1 Presentation from Terry Kyle of the Dean of Students Office

5.2 Presentation from ASFA Office Manager Christopher Lechkobit

5.3 Presentation from Kero Riad “Waste Not, Want Not” Compost Campaign

5.4 Presentation from Jason Poirier Lavoie on Accreditation and Incorporation

6. Permanent Appointment of Council Chairperson and Minute Keeper

R. Young moves to table this point until the end of meeting.

Seconded by J. Roy.

Motion carried unanimously.

7. Division of Roles and Responsibilities of the Vice President of Communications

R. Young moves to no longer have the President of ASFA assume the roles and responsibilities of the Vice President of Communications and to divide these tasks between the executive as they should see fit.

Seconded by J. Roy.

For: 24 Opposed: 0 Abstentions: 1

8. Archiving Committee

R. Hutchinson moves to place the archiving committee under ASFA.

Seconded by R. Young.

For: 22 Opposed: 0 Abstentions: 2

9. Appointments

- A. ASFA Faculty Council (total of 4 spots available, 3 seats in addition to one recent resignation)

R. Hutchinson nominates themselves. Seconded by J. Roy.

A. Gauthier moves to have two councillors and two students at large on the faculty council.

Seconded by J. Lefebvre-Prevost.

Adopted unanimously.

For: 26 Opposed: 0 Abstentions: 1

J. Lefebvre-Prevost nominates themselves for member at large position on the faculty council.

Seconded by S. Paunescu.

S. Paunescu nominates themselves.

Seconded by J. Roy.

A. Gauthier moves to omnibus appointments.

Seconded by J. Sutera Sardo.

For: 24 Opposed: 0 Abstentions: 1

R. Hutchinson, J. Lefebvre-Prevost and S. Paunescu are appointed to faculty council and there is currently one remaining position.

B. Standing Committees

Internal and Administration

A. Gauthier nominates themselves.
Seconded by J. Sutera Sardo.

C. Davidson nominates themselves.
Seconded by R. Young.

A. Gauthier nominates R. Young.
Seconded by J. Roy.

T. Singh moves to omnibus.
For:23 Opposed: 0 Abstentions: 1 (R. Young)

Communications Committee (3 seats available)

A. Semenchenko nominates themselves.
Seconded by R. Young.

T. Singh moves appoint this individual to Communications Committee.
Carried unanimously.

Loyola Committee (3 councilor positions available as well as one member at large)

J. Sutera Sardo moves to nominate K. Miller for Loyola Committee as a member at large.
Seconded by R. Young.

B. Ramsarun nominates themselves.
Seconded by R. Young.

R. Young moves to omnibus.
Seconded by T. Singh.
For: 23 Opposed: 0 Abstentions: 1

Finance Committee

F. Valente moves to add a seat for a member at large on this committee.
Seconded by A. Gauthier.
Motion carried unanimously.

R. Young moves to appoint J. Laxer.
Seconded by F. Valente.

A. Gauthier nominates themselves for the independent councilor seat.
Seconded by R. Young.

T. Singh moves to omnibus appointments.

Seconded by R. Young
Motion carried unanimously.

Archiving Committee (1 seat available)

C. Davidson nominates themselves.
Seconded by T. Singh.
A. Gauthier moves to appoint C. Davidson to committee.
Seconded by R. Young.
For: 25 Opposed: 0 Abstentions: 1

10. Strategic Direction of Feminism at Concordia University

J. Sutera Sardo: ASFA is currently working with the Arts and Science Faculty Council to make feminism the 10th strategic direction of the University. It would be nice for ASFA to collaborate with the dean, especially with regards to ASFA's positions on feminism. It is a great way of ensuring that feminism be pushed at higher levels of university bodies. J. Sutera Sardo moves to have ASFA represent current Concordia projects at ASFA council and ensure that a position on intersectionality and feminism are adopted to make this theme a priority.

Carried unanimously.

11. Ratification of Appointments Policy

J. Sutera Sardo: In order to be able to deal with appointments in a much more effective way I move to ratify the proposed appointments policy. This is due to the fact that it is unprofessional and it is difficult for us to appoint people at council and the policy committee has come up with this solution based upon prior experiences. Appointment policies can be really helpful to us in the future as well.
Seconded by T. Singh.

R. Hutchinson moves to table to policy until the next council meeting in order to have the documents reviewed thoroughly and to provide more concrete information to council.
Seconded by R. Young.
For: 24 Opposed: 0 Abstentions: 2

12. Finance Motions

A. Security

F. Valente: The ASFA by-laws state that security is mandatory at all voting stations and to be able to count the ballots. F. Valente moves to transfer the amount of \$7000.00 from the MA SPF budget line to election security budget line.
Seconded by R. Young.

F. Valente: In order to station one security guard there all day and one who counts the votes as well, we require this amount of funding. In the financial committee meeting minutes we noticed that there is actually more money in the MA SPF than was actually passed at the beginning of the year, and this is why we want to transfer funds from it. There will still remain a sum of 20-25 thousand dollars in the MA SPF budget line, and any funds not used towards security will go back into the SPF account. Having security at polling stations is important so that we can be in conformity with the law.

R. Hutchinson: This needs to be done in order for elections to run according to our bylaws
For: 24 Opposed: 1 Abstentions: 2 (J. Lefebvre-Prevost)

B. Scotia Connect

F. Valente moves to set up Scotia Connect for MA bank accounts.
Seconded by R. Young.

F. Valente: If we set this up, for me to see inside of your MA bank accounts I currently need all of your login information, whereas if we have this option available I will have direct access to your bank accounts and see all transactions you make and I can thus transfer funds to the MAs with bank accounts much more easily. In regards to cost, it will end up being less than a \$500.00 fee and will be taken from the floating budget created at the June council meeting.

For: 24 Opposed: 0 Abstentions: 3

C. Presentation of Financial Report (available on ASFA MA Forum September 21, 2017)

R. Young moves to approve F. Valente's financial report.
Seconded by A. Gauthier.
For: 26 Opposed: 0 Abstentions: 0

F. Valente moves to amend the motion passed at the May AGM, with regards to the clause that the report and mock budget had to be disseminated by August 31. Motion to amend this so that the mock budget is disseminated to ASFA council and all those who wish to come and view it at the ASFA office.
Seconded by R. Young.

A. Gauthier moves to amend so that financial committee may have the chance to discuss this matter with F. Valente.
Seconded by J. Lefebvre-Prevost.

R. Young calls to question.
Seconded by J. Roy.
For: 18 Opposed: 2 Abstentions: 3

Vote on main motion

For: 24 Opposed: 0 Abstentions: 3 (R. Young)

13. Ratification of Sustainability Policy and Code of Conduct

A. Sustainability Policy

J. Sutera Sardo moves that the sustainability policy be adopted and recognized as part of ASFA's official annexes.

Seconded by C. Montanari.

J. Roy moves to refer the proposed sustainability policy to both the Sustainability and Policy Committees as the literature has not been reviewed as of yet. Policy and Sustainability Committees should collaborate on this matter and conduct a proper review.

Seconded by C. Davidson.

For: 13 Opposed: 3 Abstentions: 6

B. Bruzzese: I would prefer to table this proposed policy as two of my committee members have strongly expressed they are not comfortable with this policy. It is a fine document but we would like it to be great, instead of passing a mediocre policy.

For: 15 Opposed: 2 Abstentions: 7

B. Code of Conduct

J. Sutera Sardo moves to approve the code of conduct as part of ASFA's official annexes.

For: 18 Opposed: 3 Abstentions: 5 (J. Roy)

14. CEO Guide and Coordinator Payment

R. Hutchinson: It was mandated that last years' CEO coordinators complete the CEO guide and that once it was completed they would be paid 15\$/ hour, for a maximum of \$300.00. A. Thompson asked to divert 8 of their hours to C. Stephens, as Stephens put in more time.

R. Hutchinson moves to transfer 8 hours of payment from A. Thompson to C. Stephens.
Seconded R. Young.

For: 23 Opposed: 0 Abstentions: 1

15. Call for Elections

J. Sutera Sardo moves to call for by-elections, which would occur on November 20-23, 2017.

Seconded by M. Boulanger.

Approved unanimously.

R. Hutchinson moves to appoint R. Young and A. Thompson as CEO Coordinators.

Seconded by F. Valente.

J. Sutera Sardo moves to amend to add “notwithstanding clause” as A. Thompson is a graduate student.

For: 23 Opposed: 0 Abstentions: 1 (R. Young).

16. Permanent Appointment of Council Chairperson and Minute Keeper

R. Young moves to have a callout by the month of October 2017 for a permanent chairperson and minute keeper and to have the process expedited by reviewing applications in the internal committee as there is currently no appointments committee.

For: 19 Opposed: 0 Abstentions: 4

17. Announcements

The Concordia Underground Tours provide free tours for freshmen on campus, for example cheap eats, private tours as well as where best to study on campus. Feel free to contact us through Facebook and email.

18. Adjournment

R. Young moves to adjourn.

Seconded by C. Czich.

Meeting adjourned 9:58pm.

The Arts and Science Federation of Associations
October Regular Council Meeting
Thursday, October 12th, 2017
SGW H-431 7:00PM

The Arts and Science Federation of Associations would like to acknowledge that Concordia University is located on the traditional territory of the Kanien'keha:ka (Ga-niyen-gé-haa-ga), a place which has long served as a site of meeting and exchange amongst nations. The Arts and Science Federation of Associations recognizes, and respects the Kanien'keha:ka (Ga-niyen-gé-haa-ga) as the traditional custodians of the unceded lands and waters on which we meet today.

1. Call to Order 7:10PM

2. Roll Call

Excusals

3. Interim Chair and Secretary

President moves to appoint Interim chairperson, Rory James, and interim Minute-taker, Morgan Crockett. **Religion** seconds.

Motion carries unanimously.

4. Approve Agenda

Modification: swapping 7. Appointments Policy with 8. Appointments, add point 9. Finance Presentation and swapping with (new) 8. Appointments Policy, add point 11. Loyola Office Manager

VP Social moves to approve agenda. **Religion** seconds.

Motion carries unanimously.

5. Presentation: Retention of Legal Counsel (President in Chris Lechkobit's absence)

VP Finance moves to go into closed session. **Classics** seconds.

Carries without opposition.

Motion to take up an engagement with Diane Schultz. **Duly** seconded.

Carries without opposition.

Motion to go into open session. **Duly** seconded.

Carries without opposition

Chair asks media to introduce themselves. The Link, Concordian, and CUTV introduce themselves.

President moves to ratify resolutions of closed session. **SASU** seconds.

Motion carries unanimously.

6. Approval of Consent Agenda

Liberal Arts moves to table consent agenda to next meeting. **Classics** seconds.

WSSA amends to table only reports that were sent out on the day of the meeting: Executive Reports: VP Finance, VP External, VP Academic (6b ii, iii, iv) and reports from committees (6c).

Religion seconds.

Vote on the amendment:

In favour: 19

Opposed: 4

Abstention: 5

Motion as amended

In favour: 25

Opposed: 1

Abstention: 2

Motion carries.

Liberal Arts moves to approve the rest of the consent agenda. **President** seconds.

Motion carries unanimously

Abstention: 1

7. Appointments:

External/Communications Committee:

President moves to appoint Justin Ocho as member at large, Sarah (CASE) as councillor, and Anastasia (SCPASA) as councillor. **VP Social** seconds.

In favour: 27

Abstentions: 2 Noted: Liberal Arts, CASE

Sustainability Committee:

Andrea Gauthier (Independent) moves to appoint Justin Ocho to Sustainability committee. **President** seconds.

Carries unanimously.

Andrea Gauthier moves to appoint Jarred Buck to the social committee. **VP Social** seconds.

Liberal Arts moves to amend motion to withstand bylaw Part X Subsection VII 126, regarding the composition of the committee. **Andrea Gauthier** seconds.

In favour : 26

Abstention: 1, Noted: Biology

Carries unanimously

WSSA moves to add Jane to the Internal Committee. **Religion** seconds.
RESCINDED by Jane because the position is not actually open.

Loyola Committee

Liberal Arts moves to add Brandon Cobble to the Loyola Committee. **VP Academic** seconds.

Gaele (Independent) moves to add Gaele to the Loyola Committee. **Liberal Arts** seconds.

Motion to omnibus both nomination:

Carries unanimously

Academic Committee

Classics moves to add Marguerite Rolland to the Academic Committee. **President** seconds.

Carries unanimously.

Arts & Science Faculty Council:

VP Finance moves to go into closed session. **Biology** seconds.
Carries unanimously

Motion to nominate Modibo (Wyatt) Toure to the ASFC. **Duly** seconded.

Carries unanimously

ASFA CEO:

Motion to appoint Ekaterina Roubanov as ASFA CEO. **Duly** seconded

Carries unanimously.

ASFA Chairperson Appointment

Motion to appoint Julia Sutero as temporary chairperson. **Duly** seconded.

Carries unanimously

[Rory leaves closed session]

Motion to appoint Rory as Chairperson of ASFA. **Duly** seconded.

In favour: 26

Against: 0

Carries unanimously

[Rory Returns to closed session]

ASFA Minute-taker:

Motion to remove Julia as temporary Chairperson. **Duly** seconded.

Motion carries.

Motion to appoint Rachael (VP Internal & Admin) as temporary minute taker. **Duly** seconded.

Motion carries

[Morgan leaves closed session]

Motion to appoint Morgan Crockett as secretary of the ASFA council. **Duly** seconded.

Motion to appoint Tania as secretary of the ASFA council. **Duly** seconded.

Morgan: 23

Tania: 1

Abstentions: 2

[Morgan returns to closed session]

Motion to enter Open Session

Carries unanimously

Meeting back in session: 9:59PM

Loyola moves to ratify the decisions of closed session. **President** seconds.

Motion carries.

8. Information: Finance Presentation

VP Finance explains how to use each of Member Association Finance forms. asfa.ca/resources

9. Appointments policy

President goes over the proposed Appointments policy.

President moves to approve the appointments policy. **VP Social** seconds.

VP Internal says she is uncomfortable with the policy as it stands. Liberal Arts says it is a good policy, but it is not a policy that would fill a void and could be pushed another month.

Independant (Andrea) says Rachael (VP internal) will be the most affected and we should take her view into priority.

SASU says we could always go back and amend the policy, there is no major issues to prevent passing it right now.

Religion: I am on the policy committee and we have worked very hard on these policies. I wasn't aware that there were any reservations from the VP Internal.

President moves to go into closed session. **Religion** seconds.

Carries unanimously

Motion for the appointments policy to be accepted as a general accepted principle (GAP) rather than an annex, and table further discussion to next council. **Duly** seconded.

Carries unanimously
Noted abstentions (2): ESSA, Religion.

Motion to go into open session. **Duly** seconded.
Carries unanimously.

Chair warns Justin Ocho, member at large, for inappropriate comments/behaviour.
Justin apologizes for his behaviour, promises that it will never happen again.

Liberal Arts moves to ratify the decisions made in closed session. **WSSA** seconds.

Carries unanimously.
Abstention noted: Religion

President moves to table motion indefinitely, seconded by religion.
Carries without opposition.

10. Sustainability Policy

Liberal Arts updates council on the sustainability policy. The policy is finished but council will need more time to review the policy before ratification.

11. Office coordinator of Loyola

Independent councillor, Andrea Gauthier, asks about the process to hire the Loyola office coordinator.

President: Council approved a budget at the start of the summer to hire someone to work at Loyola. Not everything needs to go through council.

VP Finance: I was not a part of the decision making process, we don't necessarily need to have a callot but there is a big conflict of interest. When we approved the budget it was for \$1,500, which would not cover many of this person's hours since we have a policy to pay people \$15 an hour. Council would need to approve more funds for this position.

Liberal Arts moves to restart the hiring process for this position by re-sending to the hiring committee which will have a proper callout, and have Finance Committee review ASFA's general budget to make recommendations for allocations to this position. **President** seconds. Independant (Andrea) asks if we could motion to make sure people who aren't officially hired do not received a key. Psychology asks why if this person was not yet hired, that they were posted publicly by ASFA as hired.

President: it wasn't a public post, it was in a facebook group. There was confusion over the decision actually taken between executives, and this was realised we took the post down. ASFA should have someone at Loyola for one day a week over the next 2 weeks to see how much the MAs actually use the office space and know how many hours will be needed from a potential office coordinator.

Carries unanimously.

President moves to have VP External volunteer to go to Loyola and see what the needs will be by fulfilling the role of Loyola Office Manager. **VP Social** seconds. VP External consents to this mandate.

Carries unanimously.

12. Announcements

Halloween social event

Motion to adjourn.

Carries unanimously.

Meeting ends at 11:31PM

Business recorded during this duly convened meeting of ASFA Council, certified and attested to by:

Morgan Crockett, Secretary _____
Date

Rory Blaisdell, Chairperson _____
Date

The Arts and Science Federation of Associations
November Regular Council Meeting
November 9th, 2017 at 6:30 p.m. in CC-116, Loyola Campus

The Arts and Science Federation of Associations would like to acknowledge that Concordia University is located on the traditional territory of the Kanien'keha:ka (Ga-niyen-gé-haa-ga), a place which has long served as a site of meeting and exchange amongst nations. The Arts and Science Federation of Associations recognizes, and respects the Kanien'keha:ka (Ga-niyen-gé-haa-ga) as the traditional custodians of the unceded lands and waters on which we meet today.

1. Call to Order: 6:39PM

a. Roll Call & Excusals

Loyola moves to approve excusals of TESLA, MASSA, LSA. **Religion** seconds.

Motion carries unanimously.

2. Chairperson Remarks & Housekeeping

Chairperson asks if people would be interested in a RRO workshop. Will organise one because there is enough interest from council. Let's council know we will be doing minutes differently, such as closed session. Reminds council to send in documents on time.

President moves to appoint Rory as Chairperson, notwithstanding Bylaw 55e & 54. **Finance** seconds.

Motion carries unanimously.

3. Approval of the Agenda

Independant moves to approve the agenda. **CCSA** seconds.

4. President's Remarks

President: Audits are almost done for 2014 until now. Last audit requested by VP Finance was inappropriate for a nonprofit. It will be ready for the next council to be approved and then at the AGM in May. Halloween event went very well. Keep sharing your MA events with us and Bianca and I will distribute them in the newsletter.

5. Consent Agenda

a. Tabled Reports from October 12th Regular Council Meeting

Liberal Arts moves to approve postponed reports (VP Finance, VP External, VP Academic, & All Committee Reports). **President** seconds.

Motion carries. 8 abstentions.

b. Executive Reports

President moves to approve the executive reports of the President, VP Finance, VP Social, and VP Internal. **CSLA** seconds.

Motion carries. 1 abstention.

c. Reports from Committees

- i. Policy Committee
- ii. Finance Committee
- iii. Social Committee
- iv. Sustainability Committee
- v. Internal Committee
- vi. Advocacy Committee

Liberal Arts moves to pull Policy (October 12th) and Social minutes.

Independant (Andrea Gauthier) moves to carry everything except those pulled. **First Studies** seconds.

Motion carries. 2 abstentions

Liberal Arts moves to amend Policy minutes attendance to Robert was in attendance, Rachael was absent. Religion seconds.

Approved unanimously.

Loyola moves to change title of Social minutes. **Independant (Andrea)** seconds.

Motion carries unanimously.

6. Informational

a. Robert Young

Robert Young: Keep in mind that as a Councillor your main job is to keep this, so to speak, “business” running and it can get hard when you have many different interests. Especially when tensions get high. It will be helpful to keeping your priorities aligned and tensions low.

b. Bianca Bruzzese, Loyola Office Report

Bianca (VP External): Last council, I was mandated to run a pilot project on Loyola office coordinator. In the budget, money was set aside to hire for this, but it is not enough money to pay someone a living wage. Not many people came to my office hours. 1 person came twice, and it was great to help them, but 10 hours of pay isn't a great way to use our resources. We as an executive should make more of an effort to be there at Loyola. I would rather the money go to MA SPF or something else. Loyola MA's should let us know when they need us and we will try our hardest to be there. If they have an event coming up where they will need us around, just let us know in advance.

Independant (Andrea): Could we use the space more effectively? Possibly give MA's the office if it is not going to be used.

VP External: Sure. MA's could ask us and we could unlock it and let them use it. It is a nice space and a larger space.

Religion: Right now it is not a sustainable option financially. But is there a long-term solution that could be possible where MA's are more active at Loyola and would need the space? People might just not be used to it, but maybe there is a way to increase usage of the office.

VP External: MA's are working together more. Future years can decide that but money would come from somewhere else. When we posted on the forum about my hours, we did not get much feedback from Loyola or interest. It does not seem like something Loyola MA's want is an office coordinator.

Liberal Arts moves to accept Bianca's report and adopt her recommendation to not currently staff the Loyola office at this time. **Independent (Andrea Gauthier)** seconds.

Motion carries unanimously.

Religion moves for the Policy Committee and Loyola Committee to perform a needs assessment for Loyola campus to increase ASFA activity. **President** seconds.

Andrea Gauthier (Independant): Why should this go to policy?

Religion: it should become a permanent policy to fix the problem rather than sporadic needs assessment.

Academic: This is a Loyola issue. That is the mandate of the committee which I am a chair of.

VP External: I want to be clear that I don't think there isn't a need for more presence. I just don't think it needs to be a paid position. I don't think that it's that there isn't a need or a desire for more office hours and presence. Execs should be there more regularly.

Liberal Arts: I do not think this needs to go to policy, and we don't know what we want to come out of it. It is kind of backwards way of doing it if we go straight to making a policy.

Biology: From this discussion I get the impression that people think Loyola is like Texas. No one wants to chill or talk with us.

Loyola: Are we only going to assess it next semester? Can ASFA executives give a certain amount of hours towards Loyola?

President moves to amend the motion to be just Loyola committee. **Religion** accepts it as friendly.

Motion carries unanimously.

President moves to put the \$1,500 from Loyola office into the MA's SPF budget line. **Liberal Arts** seconds.

VP Finance: There is already a lot of money in the MA SPF and not much has been used up to now. We should think about where the money should go that would be used better.

President tables motion.

Liberal Arts: Loyola MA's could ask the exec to be there more, for example 4 hours a day.

Loyola: Executives should be there more often.

VP Academic: I am at Loyola 2 days a week as a Biology student.

c. Halloween Post-Mortem

President: 500 people came to the event, it was a good time. Halloween should be on a weekend next time rather than Thursday. Fantastic job on pushing sales in the last couple weeks.

Liberal Arts: Did we go over budget?

VP Finance: We still need to go over it with the other associations. It is possible that it is over budget because we sold less tickets than we thought we would.

Liberal Arts: We should bring it up at next council when we have more info.

President: I will email the chairperson to add it to the agenda for next month.

7. Business Recurring

a. Approval of the Minutes of October 12th RCM (D)

President moves to approve the minutes. **Liberal Arts** seconds.

Motion carries unanimously. 1 abstention.

b. **Appointments GAP (I)**

VP Internal move to table and send it Policy committee. **CCSA** seconds.

Motion carries unanimously.

8. Business Arising (Substantive)

a. Closed Session Point

CCLSA moves to go into closed session **VP Internal** seconds.

Motion to suspend current videography arrangements with CUTV. Duly seconded.

Motion carries.

Motion for ASFA to recruit videographers from the Comms guild. **Duly seconded.**

Motion carries.

Motion the Communications & External committee be responsible for recruiting this position. **Duly seconded.**

Motion carries.

Motion that this position be established on a temporary/rotational basis and re-opened every month on the ASFA website. **Duly** seconded.

Motion carries.

Motion to mandate Communications & External Committee to 'solve the problem in the short term' (secure a videographer for next RCM) and return it to council at next RCM with a proposal for future. **Duly** seconded.

Motion carries.

Motion to take a 10 minute recess. **Duly** seconded.

Motion carries.

Motion to appoint Morgan Crockett as temporary Chairperson. Duly seconded.

Motion carries.

VP Finance moves to go back in open session. **CCSA** seconds.

Motion carries unanimously.

VP Finance moves to ratify motions of closed session. **VP Academic** seconds.

Motion carries unanimously.

b. Ratification of Sustainability Policy

VP External & Sustainability moves to adopt the Sustainability Policy. **President** seconds.

Bianca: It's an important policy and we have no official policies about sustainability. When we sent it back to Sustainability Committee, it became a lot more firm which is what we all wanted.

President: It's a great policy.

Loyola: The policy is great and it is more firm.

Andrea Gauthier (Independent): To be devil's advocate, will every MA have to have a sustainability exec?

Bianca: It's more of an encouragement to have a VP Sustainability or an ambassador. There is no way for ASFA to force them.

Motion carries unanimously

VP Finance moves to have Rory return as Chairperson. **President** seconds.

Motion carries unanimously.

c. MA CEO's and ASFA Elections

Liberal Arts: We will post the MA CEO's and ask Council to approve of it. Some of the CEO's we have chosen are current or former MA execs, which technically violates the current ByLaws, but they have nothing to do with the MA they will be CEO for. We had a small pool of candidates. I also recommend we should eventually change these bylaws because we always have to notwithstand them.

Liberal Arts moves to approve all MA CEO's notwithstanding Annex C, Section 2, Part IV, 13 b. and give CEO helpers the discretion to change nominations for CEO if problems arise/if something goes wrong. **President** seconds.

Motion carries with 2/3.

President moves to allow the CEO and accepted nominees to use the seal of ASFA for the election period. **Liberal Arts** seconds.

Motion carries.

Liberal Arts motion to contract the nomination period and campaign period of ASFA By-Elections to 5 juridical days each instead of 10 and 7 days respectively, notwithstanding Bylaw Article 158, and Annex A Article 44. **Religion** seconds.

Liberal Arts: Because the CEO was hired later than usual we need to shorten the period.

Motion carries unanimously (over 2/3).

d. Council Meeting Times

President: Many councillors have emailed me asking for a different time for the meeting, for example to be earlier or to be later when it is at Loyola.

Independent motions to make a facebook poll on this issue and the winner gets that time. **CUPCAPS** seconds.

ESS moved to amend the motion to change the poll from when people are available to when people are not available. **Liberal Arts** seconds.

VP External: I am against this. If people are unable to make it they should figure it out with their MA. We signed up to be a councillor and available for a certain time.

Religion: We should make sure it the poll is not too wide, just to look at a small time change. Especially because getting to Loyola takes a while.

CGLSA: Turnout is not low, people seem to be figuring it out. The latest your class can finish downtown is 5:30 and it still leaves you 30 minutes to get to Loyola.

President moves to avoid the main motion. **CGLSA** seconds.

Motion carries unanimously.

9. Announcements & Question Period

a. VP Social

Pub night tomorrow night at Loyola.

Religion: What has been happening with the comms position?

Bianca: At a past council meeting we divided the work between the executives until a by-election takes place.

Finance: The elections are going to be taking place. Please help ASFA reach quorum by sharing the election with your MA.

10. Adjournment

Liberal Arts moves to adjourn. **President** seconds.

Motion carries unanimously.

Meeting adjourned 10:21PM.

The Arts and Science Federation of Associations November Regular Council Meeting
December 14th, 2017 at 6:30 p.m. in MB-9EG, SGW Campus

The Arts and Science Federation of Associations would like to acknowledge that Concordia University is located on the traditional territory of the Kanien'keha:ka (Ga-niyen-gé-haa-ga), a place which has long served as a site of meeting and exchange amongst nations. The Arts and Science Federation of Associations recognizes, and respects the Kanien'keha:ka (Ga-niyen-gé-haa-ga) as the traditional custodians of the unceded lands and waters on which we meet today.

Call to order: 6:36pm

1. Call to Order

a. Roll Call & Excusals

VP Internal moves to approve excusals of ISA, Applied human sciences, Early Childhood Education, CRSA, ESSA, Comms Guild, Alisa Knez (Independent). VP Social seconds.

Carries unanimously.

Linguistics moves to approve the recommendations within the Chairperson's Briefing to Council. *(In effect, this negates the need to ratify the recent by-elections, and considers any member duly announced by the CEO to occupy their position as of the start of this RCM. This was an important clarification for voting purposes. Henceforth the 'new' team sits in office, and the 'old team' is retired. See Council document RCM_12-14-17_1a.)* **CGLSA** seconds.

Carries unanimously.

**Because this motion relates to the assembly's roll, it was accepted as a preliminary motion to the meeting.*

2. Chairperson Remarks & Housekeeping

a. Bylaws re: Minutes

There is a discrepancy between when the secretary has to send the minutes and when chair has to send out docs. It makes more sense to send it together. It would be nice for someone to motion for that.

b. RRO workshop

Are councillors still interested in a Robert's Rules workshop? It would be open to any of your members and I will organise it in the New Year. Almost all raise hands.

c. Basic Tips from November & Closed Sessions

We will be extra careful with with rules in closed session because of the mistakes from last meeting. I apologize for that. We will be extra strict and clear with closed session rules. Because of finals we will be extra strict on Roberts Rules to make things go faster for this meeting.

3. Approval of the Agenda

VP Internal moves to approve agenda as edited (removal of 3a and 9h). **President** seconds.

Motion carries.

4. Out-Going President's Remarks

Julia Sutura-Sardo (outgoing President): Thanks everyone. I've enjoyed training the new execs, and I am excited for their future work. I am thankful for my executive team. Does anyone want to give me the right to be there during closed session, for example to talk about Chris contract seeing as I am now a member at large?

Chair: it would be requested separately for each individual closed session.

5. In-coming President's Remarks

Jonathan Roy: To keep it short: it's been great being a councillor for ASFA for 6 months. It will be great being President because we will do great stuff together.

6. Consent Agenda

VP Internal move to approve the consent agenda and pull internal committee and report from consent to be added next meeting, and VP Finance report and finance committee. **Andrea (Independent)** seconds.

Linguistics moves to amend academic committee to add self as present in attendance (consensually accepted by assembly)

Chair: removes 6bi, 6biv, 6ci, 6civ, as they were not [submitted/available/required].

Motion carries unanimously.

7. Informational

- a. Chief Electoral Officer's Post-Mortem Report
- i. CEO's recommendations

E. Roubanov, CEO: I just want to highlight a few things from the report, since you all have already read it. Hiring good polling clerks is important, in past years we mostly see people who are texting and not excited. We had a really great clerk at Vanier library which was suggested to be removed as a polling station, but the clerk spoke to people

and got people out to vote. Vanier library beat SGW in amount of votes. It's all about the clerks. I recommend we make the voting more fun rather than clerk just sitting there.

3 replacements could not be found for some polling clerks, and we found some replacements, but Althea and CEO had to take on the hours beyond the tabling that was already done in regards to my regular cuties.

Andrea (Independant) moves to approve paying the 3 extra shifts to CEO and CEO helper, Althea Thompson. **WSSA** seconds.

Motion carries, 1 opposed

Liberal Arts moves to go in closed session. **VP External** seconds.

Motion carries.

Liberal Arts moves to invite Chris Lechkobit into closed session. **VP External** seconds.

Liberal Arts moves to have IT administrative 'super' privileges of ASFA website and emails be overturned to Chris Lechkobit (Office Manager). **Patrick (Independant)** seconds.

VP Communication moves to amend motion to have VP Communications as the normal administrator and give privileges to the office manager during election periods. **Andrea (Independant)** seconds.

12 for, 8 opposed.

Amendment carries.

Main motion: 13 for, 9 abstentions.

Motion carries.

Patrick (Independant) moves to look at the situation and propose a solution to make sure elections are more secure by sending to Communications committee. **Andrea (Independant)** seconds.

Motion fails.

Liberal Arts move that any extra member at large seats that were created for specific people, be closed and not re-opened when that individual leaves that seat. **WSSA** seconds.

Motion carries.

Liberal Arts moves to table all committee appointments to next council. **Andrea (Independant)** seconds.

President amends to exclude Faculty Council appointment of the President. **SOPHIA** seconds.

Amendment carries

WSSA amends to add *freezing the appointments of Faculty council positions* maintaining WSSA and German as Faculty councillors until ASFA's January Council Meeting. **SOPHIA** seconds.

Amendment carries.

Main Motion carries.

VP External moves that for the rest of the academic year members at large positions on committees be prioritized to students who have not been previously involved in a committee (including councillors). **SOPHIA** seconds.

Motion carries

Motion to go into open session by mutual consent.

VP Social moves to ratify the decisions of closed session. **CUBCAP's** seconds

Motion carries unanimously.

b. Consul Position

Jonathan Roy: I am going to be working on a motion to institute the Consul position. It's a member of council to help ensure more cheques and balances by instituting a consul position, this position will be proposed in January, and chosen then. The councillor will chair meetings of the executive, and this is just an info point so councillors are prepared

for January's meeting. We will test it out and if it works, we can add it to the bylaws for future years.

c. Reggies Survey

Julia Sutera-Sardo: Advocacy committee has worked on this project for the last nine months in collab with Reggie's. It is ready to go but we are giving council the chance to make suggestions. The link does not work, we will resend it and you can send your comments to Jonathan who will be heading this project now.

d. Security Letter

Julia Sutera-Sardo: The letter will be sent out on behalf of advocacy but it can be supported by ASFA if they choose to support it. It is going to be sent to security to encourage the department to get more training on these issues.

President moves to ratify this letter with the full support of ASFA Council. **First Peoples** seconds.

Motion carries.

e. Memo to Council re: Budget Re-allocation, Committee Budgets

Chris L.: To simplify the input of budget data into our accounting software, I'd like to reorganize how the budget is structured. This wouldn't change how much money is allocated anywhere but merge numbering systems so that we can save money when we are audited so that they spend less time on it.

Liberal Arts moves to approve Chris L's recommendations. **WSSA** seconds.

Motions carries.

8. Business Recurring

a. Appointments GAP

VP Internal move to table until next council. **VP External** seconds.

Motion carries.

b. Loyola Needs Assessment

VP Academic motion to table until February. **SOPHIA** seconds.

Motion carries

- c. Loyola Office – MA SPF budget reallocation
VP External motion to table until January. **VP Finance** seconds.

Motion carries.

- d. Halloween Party Budget Update

VP Social: Engineering has been hard to get a hold of. Norm that we did they are very busy with finals. It's also hard to get all the VP's together, that's what we want to do.

Andrea (Independent): There seems to be a lot of things that we are tabling, and there is not many updates on some projects since last meeting.

VP Social: Basically, engineering shuts down for a whole month because of finals, and it's been impossible to get a hold of them.

- VP Social** moves to table until January. **Liberal Arts** seconds.

Motion carries.

- e. Videography Proposal – Communications & External Committee

VP Communication: We are still looking into a more permanent solution. This is an informal and temporary solution for now. We want to possibly buy a camera so then we are just hiring for any student that is capable and they do not have to. We will be putting out a callout for that soon.

- VP Communication** moves to table the videography proposal. **VP External** seconds.

Motion carries.

9. **Business Arising (Substantive)**

- a. June 29th 2017 SCM

Executives were looking into minutes that they could not find such as June 29th, and June 15th minutes. Rachael was secretary for June 29th, 2017 while Kayla Miller was late and those minutes are missing from June 29th. The secretary had found the ones from June 15th, but it is unclear if they were passed at a later meeting.

- b. General Manager Contract

Chris has not had a proper contract since he started at ASFA and his duties have grown since then, so we have come up with a contract with him. We realised he wasn't getting some things that he should and we need to do such as paying into his pension.

President moves to go into closed session. **VP Finance** seconds.

VP Finance amend motion to invite Julia and Chris L into closed session. **VP External** seconds.

Amendment carries.

Motion carries.

Motion to accept the proposed general manager contract and amend the contract to a salary of \$44k. **Duly** seconded.

Motion carries.

Motion to send the contract to Internal committee to look at pension back pay and other potential contract augmentations. **Duly** seconded

Motion carries.

c. Appointments

i. Faculty Council (1 seat) Appointment

WSSA moves to appoint the president, Jonathan Roy, to faculty council for the remainder of the academic year. **VP Internal** seconds.

Motion carries.

d. CEO and Staff – Polling Clerk Compensation

VP Internal moves to pay Katya a \$400 honorarium. **VP Social** seconds.

Motion carries unanimously.

e. Executive Compensation

Motion to table all executive compensation other than outgoing president, until the appropriate RCM at the end of their mandate. **Duly** seconded.

Motion to award Julia Sutera Sardo (outgoing President) her base honorarium for her 6 months served, which is \$750. **Duly** seconded.

Motion carries.

Motion to go into open session by mutual consent.

VP Social move to ratify decisions of closed session. **President** seconds.

f. ASFA Positions Book (April 13th RCM)

VP Internal moves to table it until February council. **SOPHIA** seconds.

Patrick (Independent) notes his opposition to it being tabled.

Motion carries.

g. Advocacy Committee Composition

President moves the following motion:

WHEREAS the purpose of ASFA's advocacy committee is to advocate on behalf of students of all backgrounds within Arts & Science.

WHEREAS Queer Concordia is a campus organization that represents the interests of and advocates for the Queer community at Concordia by providing a resource center and safe space for those who are queer, lesbian, trans*, two-spirited, bisexual, asexual, intersex, questioning, allies, or otherwise outside the cis- or hetero- norm.

WHEREAS including a permanent voice for the Queer Community on a faculty level committee that advocates for students of all backgrounds is paramount to the work of not just the Queer community, but also the communities of other marginalized peoples.

Be it resolved that the composition of ASFA's Advocacy committee be extended to include an external seat for a representative from Queer Concordia, nominated by Queer Concordia to be ratified at the next duly convened regular council meeting.

Liberal Arts seconds.

WSSA moves to amend the motion to exclude this seat for the calculation of quorum.

Not seconded. Amendment falls.

Liberal Arts amends that the representative must be an Arts & Science student
SOPHIA seconds.

Amendment carries.

Motion carries.

10. Announcements & Question Period

President moves to excuse Boushan. **VP Finance** seconds.

VP Internal move council to the 18th of January notwithstanding Article 73 of the Bylaws. **Liberal Arts** seconds.

WSSA moves to add that council will blanket approve all excusals. **Andrea (Independant)** seconds.

Amendment carries.

Motion carries.

11. Adjournment

Motion to adjourn.

Meeting adjourned: 10:48pm



The Arts and Science Federation of Associations
January Regular Council Meeting
January 18th, 2018 at 6:30 p.m. in CC-116, Loyola Campus

The Arts and Science Federation of Associations would like to acknowledge that Concordia University is located on the traditional territory of the Kanien'keha:ka (Ga-niyen-gé-haa-ga), a place which has long served as a site of meeting and exchange amongst nations. The Arts and Science Federation of Associations recognizes, and respects the Kanien'keha:ka (Ga-niyen-gé-haa-ga) as the traditional custodians of the unceded lands and waters on which we meet today.

1. Call to Order
 - a. Roll Call & Excusals
2. Chairperson Remarks & Housekeeping (5 min)
 - a. Bylaws re: Minutes
 - b. RRO Workshop
3. President's Remarks (5 min)
4. Approval of the Agenda (5 min)
5. Consent Agenda (5 min)
 - a. Minutes of December 14th RCM
 - b. Reports tabled from December RCM
 - i. VP Finance Exec report
 - ii. Finance Committee December & November
 - iii. VP Internal Affairs and Administration Exec report
 - iv. Internal Committee report
 - c. Executive Reports
 - i. President
 - ii. VP Finance
 - iii. VP External Affairs and Sustainability
 - iv. VP Academic and Loyola Affairs
 - v. VP Social Affairs
 - vi. VP Internal Affairs and Administration
 - vii. VP Communications
 - d. Reports from Committees
 - i. Policy Committee
 - ii. Finance Committee
 - iii. Social Committee
 - iv. Sustainability Committee
 - v. Internal Committee
 - vi. Advocacy Committee
 - vii. CommX
 - viii. Academic Committee
6. Informational (5 minutes)
 - a. Newsletter & Cover Photo

- b. English Department Sexual Assault Allegations
- 7. Business Recurring
 - a. Appointments GAP
 - b. Loyola Office – MA SPF budget reallocation
 - c. Halloween Party Budget Update
 - d. Videography Proposal – Communications & External Committee
 - e. Consul Position
 - f. Appointments
 - i. Faculty Council (2 seats) Appointment (WSSA & German)
 - ii. Advocacy Committee (External Seat nominated by Queer Concordia)
 - iii. Policy Committee (2 Councilor & 1 MAL)
 - iv. Consul Position
 - g. Internal Committee update on General Manager Contract augmentations
 - h. Tabled until February: Loyola Needs Assessment
 - i. Tabled until February: ASFA Positions Book (April 13th RCM)
- 8. Business Arising (Substantive)
 - a. Missing Corporate Minutes
 - i. June 29th SCM 2017 (merged from both records)
 - ii. June 15th RCM 2017 (never approved)
 - iii. March RCM 2017 (never approved)
 - iv. September RCM 2017 (still pending edits, never approved)
 - v. May AGM motion for referendum in by-elections to split VP Academic & Loyola
 - b. Sexual Harassment Concerns at Concordia
 - c. Governance Workshops
- 9. Announcements & Question Period
- 10. Adjournment

Roll call:

Call to order at 6:42pm

1. Call to Order

a. Roll Call & Excusals

Liberal Arts moves to excuse Gaelle (Independant), SCSA, TESLA, Alisa Knez (Independent), Sami Brochu Exercise Science. **CRSA** seconds.

Motion carries.

2. Chairperson Remarks & Housekeeping

a. Bylaws re: Minutes

Thanks minute-taker for going back and finding minutes that had been lost. Chair asks room to consider changing times that minute-taker has to send minutes to coincide with when the Chair has to send documents out.

b. RRO Workshop

This will be happening, it's just a matter of booking the room and finding the time.

3. President's Remarks

President: Happy New Year.

4. Approval of the Agenda

VP Internal: I'd like to add internal committee to appointments (under 7f).

President: Add sustainability committee under appointments

Passes consensually.

VP Finance motion to withstand the pertinent bylaws, policies, and resolutions for January 18th, 2018 council being video recorded. **Liberal Arts** seconds.

Motion carries.

5. Consent Agenda

Patrick Quinn (Independant) moves to edit the December 14th minutes to add his opposition to a motion being tabled. **Liberal Arts** seconds.

Motion carries. (Minutes are adjusted for the official copy).

CRSA moves to approve items under the consent agenda, excepting the ones not present in the document package. Liberal Arts seconds.

6. Informational

a. Newsletter & Cover Photo

VP Communications: If you have events please send them to me and they will be included in the weekly cover photo on Facebook and our newsletter.

b. English Department Sexual Assault Allegations

President: I am sure you have all heard about the sexual assault allegations in the Creative Writing program. I just wanted to inform you all that I have spoken with Andre Roy, the Dean of Arts & Science. VP Academic and I also spoke with the Vice-Provost of the school to go over what is happening and what we want. The admin is working with ASFA, and other faculty associations and the CSU. Essentially we will be making a task force to look at how this happened and how it happens. We believe survivors and we want to make sure this doesn't keep happening. We are hoping the task force will be looking at policies on sexual harassment at Concordia and putting forward recommendations. We are advocating for mandatory consent training for faculty and staff. We are also advocating for resources such as the Sexual Assault Resource Centre and the Centre for Gender Advocacy to be more widely known and put in course outlines.

CASE: If ASFA is meeting with Dean of Students, they should be reaching out to CASE and working with us. The executive of CASE and our student body in general would have had a lot to say. We could have even told you points that we would like to bring up. There has been some contradictions in what the DOS is saying and what you are saying so it would be better to just work together.

President: The meeting with the Dean of Students happened by accident. I was there to speak about another issue in my department and at the end of the meeting I asked him about it. The DOS told us that they had been meeting with you, and I assumed it was okay for the meetings to be separate. Now that you brought it up, in the future we will coordinate with CASE for these meetings.

Liberal Arts: Is there more info about the structure specifically? Is there a timeline?

President: The only thing we know is that a task force is happening. They haven't decided how it will happen. I am assuming tomorrow at Senate we will have more info because they know we will be asking questions and they will want to give us something.

c. Legal Concerns

VP Internal moves to go into closed session. **President** seconds.

ISA moves to allow their president to stay.

5 for, 8 against.

Motions fails.

President moves to allow Chris L. to stay. **VP Finance** seconds.

Motion carries.

Motion to go into closed session carries.

Motion:

WHEREAS the conventional procedure of the ASFA has been to resolve all honoraria and bonuses at the May council meeting, irrespective of the dates served by an executive member,

WHEREAS members tonight present are not in agreement with the decision made at the December regular council meeting to consider some executives in isolation from others,

BE IT RESOLVED that the motion to pay executive honoraria on a mid-mandate basis be rescinded

BE IT FURTHER RESOLVED all executive honoraria and bonuses be resolved at the May regular council meeting.

Duly seconded.

Carries unanimously with two-thirds in favour (required to rescind previous resolution).

Motion to go into open session. **Duly** seconded.

Motion carries.

7. Business Recurring

a. Appointments GAP

President moves to table until the next council meeting. **CRSA** seconds.

Carries consensually.

b. Loyola Office

VP External moves to reallocate the budget for Loyola office manager to the elections. **Liberal Arts** seconds.

VP External says the security costs more than expected for elections and this is where the money is needed most.

Motion carries.

c. Halloween Party Budget Update

VP Finance: We partnered with 2 other associations on this event and paid two thirds of the cost because we are a bigger association. We estimated for 700 people and only 500 came. This will mean social committee has about \$5000 less. We spoke with the other associations and because we put in more money they agree we should get more of the profit. We will have to get each board to approve allocating more of the money to us since it was in the contract that we would split it equally. I will be attending council meetings for the other associations to speak to this.

There were a few mistakes. The main reason we took a bigger hit was going with the larger venue.

VP Social: It just means we have less money for our other events. We will make sure we pass what we have learned from this on to the future VP Social with a post mortem report.

d. Videography Proposal – Communications & External Committee

VP Communications: None of the applicants were able to make it to this meeting and the committee has not been able to meet. We have to table it.

e. Consul Position

President moves:

WHEREAS the need for transparency and accountability is needed in any truly democratic organization,

BE IT RESOLVED THAT the position of CONSUL be instituted within the Arts & Science Federation of Associations;

BE IT FURTHER RESOLVED THAT the mandate of the CONSUL be to a) chair the executive meetings with no voting rights and b) Report back to Council with any news that they deem necessary to report;

BE IT FURTHER RESOLVED THAT a point of information be present on the agenda

of every regular council meeting of the ASFA for the CONSUL to verbally report what they deem necessary to do so;

BE IT FURTHER RESOLVED THAT the CONSUL be appointed by the ASFA's Council from amongst its membership by a 50%+1 majority.

VP Finance seconds.

Liberal Arts moves to amend to two-thirds majority. **President** accepts it as friendly.

Motion carries.

f. Appointments

i. Faculty Council Appointments

President moves to appoint Jane Lefebvre as a councillor, and Serge Paunescu as a member-at-large. **Liberal Arts** seconds.

ii. Advocacy Committee (External Seat nominated by Queer Concordia)

President moves to nominate Anastasia Svechin Caron from Queer Concordia to the respective position on advocacy committee. **CGLSA** seconds.

iii. Policy Committee (2 Councilor & 1 Member-at-Large)

Linguistics nominates themselves (Marguerite Rolland). **President** seconds.

Patrick Quinn nominates themselves. **VP Finance** seconds.

Motion carries.

President moves to nominate Ryan Simonyik to the member-at-large position. **VP Communications** seconds.

Liberal Arts move to table member at large appointments in order to extend callouts, and allow for wider advertisement of the open position. **CRSA** seconds.

VP Internal moves to add the other member-at-large openings to the callout. **VP External** seconds.

Motion carries.

v. Consul Position

SOPHIA (Richard Mayer) nominates themselves. **VP Finance** seconds.

Liberal Arts (Robert Young) nominates themselves. **Patrick Quinn (Independent)** seconds.

Loyola brings up the possibility of conflicts of interest for anyone who might hold this position if they are in an MA.

Richard: 11

Robert: 3

Abstentions: Taran and Clea

VP Internal nominates Brandon from CUBCAPS to the internal committee. **VP Social** seconds.

Motion carries.

vi. Sustainability Committee (3 councillor positions)

SOPHIA (Richard) nominates herself.

Linguistics (Marguerite) nominates herself.

Loyola college (Clea) nominates herself.

VP Social seconds all nominations.

Motion carries.

g. Internal Committee update on General Manager Contract augmentations

Tabled.

8. Business Arising (Substantive)

a. Missing Corporate Minutes

VP Communications motions to table May AGM. **VP Internal** seconds.

Motion carries.

VP Finance moves to pass the missing corporate minutes (4). **VP Social** seconds.

Motion carries.

Chair rules this motion enforceable under condition that the presiding chair of those corporate meetings certifies and attests to their contents.

b. Press Release Approval re: Sexual Assault Allegations

Discussion is held on the press release.

Chair rules the discussion pro-actively redundant to Agenda point 8C.

Chair rules to temporarily open agenda structure to allow for full discussion of both points simultaneously.

Chair rules to functionally merge agenda points.

Record of discussion may be in incorrect order, though complete.

8b & 8c: Press Release Approval re: Sexual Assault Allegations & Sexual Harassment Concerns at Concordia

VP Internal moves to approve the press release.

CASE: Thanks for the effort into this, but there is some problems we have with language and the services offered. We would like this to be reviewed more.

Open Discussion is held.

Motion remained on the floor, pending second. After discussion and alternative motions proposed, Chair ruled out of order, room consented to procedure due to efficiency.

Liberal Arts moves to grant the task force the power to edit and release the statement. **CGLSA** seconds.

Motion carries.

CRSA: We should have a statement similar to our territorial acknowledgement at the start of meeting and let students know about resources that are available to students such as SARC which many students don't know about.

Loyola: Though I think this is a good idea, and I think both issues are important, if we keep going down this way there will be a lot of things that have to be read at the start of a meeting.

Irish Studies: I think we can acknowledge the rights of indigenous people and consent, I disagree.

CASE: I want to caution against making a general list because we are seeing that not all resources are created equal, and some of them are problematic. Especially for example the office of right and responsibilities. If we are going to reference resources we need to be careful.

VP Internal: We should work on a policy on our position about sexual assault. I am surprised to hear about complaints about the Office of Right and Responsibilities. I had to go there today and I found the process easy. Any other resource that we should add we will do so gladly.

Biology: The Office of Rights and Responsibilities treated me like crap when I went to them, as well as for many people I know. They don't do anything for students.

SHAC: I am surprised that you have not heard complaints about the Office of Rights and the Responsibilities. They are problematic. The larger issue is students not feeling empowered to speak out about a prof. This isn't just a sexual assault issue but a power issue. I don't think ASFA should be buying into the task force until it is clear that the admin recognizes this.

VP Internal: Are there any resources that are recommended?

SHAC: I do not know, and I feel ASFA has the resources to find that out.

CRSA: We can all agree that the resources are not up to par with what students need. I think we can look at how to get where we want to go. I think coming up with a statement would be a great way to start the process to changing this.

President: We will bring up the aspect of power structure with the admin at Senate.

VP Internal: There is a movement right now and we have power as councillors and executives, and we need to use it to see the changes we want. We have the power to do that.

VP Finance: It's really in the spotlight and pressing right now, and we need to keep on top of it. If we wait until next council to make decisions, the school will be moving ahead with their own plans.

Chair: I want you to be aware that you can make an ad hoc committee.

CRSA moves to create an ad hoc task force on this issue, tasked to come up with a declaration to bring back to council, and any further recommendations it deems necessary. **President** seconds.

Carries consensually.

Taran (CRSA) volunteers to coordinate the committee. Room consents.

Interested members: German, President, external, internal CRSA, Biology, econ, Loyola, irish, shac, english. First peoples.

d. Governance Workshops

CRSA: ASFA has a responsibility to properly equip council members and executives with the tools and education to better deal with council issues. We have improved dramatically but there are a lot of issues we are unfamiliar how to deal with. After a discussion at policy committee, my proposal it to work with the Chair to develop a curriculum for councillors, and to have these workshops held 3 times a year (March/April, late September/October, January). We could possibly work with other associations.

President: Agreed. Lack of training is a problem. We need to take it more seriously.

Chair: I can formalize all this with you, but this is not a discussion for 11:30 at night. We can talk about this proposal after next council. I will talk with Taran about this idea. We will still hold the Roberts Rules workshop in the interim.

9. Announcements & Question Period

10. Adjournment

President moves to adjourn. **Irish** seconds.

Motions carries.

Meeting adjourns at 11:30pm



The Arts and Science Federation of Associations
February Regular Council Meeting
February 8th, 2018 at 6:30PM. in MB S2.445, SGW

The Arts and Science Federation of Associations would like to begin by acknowledging that Concordia University is located on unceded Indigenous lands. The Kanien'kehá:ka Nation is recognized as the custodians of the lands and waters on which we gather today. Tiohtiá:ke/Montreal is historically known as a gathering place for many First Nations. Today, it is home to a diverse population of Indigenous and other peoples. We respect the continued connections with the past, present and future in our ongoing relationships with Indigenous and other peoples within the Montreal community.

Called to order: 6:45PM

Roll Call:

Association	Name	Association	Name
BSA	Anika Forget	PSSA	Mustafa Bokesmati
CASE	Sarah Gaspard	SASU	Chloé-Anne Berce
CCSA	Damiano Ficca	SCPASA	Anastasia Semenchenko
Coms Guild	Jamie White	SCSA	Sarah Farhat
CRSA	Taran Jeet Singh	SHAC	Anna Hulchanski
CUBCAPS	Brandon Colwell	SOPHIA	Richard Mayer
CUPA	Brigitte To	TESLA	Daniela Galerio
ECEESA	Angela Sirianni	UPA	Amman Houara
ESS	Andrew Williams	USAT	Caeli Martineau
ESSA	Sami Brochu	WSSA	Jane Lefebvre
FPSTMA	Elliott Boulanger	Independant	Andrea Gauthier
GUSS	Mackenzie Cogley	Independant	Alisa Knezevic
ISA	Alexandra Eugenio	Independant	Patrick Quinn
ISSA	Margot Berner	President	Jonathan Roy
LAS	Robert Young	VP Internal	Rachael Hutchinson
LCSA	Clea Montanari	VP Finance	Francesco Valente
LSA	Marguerite Rolland	VP Academic	Rene Bedell
LSSA	Alessandro Vila	VP Social	Chris Czich
MASSA	Corina Elisii	VP External	Bianca Bruzzese
MOCHI	Keriane On	VP Coms	Nicholas Gertler

1. Call to Order

a. Roll Call & Excusals

Excused: AHSCSA, CGLSA, Fatima El Gahami (Indep.)

2. Chairperson Remarks & Housekeeping

a. Confidentiality & Censures

b. RRO & Governance Workshops

c. Minutes vs. Agenda Bylaws exemption

Since my hiring as Chair in October, I have issued all Council documents, including prior minutes, according to ByLaw article 74. Since November I have repeated every council that this means Article 66 is not being followed, through no fault of the Secretary. Having informed Council of this at the past 3 RCMs, I have received no complaints, concerns, or objections to this procedure. However, despite my hints, nobody has made an appropriate motion to notwithstanding article 66 in lieu of article 74 for formality's sake. Thus, I request that council consent to this procedure on record.

Room consensually agrees to notwithstanding bylaws 66 in lieu of 74.

d. TheConcordian Photos Consent

Room consents to their photo being taken by TheConcordian (media present).

e. Missing Corporate Minutes Certification

We passed the minutes from January's RCM, however I cautioned we do this conditionally on the previous Chair attesting to their accuracy. I had them certified by Caitlin Robinson, last year's Chairperson, the email record of which is in the document package.

3. President's Remarks

President: Let's get to work.

4. Approval of the Agenda

Closed Session Structure – Alternate Proposal

Move items that will need to be discussed in closed to the end, so that media and guests may leave. Items 6b, 7i, 7j, 8d all moved to end of Agenda.

SOPHIA adds Consuls remarks as 6c.

Finance, add Finance committee to 7c4.

Rachael: add ASFA election dates under business arising as 8e.

Andrea (Independent) moves to approve the agenda as amended. **GUSS** seconds.

Motion carries.

5. Consent Agenda

a. Minutes of January 18th RCM

b. Executive Reports i. President ii. VP Finance iii. VP External Affairs and Sustainability iv. VP Academic and Loyola Affairs v. VP Social Affairs vi. VP Internal Affairs and Administration vii. VP Communications viii. Executive Team Meeting Minutes
c. Reports from Committees i. Policy Committee ii. Finance Committee iii. Social Committee iv. Sustainability Committee v. Internal Committee vi. Advocacy Committee vii. CommX viii. Academic Committee

President pulls 5a: January 18th RCM minutes.

SOPHIA pulls 5b8: Executive team meetings minutes because they were absent.

WSSA moves to pull 5b2: VP Finance report.

Chair notifies the following are missing and cannot be approved *in absentia*: 5b3, 5b6, 5b8, 5c4, 5c5.

5a: January 18th RCM minutes

WHEREAS council approved two members to the Policy committee when there was only one space open: **President** moves to notwithstanding Bylaw 122 to add an extra member to policy committee for the rest of the academic year. **Liberal Arts** seconds.

CRSA: I was going to be leaving the position, because I thought there would be a conflict but that conflict did not arise.

Irish Studies: Why don't we just choose one rather than notwithstanding?

Motion carries. 5 abstentions.

5b2: VP Finance Report

WSSA: raises questions about problems they have had organising for an event and getting cheque requisitions fulfilled by the VP Finance.

VP Finance: I asked Hannah to do an advanced funding because without an account manager we can't do bank transfers. Our account manager got a promotion and did not tell us.

WSSA: Do we know when we will get a new account manager?

VP Finance: Rachael, Jo, and I went to the bank and spoke with someone and they agreed to be our account manager it seems. I can't give an ETA because we need to give the new account manager a bunch of documents and get set up.

Liberal Arts moves to approve all of consent agenda, excluding the *in absentia*. **WSSA** seconds.

Motion carries, 2 abstentions.

6. Informational & Presentations

a. CUCCR Presentation & Proposal –Guest: Arrien

Arrien gives a presentation on the Concordia University Centre for Creative Reuse and a funding model which asks for monetary support from ASFA.

Liberal Arts: It would be better to ask them to look into setting up a fee levy and campaign for this if they are looking for yearly continuous support.

VP Finance: I do not think it would work to give them \$2,500 every single year. I like Liberal Arts idea of supporting them in a fee levy. I also think \$5,000 is way too much of our budget for a capital funding investment.

Early Childhood Education: In terms of the budget, what would we be able to afford?

Chris L.: We are cutting it close as to whether we will be over or under budget. I am not comfortable saying whether we will be able to afford this or not.

CRSA: If it goes to Finance committee it should be when we know more about what we have spent this year such as in April.

Quinn: It is a good idea and I like it, but we need to know more about how they are spending their money and what their governance structure is and a clear budget breakdown.

CUBCAPS: It would be better to have Finance Committee have a back and forth with CUCCR.

Andrea (Independent) moves to send it to Finance Committee. **President** seconds.

ESS moves to amend to Sustainability committee. **VP External** seconds.

Liberal Arts: If it was a current expenditure I would support it, but sustainability can recommend it to another committee or just say this is a good or bad idea but it isn't in their scope to look into finances and the overall budget.

ESS: I do not think we should go through the work to see if it is feasible without having sustainability decide if it is something we want to do it.

WSSA moves to amend the amendment to send to both committees.

Chair rules out of order due to clarity of proceedings.

Chair performs informal vote of the room for each committee and then for both in order to guide the length of discussion.

VP Finance: I think finance should give the opinion financially but sustainability is not the only committee that can decide if we want to do it. Council can decide if this is a something we want to do it.

VP External: There is not much the Sustainability committee can actually do. I think we should send it to Finance but open the committee to Sustainability committee members who can have speaking rights.

Chair rules the amendment out of order due to changing the nature of the motion, and recommends the two options be considered separately.

Chair takes informal poll of the assembly on 3 options: Finance, Sustainability, or both.

Main motion suspended on the floor.

WSSA moves to send to both committees separately. **CUBCAPS** seconds.

Motions carries.

b. Chair's RV w/ Dean. Roy – CLOSED SESSION – R. Blaisdell
(Deferred to end of agenda)

C. Consul (Richard)

Consul: There was some discussion by the executives to merge some of the executive positions. All of it is tentative but there was some conflict. You can ask me my opinion of things during closed session because a lot of it is of a sensitive nature.

Chair: I can add this agenda point in closed session for today after everything is discussed.

CRSA: Thanks for taking the time to present to us.

VP Finance: This is the first time that we have had a consul in our meetings but I like the position. It was good to have that voice of council and it did provide some good insight. It is new but I think it will work out and make things work better at our meetings.

7. Business Recurring

a. Tabled from October: Appointments GAP – update from Policy Com.

President moves to get rid of the appointments GAP. **VP Internal** seconds.

Liberal Arts: We would not be in a vacuum. I have a proposal to replace it. But first we need to get rid of it.

Andrea (Independent): Do we not have a procedure for it?

VP Internal: We have an informal procedure.

Liberal Arts: The gap was meant to help, but it became too ornate and burdensome. We hope that the committees would be able to just appoint people themselves and it would be in the minutes under consent agenda or something.

Andrea (Independent): Why can't we write it up as an actual policy and pass it later?

CRSA: When do you anticipate that you will be able to propose it to council?

Liberal Arts: That is a discussion for policy to have and decide whether or not it should be put in the bylaws but I do not think it should because then it is harder to amend. It is more of an operational thing that I do not think should have to be approved by the entire student body.

Loyola: What is the difference between standing regulations and bylaws?

Liberal Arts:

Proposed 'informal' procedure for the appointments process:

- Applications are filtered in through VP Internal;
- VP Internal distributes to relevant committee;
- Committee goes through member at large appointments procedure;
- Include timeline for appointments call-out (2 weeks-3 weeks, then ratified at next RCM)

ESS: Is the internal just going to be able to say yes or no? Is that the vetting process?

Liberal Arts: This is what we have done in the past: and people could have recourse by contacting their councillor, coming to council, or coming to the chair.

Andrea: I think we should just have this in the bylaws rather than assume future year will follow the rules.

Chair: It is good governance to have a written procedure to refer to.

ESS: This is four bullet points. It needs to be detailed more I think before we pass it.

Motion carries.

Noted opposition: WSSA.

Liberal Arts motions to approve the appointments proposal and send it to policy committee for further review and finalization. **President** seconds.

Motions carries. WSSA abstains.

Liberal Arts moves to draft a more formal proposal to be brought back to Council next RCM. **President** seconds.

Motions carries unanimously.

b. Tabled from December: Videography Proposal

VP Communication: We were able to find someone (Harris). I have suggestions to make the proposal easier. Our rates for paying someone don't match what we should be paying people. I think this should be tabled because we have so much to talk about tonight.

GUSS: You should go to residence and other student spaces. I think there is a lot of students who would be really excited to get a job like this.

SCPA: That's what we thought, but it isn't the reality.

c. Appointments

i. Policy Committee MAL position

VP Internal moves to appoint Ryan Symonik to the committee. **WSSA** seconds.

CRSA notes that it would have been great to have a woman candidate, because Policy is currently male dominated.

Andrea (Independent): It would be great to have Zack who may have a different perspective and seems to be enthusiastic.

Motion carries.

Noted abstention: Quinn (Independent).

ii. External & Communications MAL position

ESS moves to nominate **Haylee** to the committee. **Geography** seconds.

Motion carries.

iii. Other Committee(s) MAL positions

VP Finance moves to open up a committee seat on Finance Comm. for a councillor or member-at-large. **President** seconds.

CRSA: I understand wanting to preemptively open up a seat. I don't think we should be filling a position this way. If we want more MAL seats on finance we should add it into the bylaws. We should wait for an actual position to open then fill it.

Andrea (Independent): I think we should do what we said we would do in December RCM and not open any other MAL seats when someone resigns.

Quinn (Independent): We should be consistent with good governance and not open up a seat.

Motion fails.

VP Academic moves to nominate Jane (WSSA) to the Academic committee. **President** seconds.

Jane: I am aware of systems of oppression & marginalization and how academia recreates these systems and I think I would provide a good perspective for this committee.

Motion carries.

VP Internal moves to nominate Tori Smith to the Internal committee. **President** seconds.

Andrea (Independent): Because she is DEO she would be a very qualified person to be on internal which will be talking about the elections.

Motion carries.

d. Tabled from December: Internal Committee update on General Manager Contract augmentations

VP Internal moves to table.

VP Internal: Because of everything going on we have been unable to look at it.

e. Tabled from November: Loyola Needs Assessment

VP Academic: We are having a pizza party next week with Loyola MA's and students to talk about your concerns about improving Loyola. We will be having a second one in March.

f. Tabled from December: ASFA Positions Book (April 13th RCM)

VP Internal moves to send to Policy committee to update the book and present it to council next RCM. **WSSA** seconds.

Motion carries.

g. Tabled from January: May AGM motion for referendum in by-elections to split VP Academic & Loyola

VP Internal moves to table until March.

Motion fails a second, and is dropped.

Chair formally censures the executive for not following through with the May 2017 AGM's resolution to present the referendum to membership during the Fall 17 By-Elections. This serves as formal warning for violating their obligations to the ASFA and its membership, and a warning to fulfill this resolution at the next available electoral event.

h. Governance Workshops – T. Singh
CRSA tables.

i. Sexual Misconduct Task Force Update – CLOSED SESSION
(Deferred to end of agenda)

j. Legal Concerns – CLOSED SESSION
(Deferred to end of agenda)

8. Business Arising (Substantive)

a. ASFA Harassment Policy

Irish Studies: There is a lot of problems with the policy and if we want to talk about the school doing better we need to do better too.

CRSA: We can talk about it when we talk about the task force. The task force would like to work on the policy.

Irish Studies moves to suspend the policy. **TESLA** seconds.

Alex Decarie (Member at Large): What would happen if someone does come forward and we have no policy.

SHAC amends to suspend the policy and send people to SARC in the interim. **Irish Studies** seconds.

Andrea (Independent): Why can't we just follow the schools policy (ORR)?

CRSA: Because it is clear from students that the policy is problematic.

WSSA amends to adopt the CSU harassment policy in lieu of ASFA's temporarily because SARC is very overloaded right now. Amendment accepted as friendly.

Amendment carries.

Motion carries.

b. Abolishment of Archiving AdHoc Committee

VP Internal moves to abolish committee. **Liberal Arts** seconds.

Motion carries unanimously.

c. Changing Territorial Acknowledgement

President: we were presented a new territorial acknowledgement by the arts and science council/Concordia who have adopted as the official statement across the university. We'd like to mirror and adopt the same.

President moves to approve the new acknowledgement. **CUBCAPS** seconds.

The Arts and Science Federation of Associations would like to begin by acknowledging that Concordia University is located on unceded Indigenous lands. The Kanien'kehá:ka Nation is recognized as the custodians of the lands and waters on which we gather today. Tiohtiá:ke/Montreal is historically known as a gathering place for many First Nations. Today, it is home to a diverse population of Indigenous and other peoples. We respect the continued connections with the past, present and future in our ongoing relationships with Indigenous and other peoples within the Montreal community.

Motions carries.

8e. Elections:

VP Internal moves to make the general elections March 27, 28, and 29, 2018. **President** seconds.

VP Internal: It is the last week of March which gives us time to look at the referendum question.

Motion carries.

9. Announcements & Question Period

WSSA moves to adjourn the open session of ASFA February RCM, and commence the Closed Session after a 10 minute recess. **Liberal Arts** seconds.

Carries unanimously.

Back in session: 10:52

6b: Chair's RV w/ Dean Roy

Briefing was given, discussion was had.

7i: **Motion** to adopt the task force proposal as a standing task force carrying over the current members, +/- any more members who bring forward their interest. **Duly** seconded.

Motion carries.

Motion to approve the Presidential decree granting a negotiation mandate for ongoing legal dispute resolution. **Duly** seconded.

Motion carries.

8d. Discussion had on ongoing events with potential impact on the ASFA. Response plans discussed and agreed to by remaining councilors.

10. Adjournment

VP Finance moves to adjourn the closed session of February RCM 2018. Consensually passed.

Meeting adjourns at 1:51am.



The Arts and Science Federation of Associations
 Regular Council Meeting March 8th, 2018
 at 6:30 p.m. in CC.116, Loyola Campus

The Arts and Science Federation of Associations would like to begin by acknowledging that Concordia University is located on unceded Indigenous lands. The Kanien'kehá:ka Nation is recognized as the custodians of the lands and waters on which we gather today. Tiohtiá:ke/Montreal is historically known as a gathering place for many First Nations. Today, it is home to a diverse population of Indigenous and other peoples. We respect the continued connections with the past, present and future in our ongoing relationships with Indigenous and other peoples within the Montreal community.

Called to order: 6:47pm

Roll Call:

Association	Name	Association	Name
AHSCSA	Chelsea Crawford	MOCHI	Keriane On
BSA	Ramsarun Rewaparsad	SASU	Linval A. Kerr
CASE	Sarah Gaspard	SHAC	Anna Hulchanski
CCSA	Damiano Ficca	SOPHIA	Richard Mayer
Coms Guild	Jamie White	TESLA	Daniela Galerio
CGLSA	Charlotte Golden	UPA	Amman Houara
CUBCAPS	Brandon Colwell	USAT	Caeli Martineau
CUPA	Caleigh Fisher	WSSA	Jane Lefebvre
ECEESA	Angela Sirianni	Independant	Andrea Gauthier
ESS	Andrew Williams	Independant	Gaelle Kouyoumdjian
ESSA	Sami Brochu	Independant	Patrick Quinn
FPSTMA	Elliott Boulanger	President	Jonathan Roy
GUSS	Mackenzie Cogley	VP Internal	Rachael Hutchinson
ISSA	Margot Berner	VP Finance	Francesco Valente
LAS	Robert Young	VP Academic	Rene Bedell
LCSA	Clea Montanari	VP Social	Chris Czich
LSA	Marguerite Rolland	VP External	Bianca Bruzzese
LSSA	Alessandro Vila	VP Coms	Nicholas Gertler
MASSA	Corina Elisii	General Manager	Chris Lechkobit

1. Call to Order

a. Roll Call & Excusals

VP Finance moves to excuse Julia (SCSA), Mustafa (PSSA), and Taran (CRSA). **VP External** seconds

Motion carries.

2. Chairperson Remarks & Housekeeping

a. Confidentiality & Censures

Chairperson reminds council members to not discuss items that are discussed in closed session with people that were outside of closed session.

b. Concordian Photos Consent

Rooms consent to their photos being taken by The Concordian.

3. President's Remarks

I'm sorry that I couldn't be here for the start of this council meeting, but as I am currently most likely driving to Loyola, I wanted to make sure that we take a moment to acknowledge that today is International Woman's day! We must always remember to acknowledge the power of women, support them, and empower them! Happy international woman's day.

4. Approval of the Agenda (5 min)

Andrea (Independent) suggests to change 'Presidential Decree approval' to 'Presidential decree' as it can be seen as leading. Room consents.

Quinn (Independent): Will all closed session topics be at the end like last meeting?

[Answer: Yes]

Richard: Remove 8a, I do not have comments

Internal: Add 8e. CEO notwithstanding.

Liberal Arts: Add ASFA Fee levy as 8f.

WSSA: For 7a is someone here to speak for Taran?

Chair: Yes, Margot, the other co-facilitator of the task force will speak on behalf of them.

VP External motions to approve the agenda as amended. **WSSA** seconds.

Motions carries.

5. Consent Agenda

a. Minutes of February 8th RCM

Chair notifies the following are missing and cannot be approved *in absentia*: 5b2, 5c2.

WSSA moves to approve the consent agenda, excluding the *in absentia*. **GUSS** seconds.

Motion carries.

6. Informational & Presentations

a. ASFA Executive Consul Report – R. Mayer

Richard (Consul): You can find most of what happened in your executive committee meeting minutes or in executives reports. What I will bring up is the Presidential decree. I do think

this needs more discussion and transparency. I don't think it was problematic, and policy has done their work for the executive restructuring. It was one of the best ways to go about it, but I think it needs to be looked over and discussed. We owe it to our members to do our due diligence.

As for the Bylaws, a lot of it makes the Bylaws less restrictive and allows council to change things. As discussed by the executive, it would mean that Council is has more power to change things. One idea was to make sure there is a secret ballot for these changes.

Chris' benefits package was also discussed and I just wanted to bring up that he was creative in figuring these issues out and I want to thank him.

b. Website

VP Communications: As some of you may have seen we have a new website. We are making it focus more on advocacy and resources. It might be the first introduction for froshies for example to the school. Most of it is advocacy stuff. If you have ideas for resources send it my way.

Cléa: I always wanted to be able to create a resource for first years, so you do not find out things that are available to you at school in your 3rd year. I'd like to help with that.

7. Business Recurring

a. Task Force on Sexual Harassment

Irish Studies: We are working on numerous different policies, including looking at a "kick-out" policy. For example, if someone did something horrendous they wouldn't be allowed at ASFA events. Sensitivity training is a possibility.

Cléa: We have also been looking into other organisations that we can send students to and feedback on resources. If you have any resources please let us know.

VP External: Jo and I worked on a new task force mandate that formalizes the duties and responsibilities of the task force.

Irish Studies motion rename the task force to the *Task force to eliminate racial and sexual harassment and violence*. **President** seconds.

Motion approved unanimously.

VP External Proposes a revised Mandate document for the task force:

“The Task Force will address the issues raised by this complaint including, but not limited to, (i) sexual violence and racial discrimination against women, men, and minorities within student associations and other university bodies.

The Task Force will determine and implement concrete steps to prevent racism, sexism, and other forms of discrimination within the university in order to foster a culture that ensures all members under the ASFA umbrella and other Concordia communities can seek assistance within the university that caters to the individual's best interests.

In order to better achieve these goals, the Task Force will:

1. Educate and raise awareness on the issues of racial and sexual violence and harassment,
2. Collaborate on and implement racial, sexual, and other forms of discrimination policy (i.e. Code of Conduct, Harassment Policy) within ASFA and the Concordia community in order to encourage a safe and inclusive environment;
3. Ensure and provide consent and power dynamic workshops to ASFA and Member Association Executives as well as ensure incoming students who participate in Freshmen Orientation Week undergo consent and discrimination workshops;
4. Work with students of various backgrounds and minorities as well as other interested participants to advocate for the implementation of services within Concordia that assists students with racial, sexual, and other forms of violence and harassment through the *Our Turn* recommendations”

VP External moves to approve the proposed mandate document. **Irish Studies** seconds.

Motion carries.

b. Update on CUCCR proposal – Finance / Sustainability Committee(s)

VP External: Francesco and I went ahead and started to discuss with CUCCR what we heard from council about financing them. They have had a huge impact on reducing waste and we talked with them about making a more sustainable financing option.

VP Finance: What we discussed was making a \$0.04 per credit referendum that would be just charged to Arts & Science students. The money would never come through ASFA.

VP External moves the following motion:

WHEREAS since its foundation in 2017, The Concordia University Center for Creative Reuse and Recycling has made a significant impact on the reduction of waste on Campus and within the Concordia community.

WHEREAS the CUCCR has approached ASFA for financial support so they may expand their facilities and their outreach and engagement on campus and within the community.

BE IT RESOLVED THAT The ASFA aid in CUCCR obtaining their own fee levy.
BE IT FURTHER RESOLVED THAT this fee levy be \$0.04 per credit.

Liberal Arts seconds.

Andrea (Independant): Do any other groups get a fee levy through ASFA?

VP Finance: Yes, from my understanding, this is how the Hive free lunch at Loyola gets their funding.

Motion carries.

c. Appointments Policy Revision–Policy Com.

Liberal Arts: Because we had so much work to do on the Bylaws which had more of a deadline, policy was unable to discuss the appointments policy.

Tabled.

d. Tabled from December: Internal Comm. update on GM Contract augmentations

VP Internal: Chris is not an employee of the university, and he would be ineligible for the benefits plan. We have talked about increasing his sick days from 5 to 10, and also paying for his monthly bus pass.

Chris: I am interested in the extra sick days, and for simplicity's sake this and the paid opus card. Because I am the only paid employee it is harder to negotiate with benefits providers to give ASFA good prices. It would be easier to just cover other costs and more sick days.

Liberal Arts moves to authorize the executive to replace 5 sick days with up to 10 Paid Time Off (PTO) days per year and to also reimbursement for public transit use in the general manager's contract. **WSSA** seconds.

WSSA moves to amend the motion to add a cap to public transit reimbursement at \$1000.

Andrea (Independant) seconds.

Amendment fails.

Motion carries.

e. Tabled from November: Loyola Needs Assessment – Loyola Com.

VP Academic & Loyola: We had a meeting with Loyola MA's. We will have another one, and we are planning a mixer with incoming and outgoing Loyola MA executives. We expect to have a report by the May meeting.

Tabled to May Regular Council meeting.

f. ASFA Positions Book Update – Policy Committee

President moves to suspend the positions book document and send it to Policy Committee for review and sent to May council for approval. **Irish Studies** seconds.

Motion carries.

g. Tabled from January: Governance Workshops – T. Singh

Chair: This is a summary of what Taran thinking we should work on. We are thinking about doing 3 workshops: Robert's Rules, Governance, and Sensitivity training. Taran believes the workshops should be mandatory and with some sort of compensation for MA's. At the very least, some of these workshops should happen this spring.

VP Internal: These workshops happen every year at the MA Retreat.

Andrea (Independent): These workshops should happen more than once a year because people start in September. They should happen more often.

Liberal Arts: We should not tie the workshop to the chair but to Rory who is qualified to give the workshops and come up with curriculum.

Loyola College: I really think the trainings should be happening before the first two council meetings of the year.

VP External motions to table to April. **VP Internal** seconds.

Motion carries.

8. Business Arising (Substantive)

a. Executive Positions restructuring

Skipped, the consul has nothing to discuss.

b. Elections – Presidential Decree

Chair gives a reminder of what the decree powers are according to the Bylaws, and what the duties of council are in relation to a decree.

President: We were planning on bringing these changes to council but to avoid a bureaucratic nightmare for the Chief Electoral Officer, we decided to pass this decree so that we nominations can happen with the proposed executive titles.

Andrea (Independent): I do not think this qualifies as unforeseen which is what the powers of the decree are for. What is the rush that this cannot be put off until next year or next semester?

VP External: Council meetings runs late and it's hard to get stuff done. There are huge problems with the positions as they stand with power imbalances, and mandates that have very different workloads, and we do not want these issues to be rolling over year after year.

Chair: Reminder to speak to the chair rather than individuals.

Liberal Arts: Avoiding the logistical nightmare is what mostly lead to the decision. If we keep putting things off they never get done. Many of the issues that have been discussed and put forward in the Bylaw changes have been years of discussion.

Andrea (Independent): I feel like this was always the intention is to make a presidential decree, seeing as changes were never brought up in Council.

Irish Studies: I think the executive has extensively chastised so we can move on.

GUSS: We are all here for the students. I don't think they were acting with mal-intent. It's not the best way to do things, but we are all students and busy and doing this for the good reasons.

Quinn (Independent): It wasn't intentional. If we leave it to next semester it will never happen, as you can see with even simple things like the positions book from the annual general meeting. We worked on this at policy committee and we really need to get this done, because our Bylaws have a lot of things that need to be fixed.

Chair: To be clear it was because of the elections coming up that was the push for the presidential decree and we still have the Bylaws on the table. This does not mean we are approving the Bylaws because council approves the decree.

VP Internal: We did discuss it last month, because Richard did bring it up in Consul report.

WSSA: It is something we can all agree on that needs to be done, and the execs have brought up to us. The executives have an unequal workload and we don't want to pass that on.

Liberal Arts moves to approve the presidential decree. **SOPHIA** seconds.

Motion carries with two-thirds majority.

Liberal Arts and Loyola College abstain.

c. By-Laws Proposal

Liberal Arts: I am going to revise the new proposal for the Bylaws. There is quite a few of major changes. We have moved the committees do be outside of the Bylaws. Council always changing the structure and adding people to the committee and notwithstanding bylaws to do so. We would also like to change it so that the Bylaws can be changed by Council by two-thirds majority vote, but it has to be subsequently approved at the AGM or referendum which is what most board structures have. However instead of when we find that somethings are not working we would be able to change it on the spot rather than notwithstand or avoid problems.

Loyola College: To be clear, we are going to some bare bones bylaws and the rest will be in the annex?

Liberal Arts: We want our policies to enable us not hinder us, we shouldn't have to go to referendum everytime we notice a major flaw. Annexes and standing regulations can already be changed by council with two-thirds majority.

Irish Studies: Why are there so many things that are in our Bylaws? I agree that it should not be this way and you should have more stuff in the Standing regulation.

VP Communication: It had been brought up that votes on Bylaw changes should be voted on by secret ballot.

Chair: It just takes one person to say that you want a secret ballot, and we must do so. But I understand that you might want to make it a requirement though.

VP Communication: I think it should be enshrined in the Bylaws. For example, meetings can go until 2am and there would be social pressure to not ask for a secret ballot at that point to save time.

Rooms agrees that Bylaw votes should take place by secret ballot in the new Bylaws.

FPST: What if there is changes constantly happening before it is able to go to referendum?

Liberal Arts: Hopefully this is avoided because there is not much in the bylaws that would be something people would want to amend constantly.

VP Finance: If for example there is something that is proposed to change would we have to have a referendum even if we are not having a byelection? That would mean spending \$7000 for a few changes to the bylaws.

Chair brings up points about good governance would be to give SGM and AGM the ability to approve bylaws, rather than have bylaws approved by council to then be approved by referendum.

Liberal Arts: Quorum for SGM is too high, and for AGM is 30.

Chair: that can be changed, and you set it to something reasonable and then the next year it is a bit higher.

WSSA: The chair should let more ASFA member speak even though we respect his wealth of knowledge in this area.

Robert: SGM that can only change bylaws and has a quorum of 75 people.

VP External: Since the Bylaws are just bare bones can't we just make it so that changes have to go to referendum? I think with all these changes it is unlikely that people will want to make changes.

Andrea (Independent): Do we have plans for how to campaign for this?

Liberal Arts: I think that is a problem for later.

Loyola College moves to create bare bones bylaws and move all else to the regulations, and changes to the bylaws are by referendum, with notwithstanding clause for standing regs. **WSSA** seconds.

Liberal Arts moves to lay aside the question and continue with a discussion on the bylaws.

Motion carries.

Liberal Arts: The proposal also changes the appointments process of minute keeper and chairperson, and change it to the annex rather than bylaws or where the chair and minute keeper should come from the members. There is no bylaws for removal from office. We are asking to increase our fee levy from **\$1.2 (confirmation needed)** to \$1.40. It would raise an extra \$70,000 which could be used for legal fees, better executive remuneration, more money for MA's. It has not been increased in almost a decade and all other faculty associations have way higher fees.

WSSA moves to have a special council meeting on this topic between now and Thursday. **Irish** seconds.

Motion carries.

d. Communications Committee appointment

WSSA moves to appoint themselves. **VP Social** seconds.

Motions carries.

e. CEO Notwithstanding

VP Internal moves to notwithstanding Part 4 13. B. Current members of the executive body of an ASFA Member Association to allow for Terry Flevaris to be an MA CEO. **Quinn (Independant)** seconds.

Motion carries.

f. ASFA Fee Levy

Loyola moves to increase the fee levy by 18 cents effective June 1st 2018. **VP Social** seconds.

Andrea (Independant): Is there a plan to campaign for it because of the failed fee levy increases in the past?

President: We will go all out on a yes campaign.

Motion carries.

VP Internal to table everything on the Open session agenda except videography. **President** seconds.

Motion carries.

VP Comms moves to go into closed. **President** seconds.

Motion carries.

Videography proposal

VP Communications moves the following motion:

WHEREAS the Communications and External Committee was tasked with finding a long-term solution the recording of ASFA council meetings;

WHEREAS members of the Concordia community have shown no interest in accessing recorded material from past councils;

WHEREAS council has expressed that current videography costs are too high;

WHEREAS audio recordings would provide most of the same accountability benefits at a significantly lower cost;

BE IT RESOLVED THAT future regular council meetings, special council meetings, and annual general meetings be audio recorded in lieu of video recording; BE IT FURTHER RESOLVED THAT the council minute taker be tasked with recording said meetings; BE IT FURTHER RESOLVED THAT the Communications and External Committee purchase an audio recorder at a cost of no more than \$200, taken from the Council Meeting costs budget line, before the April 2018 RCM.

WSSA seconds.

Motion carries.

9. Announcements & Question Period

VP Social: Campus Wars will be taking place in a few weeks so please come and invite your students.

10. Adjournment

VP Internal moves to adjourn. **President** seconds.

Motion carries.

Meeting adjourns at 11:15pm



The Arts and Science Federation of Associations
April Regular Council Meeting
MARCH 15th, 2018 at 6:30 p.m.

The Arts and Science Federation of Associations would like to acknowledge that Concordia University is located on the traditional territory of the Kanien'keha:ka (Ga-niyen-gé-haa-ga), a place which has long served as a site of meeting and exchange amongst nations. The Arts and Science Federation of Associations recognizes, and respects the Kanien'keha:ka (Ga-niyen-gé-haa-ga) as the traditional custodians of the unceded lands and waters on which we meet today.

1. Call to Order

a. Roll Call & Excusals

Called to order at 6:06pm EST

2. Chairperson Remarks & Housekeeping

Meeting is recorded via audio, anyone can ask chair for copy after meeting.
We have a new temporary minute keeper for this SCM.

4. Approval of the Agenda

Agenda: to discuss bylaw revision. Everyone nodding that received two bylaw revisions by email.

Discussing what is up on revision, new things old things to discuss

5. By Law Revisions

Bylaws up on projector. Floor is open to start discussion or amendment point.

Liberal arts amend 122 article: annexes should also say regulations for documents that should succeed them. "annexes or regulations should succeed them". Seconded by **German** association

Floor open for discussion, no opposition.

Motion carries - consensually

Margot: "not specific to one particular article, amendment made that sets up ruling towards changing bylaws within school year instead of referendum". Changing policy by referendum-2/3 majority to pass through council for a further approval is unnecessarily dense, if good job is done, we should have to be changing by laws all the time, we should just have it be simpler.

Move to remove changing this 'density'.

Open discussion to change wording.

Open floor to discussion to be able to change bylaws, if they have been changed correctly in first place we should not have to go through all these motions in new bylaws.

Rob: amenable to this amendment, fairly confident that nothing in here needs to be changed in urgency, bylaws as they stand, should be considered good to change.

Margot: won't need to be constantly changing bylaws, they are already skeleton, nothing needs to be changed so urgently.

Question: what do we lose by changing bylaws rapidly.

Direct response margot: lose ability of council to do what they want, not changing them will be able to be more trustworthy to students.

Jacques: is it necessary to do this?

Claire: we shouldn't go against bylaws, we can be more flexible if we cannot abide by bylaws, this is why it is good to be able to change bylaws more regularly.

Rob: concern about lose of flexibility, this is why it is iffy, most of the things historically we had to alter is put on back burner, as it stands nothing in bylaws that has been notwithstanding, reasonably confident that what is given here is giving council flexibility to adjust, having these locked in place for democracy is a good idea, there shouldn't be any need to urgently adjust though, we should just adjust now so we don't have to discuss further

Margot: this gives us huge amount of flexibility that we used to take anyways, now its in annexes or its ok for us to change, we should never go against these in general, in bylaws there should not be any flexibility

Francesco: question "is composition of committee in bylaws"

rob "no its gone, everything pertaining to appointments is off bylaws

Richard: my initial concern was what is risk of losing flexibility, but now I see that what is there should not be changed in general

Loyola: last article talking about exec honorary where does the previous President's stake stand in this - irrelevant to current discussion, tabled.

These changes will only be enacted June 1st

Margot: addressing question: point is just unnecessarily dense, massive tangles of bureaucracy, we could have something clearer and more accessible, people should be able to see how asfa functions.

Rob: rescinded

German: all of these things should remain, having extra procedures is superfluous, can be resolved through referendum.

Changing article 121

Religion: 121 does not address Margot's concern, "bylaws are changed and in effect until referendum"

Religion: suggests to change location of word "only"

Loyola: do not agree with change

Amendment: to change 121 to new text

Motion to replace 121 as proposed: 14 for, 1 against Loyola College

Loyola: would like to see definition of 'policy'- wants it to be more specific

Definitions do not enforce anything, want them to be as broad as possible, do need for it to be specific to a counsellor.

Moving along

Loyola: should there be a definition of what is an association

Rob: association is not used to refer to asfa anymore

German: article 32 "under definition regular meetings are defined as, in this article it does not say well who is member"

Liberal arts: correct definition of regular meeting, difference with meaning of meeting of counselors

Discussion about definitions of general meetings, member meetings

Adjusted article 32

Rob **Move** to change article 32

Motion: carries unanimously

Jane: Brainstorm way to clarify as who can vote "during elections" which elections is this referring to?

Rob: associate member "someone in other faculty taking one class in ASFA"

Loyla: article 27, "signed and filled" does that mean that the meeting is not called if those two people did not sign petition

Rob: no they just have to file it, once they get it they have to deal with it

Jane: general provision in item 2, member association definition is not good

Rob: gives clarification on definition, member association is a person

Margot: discussion on point 46, 79, 99, removal from office, how, why can people be removed legally and democratically, how is this or how can this be addressed

Rob: sorted for executives, "when elections happen, students will nominate to executives, then they will be appointed. Under federal law and provincial law, if someone is put into office, they can only have removed in the same way. Unless executive acts improperly council can deal with it legitimately. For MA, Counselor, Mas have to follow ASFA regulation

Margot: this should be in bylaws specifically

Rob: "this is implicitly in"

Margot: this should be in specifically

Rob: I will work on it. Council should not have too much power or authority to enact something

Margot: can we write, "reference to Rob's rule for disciplinary rules"

German: very implicit we go by Roberts rules

Rob: we should make it explicit, as not everyone knows about Roberts Rules

Proposed amendment of article 114b specifically pertaining to council

Everyone understands that you can remove executives for breaching bylaws or any illegal stuff, you cant remove councilors though.

Motion passed consensually.

Rob: compliance with accreditation act, adjustment clause to replace 23

Andrea: we need to choose a formatting

Rob: we're using a and b as formatting

Moving to amend article 23

Motion passes

Rob has been charged with formatting

Reamended 114B to 114A

Rachael: reason why we are not getting replacement chair person?

Roberts rules covers this, there is already an automatic process

Loyola: we should have a point to say that we can appoint a new chairperson

Rob: do we need this in bylaws or is this ok in regulations

German: this could be in regulations

Religion: bylaw prevents flexibility

Rob: we should keep this in regulation, there shouldn't be in bylaws "where possible"

Religion: we should just get rid of 57

Rob: should be there cause not everyone knows Roberts Rules

Richard: replace 57, with an appeal that says just refer to Roberts Rule

Loyola: can we add that president needs to know Roberts Rule

Andrea: lets reword 57, "and in such case we refer to Roberts Rule"

Rob: lets slightly reword more, keep chairperson from acting as executives while they are chairperson. **Add clause to say that.**

Proposition "in event that exec is temp chairperson they are not exec for that meeting"

German: redundant to say going with Roberts rule and then defining it, its redundant

Rob: not something that is going to be coming up frequently, people won't remember, people read the bylaws more, its better to have it specific here, ease of access, makes peoples lives easier to have it explicitly stated

Richard: doesn't hurt to have the extra little bit, makes it easier

Motion passes. Article 57 has been amended.

Loyola: section 2, interpretation, Precedence- not necessary to detail Roberts rule

Rob: correct, pro-forma, explicitly states what you follow

Margot: article 73 that refers to Roberts rules

Rob: putting it in precedence makes no sense because it is more broad

Amending article 73

Motion carries

Margot: can we add purpose of federation that we act in solidarity for the students and we are there for them (**article 5**).

Rob: already in there

Public affairs: unnecessary clause, bylaws are much more procedural, Concordia is too diverse.

Motion to add G to article 5 "we stand in solidarity"

Rob: better way would be to go through position book and have that be punchy rather than putting in bylaws, because we are trying to reduce bylaws,

Jo: we do have advocacy commitment, having it in bylaws is good because people can see it

Rachael: any political stance that ASFA takes against this is a problem

Margot: rescinds motion

WSSA moves to add to article 5: enshrine in bylaws that asfa is to take no action that oppose indigenous sovereignty

Bianca: yes, put find different place for it

Independent: could be PR

Margot: if its in bylaws, people wont

SCPA: bylaws aren't the place for ambiguity, this position is stated in other ASFA documents, we cant just include things because "it cant hurt" we should only include things that are practical

Rob: shouldn't be in the bylaws, should be passed through referendum

jane: put in bylaws so that this motion cannot shift

SCPA: not time and place, this is not a practical application, this issue is disputed even among indigenous people, this is not a time to go about this serious issue

Andrea: not place

Jane: this is 100% the place, we need it here, so it cannot be contradicted

Jo: Moves to amend article 8, add “unseeded indigenous land Tiohia;ka”

Amendment: passes, article 8 has been changed

Jane: back to original proposal we should revisit the vague points in article 5

Religion: this belongs in positions book, distinction in D encompasses the contradiction problem

SCPA: we support indigenous sovereignty, but the finality of the clause is a position that is dicey, forcing one student body to be subordinate, we can't assume that these student bodies will agree, shouldn't be so specific in by-laws

Rob: shouldn't be enshrined in bylaws, article 5 is asfa's founding documents, taking political stance in by-laws is bad. We need to look at what the real outcomes.

Jane: if we understand that this is a stance, then we should just change the by-laws, we can't just have a tacit agreement, we need to actually put it in our by-laws. Policy books can easily be changed, by-laws are more permanent

Loyola: we need more clarification on what statement means, and this is not a political stance, it's just acknowledging indigenous people

Racheal: acknowledge it at the beginning

Jane: no, we need it in bylaws it implies action

Motion: 5 in favor, against 4, abstentions: 8

Motion fails due to not succeeding $\frac{2}{3}$ majority required for Bylaw revision. (**Initially a mistake was made and the meeting continued under the impression that motion had passed**)

German: this motion needs more discussion, given the sensitivity

Patrick: this should be brought to membership, this is the objectives, should be left to a referendum

History: should be redone by secret ballot, should be stand alone referendum ballot, agrees with Patrick

Religion: we should not change the objective, this should have been dealt with at beginning

Motion to: Shift previous motion to referendum question, moving to divide and separate it as a separate referendum question to members instead of combining it with the other bylaw changes.

Motion: Favor: 11, against 0, abstaining 2 (Margot, Loyola)

People with voting rights: 13

14 people at time of the vote. **Quorum not met, motion falls.**

Jane: let's go back to revisiting the splitting

Religion: we did not meet $\frac{2}{3}$ for the previous motion approval. not an appropriate ratio for the original voting.

Loyola:lets open the idea of separating

Elliott: the way is what done is inappropriate (*Members had left the room for an elections meeting and just returned recently*)

Jane: we could have been contacted (*Members had left the room for an elections meeting and just returned recently*)

German: this is a serious issue, should have been brought forward earlier so we could have revised the appropriate documents

Jane: we approved this motion

Religion: method to proceed: all of the other changes had near unanimity, it makes sense that this one goes through a different method of inaction because the voting was super stiff already, we should bring it to the members

Racheal: **motion to adjourn**

Chair calls motion out of order.

Loyola: proposition to continue: under the referendum question we outline what we have changed, and we are putting this in objection of by-laws

Elliott: concerned that a referendum will not pass

Rachael: we can clarify with a blurb what we are enacting to change

SCPA: reason that no matter how you voted we should still revote because we want this motion to pass legitimately, the voting procedure was rushed should this motion stand, the procedure will be shadowed by doubt

Robert: procedural problem, this did not pass with 2/3s, by-law 121 says proposed changes must pass with 2/3s, means that all votes are moot point.

CHAIR: Declares original motion void, second motion does not stand because the first one does not stand.

Motion has failed

Religion: move to adjourn- Chair calls out of order.

Patrick:can we make separate motion to bring this as a second issue

**** Assembly reaches quorum****

Motion: send aforementioned article 5 amendment to referendum as a separate question

German: we should change **121** and make it more clear

New Motion: phrase will be article 7, adding a new 7, pose this to membership.

Amendment on wording: Vote for choices 1 or 2:

1. Those that prefer ASFA will take no action that opposes -7
2. Those that prefer stand in solidarity – 4

Motion to keep original passed.

Motion on table: moving to present a new article 7 to membership as a by-law revision posed as a separate question.

Voting: favor: 10, against 2, abstention 2: (first peoples studies would like it noted that they opposed this motion, they want article 7, to be posed in referendum) total people 14

Religion **Motion:** adding indigenous clause to top of bylaws (in preamble), omnibus, states what land we are on and what we are doing

Movement to have this as a separate referendum question, **not seconded, motion falls**

WSSA returns to room: now 15 people in room=quorum

Original motion: add preamble with solidarity clause

Voting: favor: 11, against: 0, abstention 3

Motion carries

Chair declares meeting Adjourned

Meeting adjourns at ~01h00



The Arts and Science Federation of Associations
April Regular Council Meeting
April 12th, 2018 at 6:30 p.m.

The Arts and Science Federation of Associations would like to acknowledge that Concordia University is located on the traditional territory of the Kanien'keha:ka (Ga-niyen-gé-haa-ga), a place which has long served as a site of meeting and exchange amongst nations. The Arts and Science Federation of Associations recognizes, and respects the Kanien'keha:ka (Ga-niyen-gé-haa-ga) as the traditional custodians of the unceded lands and waters on which we meet today.

1. Call to Order

a. Roll Call & Excusals

Called to order at 6:35pm

Liberal Arts moves to excuse SHAC, Fatima, ECE, CRSA. ESSA, and BSA. **VP Social** seconds.

Carries unanimously.

2. Chairperson Remarks & Housekeeping

a. Confidentiality, Censures, Addressing Chair, Appeal of Rulings, Media Photos Consent

Chair speaks about the integrity of closed session and the legal liabilities of council
Chair reminds the importance of addressing the chair when speaking instead of council member colleagues.

4. Approval of the Agenda

WSSA asks to add a point in 10. C "Solidarity". Room consents.

VP Social moves to approve the agenda as amended. **WSSA** seconds.

Carries unanimously.

SOPHIA moves to approve the minutes off the March regular council meeting with an amendment to change the amount of our fee levy to 1.22. **VP Social** seconds.

Motion carries.

Chair notes the March Special council minutes have not been edited and suggests it be tabled to May.

5. Consent Agenda

Motion made to approve the consent agenda. Duly Seconded.

Motion carries consensually.

6. Informational & Presentations

a. ASFA Executive Consul Report

ASFA consul reads out their report.

7. Business Recurring

a. Tabled from March: Appointments Policy Revision

Loyola explains that Policy Committee has not been able to meet and the policy will be discussed at the May RCM.

b. Tabled from January & March: Governance Workshops

CRSA speaks about having governance workshops. The goal is to have something that's repeatable for institutional memory – creating material to pass down to future executives and MA executives. The Chairperson, Rory, would be involved in these workshops. They would cover Robert's rules, governance structure take place in May. Sensitivity workshops would be external and possibly done by SARC.

Irish Studies is on board but asks for clarity on the timeline.

CRSA: Having these in May would be a good time because it would incorporate new executives.

WSSA asks if these workshops would incorporate consensus based decision making

Chair responds that it would.

VP Finance asks who would be facilitating these workshops.

CRSA answers that it would be Rory and whomever else external whom would be interested

CRSA moves to have one university governance and one Robert's Rules workshops facilitated by the chair or a person deemed qualified in the month of May for the purposes of right now. Available to both current and incoming executives and councillors with the amendment that the prep and workshop would be compensated, the amount to be determined by the executive.

LSA seconded.

LSA amends that the chair or another individual qualified. CGSA seconds.

Amendment Carries unanimously.

Main motion Carries unanimously.

c. Task Force on Sexual Harassment

i. Update on ASFA's Harassment Policy work

Irish Studies provides an update on the policy developments and iterates that the CSU does not have a harassment policy so technically ASFA has no governance on harassment.

SOPHIA moves to rescind ASFA's adoption of the CSU harassment policy from February RCM. **ESS** seconds.

Rescind Carries with two-thirds majority.

WSSA moves to send complainants to SARC in the absence of a policy. **Loyola College** seconds.

Irish Studies moves to amend the amendment to include the Centre for Gender Advocacy as well as SARC in the interim.

Amendment unanimously accepted.

Main Motion carries.

VP Internal speaks against pre-approval of the working harassment policy, needs to be sent to a lawyer to make sure it's legal and needs to be sent to policy committee before it's sent to council.

WSSA suggests that this does not need to be sent to policy committee. Irish Studies agrees.

ESS raises concerns as to why policy wasn't able to meet in March, and if it will happen again.

Liberal Arts responds and explains the importance of sending the policy to policy committee. Motivates against adopting this in the interim because it's bad practice procedurally.

WSSA: Task force is open to everyone and everyone is welcome to be involved in the policy writing.

Loyola College suggests it goes through policy first and then the lawyers to save legal fees.

VP Finance notes that the task force is not as accessible as should be, and that perhaps they should create a facebook group.

Irish Studies (as committee chair) accepts previous to be an action item for the task force to create a Facebook group.

WSSA motions for policy committee to meet in the week before the next RCM and to mandate that if policy committee does not meet, that the newly written harassment policy come to the May regular council meeting for direct approval from council. **ESS** seconds.

Motion carries.

Clarified that if the ASFA Chair does not get the policy on time (7 days in advance), this means that it will not be sent to council for approval. Assembly consents to this covenant.

VP Internal does not understand the logistics of WSSA's motion.

WSSA responds that since there are a lot of people who need to review the policy, she would like there to be the max amount of time for everyone to review it.

VP Finance and VP Internal explain that they do not think this motion is necessary

ii. Ratification of External Appointees

External members of the Task Force will be approved.

8. Business Arising

a. Press Independence

VP Communications moves the following:

WHEREAS the CSU Elections have indicated a gulf between the institutional controls of student associations and the principles of democratic society;

WHEREAS the ASFA is accountable to the students of the Arts and Science Faculty at Concordia, and the student press plays a vital role in holding the ASFA accountable;

BE IT RESOLVED THAT the ASFA formally recognize and support the role and independence of student media;

BE IT FURTHER RESOLVED THAT this support extends to, but is not limited to, The Link, The Concordian, and their rights to publish without undue scrutiny or punitive action brought against themselves;

BE IT FURTHER RESOLVED THAT at the May 2018 RCM, the Policy Committee shall bring forward amendments to the ASFA's governing documents to reflect the ASFA's commitment to the role and independence of the student media.

Liberal Arts seconds.

SOPHIA asks for clarification on the motivation behind the motion.

Carries unanimously.

b. Financial Naming Procedures

WSSA moves the following motion

WHEREAS, financial documentation lists cheque recipients by their legal names.

WHEREAS, 5b) states that the purpose of ASFA is "To promote and provide for the social, political, recreational and academic interests of its Members".

WHEREAS, it is in the social interest of transgender students who have not legally changed their name to have the right to confidentiality regarding disclosure.

BE IT RESOLVED THAT, all financial forms which require legal names are to also include a line for preferred name, which is to be used for all financial documentation and communication transmitted to committees and member associations.

BE IT FURTHER RESOLVED THAT, the financial coordinator and ASFA employees are not to disclose legal names of its members unless authorized by the latter, or otherwise required by law.

Liberal Arts seconds.

WSSA motivates for their motion.

ESS asks about the legal concerns

WSSA and First Peoples' further clarifies the legitimacy of using a preferred name.

VP Finance explains that this is a possible change that can be made.

Carries unanimously.

c. Resignation Received

Chair reads out the resignation letter of president, Jonathan Roy.

Liberal Arts moves to accept the resignation of the President. **WSSA** seconds.

Carries unanimously.

WSSA motioned to go into closed session. **VP Social** seconds

Motion to allow incoming executives Bakery and Caleb, as well as Chris L. (Office manager) to remain in closed session. Duly seconded.

Carries unanimously.

Motion moves to not accept the 2 invoices presented to council by the VP Finance. Duly seconded.

Carries unanimously.

Motion that no association of the ASFA contract with any third-party events promoter without the consent of the finance committee. Duly seconded.

Carries unanimously.

Motion for ASFA releases a statement that it stands with survivors of sexual harassment.
Duly seconded.

Motion to amend to include that the ASFA is taking clear initiatives to improve our resources that promote and advocate for the safety of students and survivors and to promote the resources that currently exist at the university for survivors. Duly seconded.

Motion to amend the amendment to include that the ASFA apologize for legal actions taken in response. Duly seconded.

Secret ballot vote conducted:
11 for, 1 abstention.

Motion carries.

Chair calls an adjournment due to loss of quorum.

Meeting adjourns at 12:10PM.



Annual General Meeting Minutes
May 2nd, 3pm in MB 2.430

Agenda

1. Call to Order
2. Chairperson's Remarks
3. Approval of the Agenda
4. Informational & Presentations
 - a. Chief Electoral Officers' report on the Annual General Elections and Referendums
 - b. Annual Report from Outgoing Executive Team
 - c. Audited Financial Statements of the Federation & Auditor's report
 - d. Interim Financial Statements
5. Substantive Business
 - a. Appointment of Financial Auditors for 2018-2019
 - b. By-Law Change confirmation
 - c. Ratification of MA Elections
 - d. Clarification of 2017 unfulfilled resolution
6. Announcements & Question Period
7. Adjournment

Elliot Boulanger reads the territorial acknowledgement

1. Call to Order

Chair calls the meeting to order at 3:05pm

3. Approval of the Agenda

Elliot motioned to approve the agenda

Seconded by Bakry

Mutually approved

4. Informational & Presentations

a. Chief Electoral Officers' report on the Annual General Elections and Referendums

The ASFA CEO, Katya, gives a presentation on the Annual General Elections

Key points:

Wants to encourage the future CEO to keep some practices that were found helpful
Brought speakers and candies for the polling clerks to encourage voting, which helped
Polling clerks should be aware of what people are voting for in terms of referenda
Voters list - shouldn't be given back to ASFA - keeps anonymity from the executive.
(potentially put in Annex A)

3 strike disqualification candidacy - minor violations (not tagging the CEO or not having posts approved) - introduce in Annex A

Debate should be continued throughout the year because it allows people to ask questions - candidates should have the option to send in the video if they can't make it.
Live streaming helped as well

Work with the CEO of CSU and try to coordinate the dates

4. Informational & Presentations

b. Annual Report from Outgoing Executive Team

Current executive presentation takes place, PowerPoint presentation given.

New executive presentation

- Office hours available
- Meet with every MA for budget
- Workshops for volunteering
- Sustainable events

4. Informational & Presentations

c. Audited Financial Statements of the Federation & Auditor's report

Francesco: The audited financial statement isn't available because it's being worked on along with the past 3 years because it wasn't being done properly. It's now being done properly.

4. Informational & Presentations

d. Interim Financial Statements

Budget Highlights:

- The budget was overpredicted due to the drop in students
- Getting the new summer fee levy within the next few weeks
- Budget is relatively even right now
- Went over for legal fees due to legal reasons that have come up
- Security was never accounted for in the elections, so we went over budget for that
- Social events incurred a lot of revenue that we are still waiting for from the ECA
- We will be under budget this year

5. Substantive Business

a. Appointment of Financial Auditors for 2018-2019

Francesco moves to appoint Fuller Landau as the auditors for 2018-2019
Seconded by Cléa

Francesco: We use them every year and we can continue with them and they do a good job

Caleb: How long have they been our auditors?

Francesco: I don't know because we haven't had auditors for a while before last year

Passes unanimously

5. Substantive Business

b. By-Law Change confirmation

Rachael: They passed through referendum and we are now working on the Annexes and Regulations. This will continue into the new year.

5. Substantive Business

c. Ratification of MA Elections

Rachael: This was done through the Internal Committee. All MA elections were successful with the exception of Loyola College Student Association (LCSA). They will be under trusteeship until by-elections.

5. Substantive Business

d. Clarification of 2017 unfulfilled resolution

At the last Annual General Meeting, the motion to split Loyola and Academic was to be done for by-elections but it wasn't done. Now the positions are different and have changed, so it has been split, therefore resolved.

Motion made by VP Finance

Francesco moves to change the executive honorarium for the following year by changing the amount allocated to the bonus. The result would be a base honorarium of 2250\$ and a bonus of 750\$.
Seconded by Caleb

Francesco: Right now the honorarium and bonus is a total of 3000\$ - 1500\$ for the base and 1500 for the bonus. Half of the honorarium can be affected by biased council

members. Executives put in an entire year's work and then sometimes they don't get their base.

Justin: I agree with this motion. Executives are criminally underpaid and the biases change every year in council. This would work.

Alex: I oppose this motion as it cannot hold people accountable. If the base is higher, then people will be guaranteed to do their job.

Katya: Is the bonus decided by unanimous decision or by majority?

Francesco: By majority.

Patrick: I'm also against this because it's not been presented ahead of time, this is substantive. This should have been given earlier for us to go over everything.

Chair: Does this need to be done now since it's for next year?

Francesco: No but it's sketchy if it's done by the people who are running.

Elliot: Council can still decide to bring down an honorarium if they don't think that people were doing their jobs.

Justin: I motion to table the motion to May council meeting
Caleb seconds

Rachael amends to send to Policy Committee first and then bring it to council
Considered friendly

1 abstention on tabling

Main motion fails

7. Adjournment

Adjourned at 4:33pm

Minutes taken and edited by Rachael Hutchinson, VP Internal.

The Arts and Science Federation of Associations Regular Council Meeting May 17th, 2018
at 6:30 p.m. in MB.2.430, SGW Campus

The Arts and Science Federation of Associations would like to begin by acknowledging that Concordia University is located on unceded Indigenous lands. The Kanien'kehá:ka Nation is recognized as the custodians of the lands and waters on which we gather today. Tiohtiá:ke/Montreal is historically known as a gathering place for many First Nations. Today, it is home to a diverse population of Indigenous and other peoples. We respect the continued connections with the past, present and future in our ongoing relationships with Indigenous and other peoples within the Montreal community

1. Call to Order

Meeting called to order at 6:39PM

a. Roll Call & Excusals

Liberal Arts moves to excuse Fatima (Independent), LSSA, Gaele, ComsGuild, SASU, CGLSA, ESSA, TESLA. **WSSA** seconds

Motions carries.

2. Chairperson Remarks & Housekeeping

a. Confidentiality, Censures, Addressing Chair, Appeal of Rulings, Media Photos Consent, non-hierarchy

We have a long meeting, and closed session unfortunately will not be all at the end. General reminder to always speak to the Chairperson.

3. Executives' Remarks

No remarks.

4. Approval of the Agenda

VP Finance moves to amend the proposed agenda to move 10. under to 6.

Liberal Arts moves to approve the agenda as amended. **VP Finance** seconds.

Motion carries.

5. Consent Agenda

ESS moves to pull VP Externals report for this month.

Liberal Arts moves approval of consent agenda. **First Peoples'** seconds.

Passes consensually.

ESS moves to approve VP Externals report. **WSSA** seconds.

Passes consensually.

6. Informational & Presentations

a. ASFA Executive Consul Report

No executive meeting that took place, therefore no report.

b. Campus Wars Post-Mortem

The report was given in the document package and if anyone has questions they can ask.

No questions from Council.

c. CEO End of Year Report

The CEO presented at the AGM but it was attached to the council documents just for Councillors to be able to look over it.

d. End of Year Finances

VP Finance: This was presented at the AGM. The document has been updated since the AGM because some expenses went through. The numbers have shifted slightly but it was mostly expenses that were expected, for example, the MA Retreat. Chris L. is going to do a cash flow breakdown that will make it more clear.

e. General Manager EoY Report

Chris L.: This is just a breakdown of what I have done throughout the year. I do work with the administration of the university and other community groups. For example SHIFT, which was a sort of airing of grievances. I love doing this stuff though. Also, had a meeting with other staff in similar positions as me at they student associations such as CSU and talking about how to deal with the common problems in our position such as working with IITS, and working on recommendations for the Dean of Students and also dealing with how to best transition incoming executives to their positions especially when the executives change every year.

Met with office of community engagement, I sat on the committee for Sustainability Action Fund which was fun. I also worked on the audit. I loved helping out with events especially where I get to cook such as the BBQ, and the MA retreat. These will be great memories. I also finished my graduate diploma, and will be starting a new one part-time.

We get a bit of a deficit in May because we get a rush of reimbursement requests and we get a smaller amount of fee levy money for summer courses. We got a bit of a deferred amount from last years expenses because of post-June 1st requests for reimbursement. If it weren't for that we would be in more of a positive.

I have a few recommendations for the future of ASFA: for example an advisory board of past executives to help out and pass on institutional memory between execs that we could also have council pass on questions to. Speaking to other faculty associations, we also talked about adding associate coordinator positions for example for finance, and social for when

certain execs have issues such as family and academic or work comes up. It also brings in more people to gain experience within ASFA.

Having a treasurer position in each committee who is sort of a reality check and has their eye on the budget. It's never fun to have to be the person to kill the dream, but we do have a small budget that this might be a good idea to make sure people are aware of the restrictions.

We should open up and build on task force and give people the little bit of money, that it would need to give someone with the drive to get ideas off the ground. Such as if they wanted to have a town hall etc.

Giving the general manager an expense budget so that they can run some programming. Have execs run the front desk more often just to get a better idea of what it's like.

We should also figure out a better way to give performance reviews to executives and Stop punishing people through honouraria. Cutting people's pays after they have performed a service and then giving them a performance review is cruel. There are better ways to handle execs not performing to our standards.

7. Business Recurring

a. Tabled from March: Appointments Policy Revision

Liberal Arts moves to adopt the appointments policy. **ESS** seconds.

Motion carries.

c. Harassment Policy Update

Lawyer came back with many changes, and it won't be ready in time.

VP Internal moves to have the policy committee and task force work together to make a policy based off the AUS equity policy. **First Peoples'** seconds.

Motion carries.

d. Tabled from November & March: Loyola Needs Assessment Report

VP Loyola: Many of the things students have asked for aren't things that we can do for example more outlets, better internet, better library. We can advocate for it. I think ASFA should keep holding town halls at the start of each semester to keep up on these things and issues that students have at Loyola.

Chris L.: We can continuously keep testimonials of problems people have at Loyola.

8. Business Arising (Substantive)

a. Standing Committee Regulations Ratification

Liberal Arts motions to approve the regulations as proposed. **First Peoples'** seconds.

Motion carries unanimously.

Loyola College abstains.

c. Office Clerk Contract Renewal

Chris L.: We have hired a student as an office clerk and we would like to extend his contract for the summer, and we will possibly have a work-study student. It would cost under \$3000.

VP Internal moves to approve the renewal of the office clerks contract until August 31.

WSSA seconds.

Motion carries unanimously.

d. ASFA Positions Book Update

VP Internal moves to adopt the Positions book with an amendment to add the date the Student Media motion passed. **Liberal Arts** seconds.

Motion carries unanimously.

e. Executive End of Year Reports

VP External: My committee finalized this sustainability checklist. It is just basic checklist that is easy for MA's and committees to use, and for the Sustainability Coordinator to help people use next year and make their events more sustainable. There are no consequences, it is just so people planning events have to make a conscience effort to think about more sustainable options. It just makes people accountable and take it a bit more seriously.

WSSA: This could be included in the SPF process.

VP Finance: There is a portion of the SPF form that asks about sustainability, but this would add an extra layer of actually making people think about the specifics.

VP External moves to add the checklist as an annex to the Sustainability policy. **ESS** seconds.

Motion carries.

8b. Removing deadnames from minutes

WSSA moves the following motion:

WHEREAS, minutes of all council meetings are recorded and archived. WHEREAS, 5b) states that the purpose of ASFA is "To promote and provide for the social, political, recreational and academic interests of its Members".

WHEREAS, it is in the social interest of transgender students who have changed their names socially and/or legally to not have their "deadnames" publicly available.

WHEREAS, “deadname” refers to the name as which transgender individuals previously identified, but no longer do.

BE IT RESOLVED THAT, “deadnames” included in past and current ASFA council meeting minutes be changed to accurately represent the identities of council participants at their request.

First Peoples’ seconds.

Motion carries unanimously.

9. Announcements & Question Period

WSSA will be holding an event, Simone de Beauvoir birthday party on May 24th.

VP Academic: The journal is published and will be released on May 31st at our wine and cheese at the hive.

10. CLOSED SESSION

WSSA motion to go into closed session. **ESS** seconds.

Motion carries.

Liberal Arts moves to amend to allow Chris L. during all of closed session and committee members, and councillors who do not have voting rights during honorarium discussion.

SCPASA seconds.

Motion carries.

a. Performance Complaint

A discussion was had on a complaint brought forward for consideration.

b. Compensation, Bonuses, & Honoraria

i. Chief Electoral Officer & CEO Helpers

Motion to give CEO the other half their honorarium, \$400, and \$350 bonus. **Duly seconded.**

Motion carries.

Motion to give the CEO Helpers, Althea and Rob, their full payment of \$1250 each. **Duly seconded.**

Motion carries.

ii. Chair & Minute Keeper

Motion to appoint Rachael Hutchinson as temporary chair. **Duly seconded.**

Carries.

Motion to award the Chair the remainder of the honorarium, \$600, and bonus of \$150. **Duly seconded.**

Motion carries.

Motion to reappoint the chair. **Duly seconded.**

Motion carries.

Motion for to award the secretary the remainder of the honourarium, 450\$, and full bonus 125\$. **Duly seconded.**

Unanimously carries.

iii. Executive Team

Motion to give all executives their full bonuses and honorarium prorated for time served, excluding both previous Presidents for the 2017-2018 year.

Duly seconded.

Motion carries.

Motion to not give anyone who held the office of President in the 2017-2018 academic year any bonus or honorarium. **Duly seconded.**

Motion carries.

Motion to reallocate the remaining \$4,500 as follows: \$3000 to be divided equally between the 6 executives, no pro-ration, \$1000 to consent/sensitivity workshops, \$500 to governance workshops. **Duly seconded.**

Motion carries.

c. General Manager Contract Renewal

Motion to approve the contract of the general manager, with joint health plan added in exchange for public transit fund, pension, and an extended contract period. **Duly seconded.**

Motion to amend to include additional travel benefits. **Duly seconded.**

Amendment carries.

Motion to amend Change start date May 17th instead of June 1st, and end date May 31st, 2021. **Duly seconded.**

Amendment carries.

Motion as amended carries.

d. Judicial Committee Report

Liberal Arts motion to go back into closed session. First Peoples seconds.

Motion to go out of closed session. Duly seconded. Carries Unanimously

11. Adjournment

Meeting adjourns due to loss of quorum at 10:40PM.