

## POLICY AND PROCEDURES: BURSARY FUNDING AND FUNDING SUPPORT

### BURSARIES

Luther King House is committed to making Christian Education accessible to as many as possible even though the costs involved in running our courses are considerable. As a result, funding has been made available in the form of bursaries for Taught Degree Courses. These are available to both full-time and part-time students. The Bursary Committee has responsibility for considering all applications for bursary funding, and it is guided by the following rules:

1. Bursaries are only available for self-financing students admitted to Luther King House's degree courses and are means tested.
2. The bursary sums available are as follows:
  - a) BA and MA degrees studied midweek – up to 15% of each module studied for credit.
  - b) BA degree studied at weekends – up to 30% of each module studied for credit.These sums are subject to review.
3. Bursaries will usually only be granted for tuition fees and dyslexia assessments.
4. Bursaries will be granted only to those who can show they have already applied for any assistance from public funds for which they might qualify. Such assistance from public funds is usually available only to UK or EU citizens without a first degree. Applications for bursary assistance may be made pending a final decision by a local education authority.

### Applications for a Bursary

An Application Form is available for completion and can be accessed on the website or from the Registrar. Once completed, this should be submitted to the Finance Office who will then ensure it is considered by the Bursary Committee.

### Dyslexia Assessments

Students who are advised by an LKH staff member to have a dyslexia assessment, or who have obtained other evidence of dyslexia being diagnosed, may apply for a bursary to cover some or all of the cost involved. If approved, the payment is normally made direct to the qualified assessor. The same Application Form should be completed. It is means tested in the same way, with a maximum sum of £200 made available.

### SHORT COURSES AND DAY EVENTS

The costs of both Short Courses and Day Events are generally kept low for all those attending. A bursary of up to 30% is available to those who attend a Short Course and are in receipt of income-based benefits. Small discounts on day events are also available and details can be obtained from Registry.

## ADDITIONAL FUNDING SUPPORT

There is a small fund available to help full- and part-time students at LKH who are experiencing particular hardship. This is known as the 'Rachel Jenkins Fund'. Grants are made (usually no more than £50) and requests should be made direct to the Open College Principal or the President.

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