

FUNCTIONAL OVERVIEW

Documents that are managed in M-Files can be sent for electronic signing using the Scrive cloudsolution. Simply, compose the document in M-Files and move it to "Send for Signing" state in workflow. The workflow state triggers M-Files to automatically upload the document to Scrive. From there, the Scrive send it out to be signed by the defined parties. Scrive automatically sends the signer an email invitation prompting them to review and/or sign the document. Once signers have signed the document, M- Files downloads the signed document from Scrive to the M-Files vault and stores it there for historical value.

Key Features:

- Easy to implement in new and existing vaults
- Documents can be sent on behalf of the user's Scrive account
- Documents can be signed by M-Files users and by non-M-Files users
- Senders receive email updates of signing progress from Scrive, where sender can define message in M-Files
- Document verification is located in the end of document eSigned through Scrive.
- Scrive verify the identity of signers using eID and document is protected against tampering and alteration with the digital signature.

USE CASE EXAMPLES

The Scrive for M-Files integration delivered by NettPost remarkably speeds up collection of signatures for agreements pertaining to new clients, suppliers, vendors, and employees. Such agreements can include items like new customer agreements, NDAs, SOWs, and employment contracts. M-Files utilized the template and workflow setup to merge data in the agreements and helps on review and preparation for the sign ready file. Or you can trigger the signing process in Scrive by adding the Send for Singing workflow to any PDF file in M-Files.

BUSINESS BENEFITS

The Scrive for M-Files integration provided by NettPost helps businesses:

- Legally secure eSigning of contracts and agreements in Covid-19 challenging environment where people need to work in home environment without the facilities in the Office.
- Full control of the steps and signees status during the eSigning process.
- Secure deals more effectively and quickly which reduces time spent to secure revenue and deliver value for the customer.
- Improve their customer experience, as well as bolster reputation and competitiveness.
- Ensure that no deal is delayed because staff does not have the proper tools to draft and send new agreements efficiently.
- Enable their workforce to draft and establish new agreements no matter where they are.
- Assist efforts to manage projects on time, within scope, and on budget in environments where subcontractor and external party agreements are critical to project completion.

INSTALLATION

Can be installed by NettPost or your local M-Files partner with assistance from NettPost

TECHNICAL NOTES AND REQUIREMENTS

- M-Files Server version: M-Files 20.5 or later
- User license for Scrive eSign Online